

## LAKE PARK CITY COUNCIL

December 10, 2018

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 01-14-19.

Lake Park City Council met in regular session and for Public Hearings at City Hall on December 10, 2018. Mayor Engel opened the first public hearing at 6:59PM with the Pledge of Allegiance. Members present: Taber, Schumacher, Ehlers, Baumgarn, Reekers and Clerk Matthiesen. Also present: Tony Urwin, Jeremy Rasche, Logan Smidt, Erin Pingel and Kiley Miller.

Public Hearing: Proposed Code of Ordinances of the City of Lake Park. With no comments or questions closed public hearing at 7:01pm.

Schumacher/Baumgarn moved to waive the first two readings of Ordinance #1-18; all ayes. Motion carried.

Taber introduced and moved to adopt Ordinance #1-18—"AN ORDINANCE ADOPTING THE "CODE OF ORDINANCES OF THE CITY OF LAKE PARK""; seconded by Baumgarn. Roll call votes: AYES—Reekers, Baumgarn, Ehlers, Taber, Schumacher. NAYS—none. Motion carried. This ordinance shall be in effect after its publication as required by law.

Public Hearing: Community Development Block Grant (CDBG) Application for a Water System Improvement Project. Erin Pingel with NWIPDC read the Citizen Participation Plan.

### CITIZEN PARTICIPATION PLAN

To comply with citizen participation requirements, pursuant to the requirements of Section 508 of the Housing and Community Development Act of 1987, as amended, this public hearing is being held by the Lake Park City Council for the purpose of discussing and submitting a Community Development Block Grant (CDBG) application for the City of Lake Park Water System Improvements Project. The City of Lake Park is seeking CDBG funds for a water system improvement project. The proposed project is to be located in the south and southwest portions of the community, connecting the city's east and west water distribution systems. This proposed project will specifically include an 8" pipeline along East 1<sup>st</sup> Street and connection to the existing water tower; 8" pipeline south of Beachcomber Drive; 10" pipeline connecting the east and west water systems; and a new 8" pipeline in the west distribution system. The need for the project was identified by preliminary engineering reports noting deficiencies in the city's water distribution system. Specifically, model calibration was completed by hydrant flow testing and system pressure monitoring. Through flow-test calibration, the hydraulic model identified three locations in the east distribution system where high amounts of headloss are exhibited. The high headloss is likely due to a blockage in the pipe, a partially closed valve, the pipe itself being in poor condition, or a combination of factors. The three identified locations are as follows: 1) 6" CI/DI connection between the elevated tank and the east distribution system; 2) 4" CI/DI mainline on Market Street between Avenue "C" & Avenue "F"; and 3) 4" CI/DI mainline on Avenue "D" West between West First Street & Market Street. The proposed project will occur entirely within the city limits of Lake Park primarily in the south and southwest portions of the community. A portion of the proposed improvements will be located near the existing water tower in the central part of the city along East 1<sup>st</sup> Street. Excavation and ground disturbance is expected, but will be subject to a study of potential effects to the project area through a Phase 1 archeological review of the project sites. A CDBG application for \$375,000 in federal grant assistance will be submitted on or before January 1, 2019 to the Iowa Economic Development Authority. The estimated cost of the proposed project is \$748,000. The anticipated sources of funding for this project include \$373,000 in local Lake Park Municipal Utility reserves and up to \$375,000 in requested federal CDBG funding. The estimated portion of federal funds that will benefit low-to moderate income (LMI) persons is 53.37% or \$200,137. Due to the nature of this project no persons or businesses shall be displaced as a result of the recommended project activities. In the event any persons or businesses are displaced as a result of the project, the entities involved will adhere to the requirements of the Uniform Relocation and Assistance and Acquisition Act of 1974, as amended.

With no comments or questions closed public hearing at 7:05pm.

Moved by Schumacher/Baumgarn to adopt Resolution #9-18—"A RESOLUTION OF THE CITY OF LAKE PARK, IOWA, AUTHORIZING APPLICATION TO THE IOWA CDBG PROGRAM, DESIGNATING OFFICIAL SIGNATORS, AND AUTHORIZING NWIPDC TO PREPARE AND ADMINISTER THE GRANT FOR THE CITY OF LAKE PARK." Roll call vote: Ayes—Schumacher, Taber, Ehlers, Baumgarn, Reekers. NAYS—none; resolution duly adopted.

Moved by Baumgarn/Schumacher to approve the Lake Park CDBG Community Development and Housing Needs Assessment for the CDBG application; all ayes.

Moved by Taber/Ehlers to approve the Federal Assurances Signature Page for the CDBG application; all ayes.

Opened the regular meeting at 7:25pm.

Moved by Baumgarn/Schumacher to approve the consent agenda which includes: Minutes from Nov 12, 2018 Meeting; Financial Reports; Approve Bills for Payment: all ayes.

Moved by Reekers/Schumacher to approve regular agenda; all ayes.

REPORTS: Library, police and street reports were in the council packets

OLD BUSINESS: None

NEW BUSINESS: Kiley Miller with the Iowa Lakes Corridor thanked the Council for their support over the past years. He presented an update on what the Corridor has completed and the direction it will be taking into this next year. He requested that the Council consider their continued support as the budget process begins.

Matthiesen explained to the Council that the City had received \$5,840.00 from the sale proceeds of a house that had received funding from the CDBG Housing Grant. The grant required funds be paid back if a sale happened within 5 years of funding. Moved by Schumacher/Baumgarn to turn these funds over to the Lake Park Housing Authority; all ayes.

Moved by Taber/Schumacher to approve gift certificates for the employees to Lake Park Foods for either a ham or turkey; all ayes.

Public form: none

Council discussion, mayor's report, and administrators report were last items on the agenda.

Moved by Baumgarn/Reekers to adjourn at 8:13pm; all ayes.

John Engel, Mayor

Marie Matthiesen, Clerk

The following are the bills approved at the L P Council meeting on 12-10-18 along with the bills of necessity.

Collection Service Center	garnishment	\$305.53
Wellmark	health insurance	\$4,588.40
Savings Bank	principal & interest	\$32,467.21
United Community Bank	principal & interest	\$32,467.20
US Post Office	envelopes	\$288.15
Dept of Treasury	941 deposit pp 11-24	\$3,040.25
la Dept of Revenue	state w/h	\$1,112.00
IPERS	Oct IPERS	\$4,140.22
Ahlers & Cooney	legal fees	88.50
Alliant Energy	st. lighting	953.70
C & B Operations	mower filter	38.47
Campus Cleaners	rugs	98.45
Card Service Center	postage/comm ctr maint.	78.76
Century Link	phone	363.41
Century Link Business Service	long distance	1.51
Collection Services	garnishment	305.53
Compass Pointe	annual pledge	250.00
Cooperative Energy	fuel	1325.07
CFE	shop/pool/veh maint	718.65
DC EMSA	police supply	80.00
Demco	lib. supplies	198.11
D. C. IT	annual police IT support	675.00
Dickinson County News	publications	369.87
Equipment Blades	grader blades	1545.80
Greg's Electric	lift station repair	440.00
H-LP Community School	comm ctr. payment	40000.00
Heiman	fire equipment	3839.50
IGL Teleconnect	internet	230.00
Iowa One Call	locates	43.20
Iowa State University	fire training	280.00
Jaycox Implement	shop supplies	50.38
Lake Park Auto Parts	fire/street maint.	497.09
Lake Park Auto Repair	st. vehicle repair	679.17
Lake Park Fire Dept.	annual allowance	8748.00
Lake Park Foods	misc supplies	63.42
Lake Park Housing Authority	grant payback funds	5840.00
LPMU	utilities	4297.77
Mary Schmidt	cleaning	45.00
Matheson Tri-Gas	fire supplies	295.96
Mike Ehret	website maint.	123.66
Midwest Fire	pump service	1868.34
McClure Engineering	w/w eng. fees	3575.00
Nebraska Municipal Power	software support	3419.00
Niemeier Spine & Sport	drug tests	40.00
O'Reilly Automotive	maint. parts	6.78
One Office Solution	office supplies	57.74
R & D Industries	network support	70.00
Savings Bank	H S A deposits	825.00
Shamrock Recycling	cardboard recycling	370.00
State Hygienic Lab	w/w testing	608.00
Town & Country	garbage pickup fees	5727.00
Tru Green	comm ctr. maint.	475.00
US Cellular	cell phones	496.21

VIP Snow	snow removal	40.00
Waste Management-Dickinson	landfill fees	3472.17
Waste Management-WI	recycling fees	1055.76
Ziegler Cat	st. vehicle maint.	508.20
Bankers Trust	interest	2925.00
Dept of Treasury	941 deposit pp 12/08	2559.92
Iowa Finance Authority	principle & interest	28061.25
Iowa Finance Authority	principle & interest	17395.00

**RECAP OF REVENUES & EXPENDITURES BY FUND:**

General	\$70,894.88	\$94,999.75
RUT	12,715.30	-0-
Debt Service	13,580.20	-0-
Trust & Agency	9,069.77	9,456.18
L O S T	39,987.28	-0-
Sanitary Sewer	<u>18,900.10</u>	<u>15,852.88</u>
<b>TOTALS:</b>	<b>\$165,147.53</b>	<b>\$120,308.81</b>