

Lake Park Municipal Utilities
Regular Meeting
November 20, 2019

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met November 20, 2019 - 5:30PM - 217 Market Street, Lake Park, Ia. Board Members present; Lemker, Zahren, Johnson, Goodell leaving at 5:58 PM. Absent; Wittrock. Others present; Matthiesen, Linda Treharne, Todd Doeden, Jeremy Rasche, Lane Sether.

The regular meeting was called to order by Lemker at 5:30PM.

Motion by Johnson/Zahren to approve the consent agenda which includes minutes for regular meeting on 10/16/2019; review and approval of bills; review cash asset accounts; approve regular agenda; review payroll summary report; review bank statement reconciliation report; approve accounts receivable aging report, review budget category report, all ayes; motion carried.

Goodell reviewed the bills of necessity.

Electric report by Sether * Water report by Rasche *

Gas report by Doeden* City Administrator report provided by Matthiesen*

Old Business; The Board all agreed to table Lake Park Development Corporation grant request until the next regular meeting due to no LPDC representation at the meeting.

The Board all agreed to table the proposal from DGR Engineering for Task Order #4 “Electric System Long Term Plan” until Task Order #1 “Mapping Updates & Arc Flash Assessment” is completed.

New Business; Zahren introduced Resolution #08-19 “ RESOLUTION NAMING DEPOSITORIES” second by Johnson ayes- Johnson, Zahren, Goodell, Lemker; nays – none.

The Board all agreed to table purchase of a trench box until next regular meeting.

List of delinquent accounts were provided for the Board. Motion by Johnson/Zahren to remove \$20,927.89 from active books but in no way to release them from their obligation to the utility owed; all ayes- motion carried.

Motion by Zahren/Johnson to approve a one year lease renewal with Ashely Hibma, dba Avery Rose Boutique for the property at 219 Market Street effective December 1st, 2019 thru November 30th, 2020 – all ayes; motion carried.

Motion by Zahren/Johnson to contribute \$500 to Lake Park Historical Society’s annual Christmas lighting contest – all ayes; motion carried.

Motion by Johnson/Zahren to adjourn at 6:13PM – all ayes.

Tony Lemker, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 11/20/2019.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	23.72
Bomgaars	supplies	\$	62.64
Card Service	supplies/filters/postage	\$	992.64
Century Link	telephone	\$	404.24
City of Lake Park	Sewer/Trash	\$	33,012.98
City of Lake Park	In Lieu of Taxes	\$	5,939.27
City of Lake Park	internet/office/mowing/admin	\$	3,818.51
Clayton Energy	Reservation/Commodity	\$	31,915.35
Cooperative Energy	gas	\$	306.44
EFTPS-941	payroll taxes	\$	7,142.87
IPERS	employee retirement	\$	3,154.26
IA. Utility Board	assessment	\$	1,217.00
IGL Teleconnect	internet	\$	130.00
LPMU	Electric Sink. Fund	\$	16,500.00
Mangold	testing	\$	170.00
MRES	WAPA/S-1/Dues	\$	38,804.70
Osceola Water	purchase water	\$	7,239.96
Treasurer State of IA	State withholding	\$	983.00
Treasurer State of IA	Sales Tax	\$	3,873.00
US Post Office	stamp fulfillment	\$	1,881.90
US Cellular	cell phones	\$	163.77
Wuebker, Chad	refund deposit	\$	315.71
Wellmark Blue Cross	health insurance	\$	5,820.61
	Total	\$	163,872.57

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 11/20/2019.

<u>Payee</u>	<u>Description</u>		
Airgas	lease	\$	222.03
Auditor of State	audit filing fee	\$	175.00
Century Link	telephone	\$	74.00
Consumers	supplies	\$	10.69
Culligan	water	\$	11.90
Cohrs Construction	rock	\$	302.76
Core & Main	supplies	\$	337.18
DGR Engineering	fees	\$	576.00
Dickinson Co. News	legals	\$	117.34
Ehret, Mike	website	\$	23.77
Energy Economics	supplies	\$	229.98
G&R Controls	repairs	\$	2,081.00
Groebner	supplies	\$	1,680.31
IA One Call	locates	\$	33.30
Heiman Fire Equipment	maintenance	\$	98.00
Kidd Construction	directional boring	\$	750.00
Lake Park Auto Parts	supplies	\$	210.43
Matheson Tri Gas	rent	\$	54.11
One Office Solution	supplies/maint. contract	\$	165.12
R&D Industries	server	\$	140.00
Stan's Corner	gas	\$	229.67
Mary Schmidt	office	\$	45.00
Utility Equipment	supplies	\$	710.68
Vector	insurance	\$	422.00
Wesco	supplies	\$	6,030.39
	Total	\$	14,730.66

Revenues/Expenditures October 2019

Electric	\$	138,882.57	\$	74,728.66
Water	\$	25,146.10	\$	15,583.89
Gas	\$	<u>36,469.04</u>	\$	<u>26,726.43</u>
	\$	200,497.71	\$	117,038.98