

**LAKE PARK CITY COUNCIL
MINUTES
November 14, 2022**

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 12-12-22.

Lake Park City Council met in regular session on November 14, 2022. Members present: Luitjens, Taber, Baumgarn, Kracht and Clerk Matthiesen. Absent: Sohn. Others present: Dick Packebush, Jim Kessler, Shannon Landauer, Jeff Nechkash, Seth Hellinga, Herb Stewart, John Wills, Tony Urwin and Ryan Carpenter.

Mayor Carstensen called the regular meeting to order at 7:00pm.

Moved by Baumgarn/Luitjens to approve the consent agenda which includes: Minutes from October 10, 2022 Meeting; Financial Reports; Payroll Summary Report; Bank Reconciliation Report; Approve Bills for Payment; Approve Liquor License for Gunderson’s Restaurant & Lounge; Approve Mailbox Permit for Susan & Richard Roste (401 Beachcomber); all ayes.

Moved by Kracht/Taber to approve the regular agenda; all ayes. Motion carried.

REPORTS: Police, Library and Street reports were in the council packets. Chief Urwin gave the council an update on the “swatting” incidents. Stated it was an active case with the FBI involved.

BUSINESS: Discussion on Emerald Ash Bore was tabled to a future meeting as Brian Kelly could not attend.

Jim Kessler addressed the council with an advertising opportunity with the Western Iowa Tourism Guide. He felt it might be the time to consider this with the amenities that Lake Park has to offer. The guide this year will cover 36 western counties and approximately 30,000 copies will be printed. Council tabled any decision until next month.

Shannon Landauer, (Lakes Corridor), gave an update on items the corridor has been working on. Recently the emphasis has been on manufacturing and business retention. She provided some statistics on manufacturing businesses in the area and employee counts. Currently they are working with 1 business expansion in Lake Park. She stated that there was a good number of housing tax credit applications and that they are starting to see some prison-built homes in the area. They are currently looking for a location for a spec. building and working on a 5-year strategic plan.

John Wills, (Water Quality Commission), explained to the council that the funding from each entity is based on valuation. He also explained how their funding works and how projects get funded annually. He stated that the funding asking has not changed since 2001 and would the council consider being able to fund a higher amount based on current valuations. There is a need to be able to be proactive rather than reactive especially with the various evasive species that are affecting the area lakes. He stated that a higher amount would not take place until FY24-25 as new 28E agreements would need to be done with each entity involved. Council stated that they would consider a higher annual contribution in the future.

Jeff Nechkash expressed to the council that he had purchased some additional property by his house. This property has a platted street that runs through that was in the original plat but has never been a street maintained by the city. He made the request to have the street vacated but will maintain the utility easements in the property. Moved by Kracht/Baumgarn to move forward on the vacate of the road; all ayes. Motion carried.

Moved by Luitjens/Taber to approve Pay Application #19 with Christiansen Construction in the amount of \$52,620.50; all ayes. Motion carried

Moved by Taber/Baumgarn to approve the TIF payment to Silver Lake Land Co.; all ayes. Motion carried.

Moved by Kracht/Taber to advertise for a part-time cleaning position with the City; all ayes. Motion carried.

Matthiesen had a quote on council chairs that was presented to council. No decision was made as council would like to see some other quotes on chairs and tables.

Moved by Baumgarn/Kracht to approve the Annual Financial Report; all ayes. Motion carried.

Tim Moerman has approached the city with a plan to help facilitate the city with a strategic plan. He proposes the process would take approx. 60 days. The council had some additional questions and will continue the discussion at the December meeting.

Public Forum: no comments

Council discussion, mayor’s report, and administrators report were last items on the agenda.

Moved by Taber/Kracht to adjourn at 9:00PM; all ayes. Motion carried.

Matt Carstensen, Mayor

Marie Matthiesen, Clerk

The following are the bills approved at the L P Council meeting on 11-14-2022 along with the bills of necessity.

Alliant Energy	street lighting	1,514.40
Collection Services	garnishment	355.46
US Post Office	envelopes	687.00
Wellmark	health insurance	5,468.52
Department of Treasury	941 deposit pp10/22	3,361.91
Ia Dept of Revenue	state withholding	993.00
IPERS	IPERS	4,424.58
Collection Services	garnishment	355.46
Department of Treasury	941 deposit pp11/5	3,331.81
Ahlers & Cooney	legal services	364.00
Alliant Energy	street lighting	1303.71
Amazon	books/supplies	121.89

Anchor Scientific	lift station parts	198.56
AT & T Mobility	police wireless	41.27
Baker & Taylor	books	505.12
Benchmark Construction	raise manhole	275.00
Blacktop Services	blacktop roads	11008.25
Blue Lake Websites	lib. Web hosting	132.17
Bomgaars	street supplies	89.45
Card Service Center	department supplies	600.86
Carstensen Meat & Grocery	street/comm ctr supplies	69.23
Century Link	phone	330.89
Century Link Business Service	long distance	1.01
City Laundering	rugs	47.40
Consumers Lumber Company	street supplies	21.98
Cooperative Energy	police/street fuel	1103.89
Demco	lib. Grant purchases	300.99
Dickinson County News	publications	155.98
Echo Group	sewer parts	82.32
Heiman	fire ext. inspection	357.00
Heller Enterprise	backflow prevention test	270.44
Hillyard	paper products	158.22
Hobart Sales & Service	comm ctr repairs	507.00
Holiday Inn DM Airport	conference lodging	255.24
Hundertmatk Cleaning Systems	FD repair	141.18
IGL Teleconnect	internet	357.93
Iowa One Call	locates	28.80
Impact7G	SRF sponsor project	9074.59
Jazmin Voehl	mileage/firefighter training	1030.00
Jeanie Hawn	mileage/lib county mtg	16.87
Kuhlman Lake Service	dock removal	250.00
Lake Park Auto Parts	park/street supplies	422.98
Lake Park Auto Repair	police veh repairs	407.88
LPMU	utilities	4816.46
Lake Park Rescue	2022 call allowance	12120.00
Lakeshore	lib., Grant purchases	2775.85
Layton's Backhoe Service	repair sewer/televise	1160.43
MacQueen Equipment	FD flow tests	1915.60
Marie Matthiesen	mileage	350.00
Mary Schmidt	cleaning	45.00
Midwest Radar & Equipment	radar calibration	160.00
McClure Engineering	eng fees/sewer project	5495.00
O'Reilly Automotive	street veh. maint	15.86
One Office Solution	copier	153.69
Pioneer Printing	office supplies	74.00
Rehab Systems	annual lift station clean	2312.50
Savings Bank	H S A deposits	825.00
Shamrock Recycling	cardboard recycling	745.10
Shane Arndt	mileage/lodging/meals	512.73
Shield Technology	police software	652.50
Sibley Sheet Metal	park shed repair	89.00
Smart Solutions	surveillance camera	3257.08
State Hygienic Lab	w/w testing	780.00
Titan Machinery	park repair	21.80
Town & Country	garbage collection fees	6558.22
US Cellular	cell phones	440.88
Waste Management-DC	landfill fees	8069.32
Waste Management-WI	recycle collection fees	4233.80
Christiansen Construction Company	pay app #19/sewer project	52620.50
Silver Lake Land Co	developer TIF payment	20523.92

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$270,000.67	\$72,511.67
RUT	13,923.09	5,846.12
Debt Service	32,178.21	-0-
Trust & Agency	46,593.80	10,762.03
L O S T	32,604.63	-0-
Sanitary Sewer	44,385.92	13,698.89
Capital Improvement	<u>80,665.01</u>	<u>61,530.75</u>
TOTALS:	\$520,351.33	\$335,114.11