

Lake Park Municipal Utilities  
Regular Meeting  
October 16, 2019

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met October 16, 2019 - 5:30PM - 217 Market Street, Lake Park, Ia. Board Members present; Lemker, Zahren, Johnson, Wittrock. Absent; Goodell. Others present; Linda Treharne, Todd Doeden, Jeremy Rasche, Lane Sether, Logan Smidt, Andy Koob.

The regular meeting was called to order by Lemker at 5:30PM.

Motion by Johnson/Zahren to approve the consent agenda which includes minutes for regular meeting on 09/18/2019; review and approval of bills; review cash asset accounts; approve regular agenda; review payroll summary report; review bank statement reconciliation report; approve accounts receivable aging report, review budget category report, approve Fraud Finding Policy, approve Conflict of Interest Policy, approve LPMU Procurement Policy, approve Procedures for Reporting Violations Affecting Federal/State Grants, approve Segregation of Duties Policy, approve Protection Identifiable Information Policy - all ayes; motion carried.

Lemker reviewed the bills of necessity.

Electric report by Sether \* Water report by Rasche \*

Gas report by Doeden\* City Administrator report provided by Matthiesen\*

Old Business; The Board all agreed to table Lake Park Development Corporation grant request until the next regular meeting.

New Business; Andy Koob, representing DGR Engineering was in attendance, providing a proposal for engineering fees on a long range electric plan. After discussion, board all agreed to table until next month regular meeting.

Smidt, representing DGR Engineering was in attendance, providing a proposal for the water improvement project. It includes the bidding/negotiating phase through to the post construction phase and budgeting miscellaneous fees. Motion by Wittrock/Zahren to approve the proposal of \$63,500 for bidding and construction services for the water improvement project – all ayes; motion carried.

Motion by Zahren/Johnson to approve the utilities taking bids for the sale of two trailers and dump truck – all ayes; motion carried.

Motion by Wittrock/Johnson to adjourn at 6:18PM – all ayes.

Tony Lemker, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 10/16/2019.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	20.78
AM Conservation	LED bulbs	\$	72.70
Bomgaars	supplies	\$	256.78
Card Service	clothing/supplies/meals	\$	820.21
Century Link	telephone	\$	475.79
City of Lake Park	Sewer/Trash	\$	31,467.07
City of Lake Park	In Lieu of Taxes	\$	8,283.46
City of Lake Park	internet/office/mowing/admin	\$	3,884.07
Cooperative Energy	gas	\$	326.97
Clayton Energy	Reservation/Commodity	\$	16,560.22
Dickinson County News	legals	\$	98.74
EFTPS-941	payroll taxes	\$	2,245.78
IPERS	employee retirement	\$	3,077.65
IA. Utility Board	assessment	\$	2,230.00
LPMU	Electric Sink. Fund	\$	16,500.00
L&O Power	transmission/service agreement	\$	7,709.49
MRES	WAPA/S-1/Dues	\$	50,814.82
Osceola Water	purchase water	\$	7,427.64
Treasurer State of IA	State withholding	\$	949.00
Treasurer State of IA	Sales Tax	\$	3,912.00
UDMO	LIHEAP	\$	237.34
US Cellular	cell phones	\$	163.66
Williams & Co.	FY19 audit	\$	11,700.00
Wellmark Blue Cross	health insurance	\$	5,820.61
	Total	\$	175,054.78

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 10/16/2019.

<u>Payee</u>	<u>Description</u>		
ABM Equipment	inspections/repairs	\$	456.75
American Underground	freight	\$	19.73
APGA Security & Integrity Foundation	Dues	\$	500.18
Consumers	supplies	\$	57.72
Culligan	water	\$	17.85
Core & Main	supplies	\$	182.56
DGR Engineering	fees	\$	21,334.00
Dickinson Co. News	legals	\$	101.60
Ehret, Mike	website	\$	47.54
GCC Ready Mix	supplies	\$	363.80
Great Lakes Concrete	repairs	\$	120.75
IA. Dept. of Natural Resources	permit	\$	95.00
IA One Call	locates	\$	31.50
IGL Teleconnect	internet	\$	130.00
Lake Park Auto Parts	supplies	\$	445.59
Lake Park Foods	supplies	\$	30.26
Matheson Tri Gas	rent	\$	52.75
Michael J Chozen & Assoc.	legal fees	\$	87.50
MRES	infrared scanning	\$	514.40
Mangold Environmental Testing	testing	\$	170.00
Niemeier Spine & Sports	testing	\$	45.00
One Office Solution	supplies/maint contract	\$	30.37
State Hygienic Lab.	testing	\$	79.00
Stan's Corner	gas	\$	170.81
Mary Schmidt	office	\$	45.00
Wesco	supplies	\$	1,102.95

Total \$ 26,232.61

**Revenues/Expenditures September 2019**

Electric	\$	122,445.56	\$	91,395.99
Water	\$	31,452.15	\$	21,321.14
Gas	\$	<u>23,207.68</u>	\$	<u>37,183.14</u>
	\$	177,105.39	\$	149,900.27