

Lake Park Municipal Utilities
Regular Meeting
September 18, 2019

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met September 18, 2019 - 5:30PM - 217 Market Street, Lake Park, Ia. Board Members present; Lemker, Goodell, Zahren, Johnson, Wittrock. Others present; Marie Matthiesen, Linda Treharne, Todd Doeden, Jeremy Rasche, Lane Sether, Kristine Deveraux, Ebony Rahe, Seth Hellinga.

The regular meeting was called to order by Lemker at 5:30PM.

Motion by Johnson/Wittrock to approve the consent agenda which includes minutes for regular meeting on 08/21/2019; review and approval of bills; review cash asset accounts; approve regular agenda; review payroll summary report; review bank statement reconciliation report; approve accounts receivable aging report - all ayes; motion carried.

Goodell reviewed the bills of necessity.

Electric report by Sether * Water report by Rasche *

Gas report by Doeden* City Administrator report provided by Matthiesen*

Old Business: The Board all agreed to table Lake Park Development Corporation grant request until the next regular meeting.

New Business: Deveraux & Rahe, representing Williams & Co., were in attendance to inform the board of findings and to answer any questions concerning the audit performed for FY18/19.

Motion by Goodell/Johnson to approve the FY18/19 audit – all ayes; motion carried.

Hellinga requested a utility easement on West Bay Road be vacated; Matthiesen informed the board the city would need to take action on vacating this easement.

Motion by Wittrock/Zahren to adjourn at 6:10PM – all ayes.

Tony Lemker, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 09/18/2019.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	21.71
Card Service	postage/supplies/meals	\$	116.65
Century Link	telephone	\$	402.87
City of Lake Park	Sewer/Trash	\$	31,259.90
City of Lake Park	In Lieu of Taxes	\$	10,192.46
City of Lake Park	internet/office/mowing/admin	\$	5,504.21
Cooperative Energy	gas	\$	560.12
Clayton Energy	Reservation/Commodity	\$	20,461.07
Doeden, Todd	supplies	\$	102.20
EFTPS-941	payroll taxes	\$	6,737.01
IPERS	employee retirement	\$	4,520.03
IGL Teleconnect	internet	\$	130.00
LPMU	Electric Sink. Fund	\$	16,500.00
PMMIC	insurance	\$	788.00
MRES	WAPA/S-1/Dues	\$	57,146.91
Osceola Water	purchase water	\$	8,343.60
Silver Lake Improvement	annual grant	\$	2,500.00
Treasurer State of IA	State withholding	\$	1,387.00
Treasurer State of IA	Sales Tax	\$	4,277.00
US Cellular	cell phones	\$	161.16
Williford, Arthur	refund deposit	\$	176.77
Wellmark Blue Cross	health insurance	\$	5,820.61
		Total	\$ 177,109.28

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 09/18/2019.

<u>Payee</u>	<u>Description</u>		
ABM Equipment	inspections	\$	2,532.11
American Underground	curb stops	\$	516.80
Century Link	telephone	\$	74.00
Consumers	supplies	\$	301.16
Culligan	water	\$	11.90
Groebner	supplies	\$	46.83
IAMU	supplies	\$	49.51
IRWA	conference	\$	300.00
IA One Call	locates	\$	13.50
Interstate Power Systems	generator maintenance	\$	2,115.56
Lake Park Auto Parts	supplies	\$	511.82
Lake Park Auto Repair	maint.	\$	75.19
Matheson Tri Gas	rent	\$	42.16
Northern Municipal	assessment	\$	1,807.67
One Office Solution	supplies/maint contract	\$	96.30
R&D Industries	server	\$	95.50
Sanford Health Occupational	testing	\$	34.00
Sensit Technologies	testing	\$	209.90
State Hygienic Lab.	testing	\$	39.00
Stan's Corner	gas	\$	160.67
Mary Schmidt	office	\$	45.00
Utility Equipment	supplies	\$	594.84
Wesco	supplies	\$	219.35
		Total	\$ 9,892.77

Revenues/Expenditures August 2019

Electric	\$	129,402.87	\$	97,541.21
Water	\$	30,657.39	\$	16,476.61
Gas	\$	<u>24,061.98</u>	\$	<u>39,886.90</u>
	\$	184,122.24	\$	153,904.72