

LAKE PARK CITY COUNCIL
MINUTES
September 12, 2022

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 10-10-2022.

Lake Park City Council met in regular session and for a Public Hearing on September 12, 2022. Members present: Sohn, Luitjens, Taber, Baumgarn (arriving at 7:12) and Clerk Matthiesen. Absent: Kracht. Others present: Tony Urwin, Nick Tanner, Marcia Schumacher, Kenny Byers, Dick Packebush, Deb Grubich, Phil Hayes, Jack Bradshaw, Shane Arndt, Deb Morrow and Jeff Nechkash.

Mayor Carstensen opened the Public Hearing at 7:00pm. Public Hearing for the Purpose of amending the Code of Ordinances pertaining to flood plain management. Matthiesen stated that we are required to keep an updated flood plain management to continue to belong to the National Flood Insurance Program which is for cities that have a flood insurance studied issued by FEMA. With no other comments or questions closed public hearing at 7:04pm.

Moved by Taber/Sohn to waive the First Two Readings of Ordinance #3-22 –“AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF LAKE PARK, IOWA, BY AMENDING PROVISIONS PERTAINING TO FLOOD PLAIN MANAGEMENT”. All ayes. Motion carried.

Luitjens introduced and moved to adopt Ordinance #3-22–“AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF LAKE PARK, IOWA, BY AMENDING PROVISIONS PERTAINING TO FLOOD PLAIN MANAGEMENT”. Second by Taber. Roll call vote. Ayes-Taber, Sohn, Luitjens. Nays-none. Motion carried. This ordinance shall be in effect after its posting as required by law.

Mayor Carstensen called the regular meeting to order at 7:06pm.

Moved by Luitjens/Sohn to approve the consent agenda which includes: Minutes of 08/08/2022 Meeting; Financial Reports; Approval of Bills for Payment; Payroll Summary Report; Bank Reconciliation Report; Approve Liquor License Permit for Dollar General; all ayes. Motion carried.

Moved by Sohn/Luitjens to approve regular agenda; all ayes. Motion carried.

REPORTS: Police, Library and Street reports were in the council packets. Deb Grubich presented the 21-22 Annual Report for the library. She highlighted the growth the library has seen. Mayor Carstensen thanked her on behalf of the City and personally for the work she has done. Shane Arndt explained to the council the sewer issues at both the pool and the concession stand. The pool will be taken care of next week and the concession stand, quotes have been received but completion has not been scheduled yet.

BUSINESS: The council had a copy of a letter received from the First Presbyterian Church requesting sewer forgiveness for a water leak they had during 2021. Using average usage, it was determined that it was approximately 33,240 gallons of water that did not go through the sewer. Moved by Taber/Sohn to approve a credit for sewer in the amount \$199.44 to the First Presbyterian Church; all ayes. Motion carried

Nick Tanner explained to the council the statewide radio system that the county is looking into for the county/city EMS. The current system is aging and will either need to update the VHF system or upgrade to the state system. The new system will greatly improve the communication between all the EMS departments across the county. The upgraded system comes with a cost of approx.. 5.5 million. At this point the county is not seeking any monies from the city. The request is for a letter of support from the city and EMS departments within Lake Park. Moved by Baumgarn/Taber to submit a letter of support for the city and EMS departments within Lake Park; all ayes. Motion carried

Shelley Morris submitted a letter for the packet requesting approval to eliminate 1-2 parking spaces in front of Blurry Bigfoot Bistro & Bakery so that a drive-thru could be installed on the north side of the building. Moved by Baumgarn/Sohn to allow the removal of 1-2 parking spaces; all ayes. Motion carried

Moved by Baumgarn/Sohn to approve the snow removal maintenance contract with Dickinson Count; all ayes. Motion carried

Moved by Taber/Baumgarn to approve the FY21-22 Annual Urban Renewal Report; all ayes. Motion carried

The council reviewed the commercial tax abatement options to be added into the updated Urban Revitalization Plan. Matthiesen showed them 3 different examples on the effect it would have on the property tax collections. Moved by Sohn/Baumgarn to continue with the 5-year plan that is currently offered; all ayes. Motion carried

Moved by Baumgarn/Taber to approve Pay Application #17 with Christiansen Construction in the amount of \$185,426.70; all ayes. Motion carried

Matthiesen informed the council that she had done drive arounds with both Brian Gilmore and Brian Kelley to determine what effect the emerald ash bore may have. There are several ash trees within the City park that the recommendation was to treat at least some. Council requested some additional information for the next meeting.

Moved by Taber/Luitjens to waive the First Two Readings of Ordinance #1-22–“AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF LAKE PARK, IOWA, BY AMENDING PROVISIONS PERTAINING TO ALCOHOLIC BEVERAGE CONTROL”. All ayes. Motion carried

Baumgarn introduced and moved to adopt Ordinance #1-22–“AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF LAKE PARK, IOWA, BY AMENDING PROVISIONS PERTAINING TO ALCOHOLIC BEVERAGE CONTROL”. Second by Sohn. Roll call vote. Ayes-Luitjens, Sohn, Taber, Baumgarn. Nays-none. Motion carried. This ordinance shall be in affect after its posting as required by law.

Moved by Luitjens/Baumgarn to waive the First Two Readings of Ordinance #2-22 –“AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF LAKE PARK, IOWA, BY AMENDING PROVISIONS PERTAINING TO ALL-TERRAIN VEHICLES”. All ayes. Motion carried

Sohn introduced and moved to adopt Ordinance #2-22--“AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF LAKE PARK, IOWA, BY AMENDING PROVISIONS PERTAINING TO ALL-TERRAIN VEHICLES”. Second by Baumgarn. Roll call vote. Ayes-Baumgarn, Taber, Luitjens, Sohn. Nays-none. Motion carried. This ordinance shall be in affect after its posting as required by law.

Public Forum, Council discussion, mayor’s report, and administrators report were last items on the agenda. Moved by Taber/Sohn to adjourn at 9:07PM; all ayes. Motion carried.

Matt Carstensen, Mayor

Marie Matthiesen, Clerk

The following are the bills approved at the L P Council meeting on 09-12-2022 along with the bills of necessity.

Collection Services	garnishment	355.46
Department of Treasury	941 deposit pp 8/13	4,349.83
Great Lakes Countertops	evidence room	5,068.33
SLPIA	annual contribution	2,500.00
Collection Services	garnishment	355.46
Department of Treasury	941 deposit pp 8/27	3,657.63
Ia Dept of Revenue	state withholding	1,089.00
IPERS	IPERS	4,867.46
Wellmark	health insurance	5,468.52
Ahlers & Cooney	legal fees	681.00
Alliant Energy	street lighting	1883.96
Amazon	book/supplies	108.44
AT & T Mobility	in car wireless	41.27
Baker & Taylor	books	515.72
Bomgaars	street supplies	40.92
C & B Operations	FD & park repairs	679.37
Card Service Center	supplies/training	484.76
Cengage Learning Inc	books	122.40
Center Point Large Print	books	116.25
Century Link	phone	394.42
Century Link Business Service	long distance	1.76
Chosen Valley Testing	sewer project testing	1070.00
City Laundering	rugs	79.55
Collection Services	garnishment	355.46
Consumers Lumber Company	police/park supplies	51.62
Cooperative Energy	fuel	2013.98
Dickinson County Treasurer	DD JT1	6.00
Dickinson County GIS	parcel data	25.28
Dickinson County News	publications	117.72
D.C. Water Quality Commission	annual contribution	2100.00
Echo Group	campground repairs	131.04
Federal Signal Corporation	warning sirens	21855.00
Hatch Guns & Ammo	ammo	2430.57
IGL Teleconnect	internet	323.80
Iowa Lakes Superior Plumbing	pool repairs	536.00
Iowa One Call	locates	40.50
Iowa Prison Industries	signs	752.18
Impact7G	SRF project	4403.14
Jacobsma Siding & Gutters	snow removal	500.00
L & C Tire	tire replacement	129.00
Lake Park Auto Parts	street/park supplies	173.46
Lake Park Auto Repair	police/street/park repairs	890.21
LPMU	utilities	9308.07
Lakefield Landscapes	comm ctr landscape	4697.00
Market Street Tire	street tire repair	161.59
Mary Schmidt	cleaning	45.00
Mosquito Control of Iowa	mosquito spray	4090.00
McClure Engineering	eng fees/sewer project	20335.00
One Office Solution	copier	156.75
Overdrive	FY2023 E-book fees	545.07
Plumb Supply	pool supplies	213.55
Savings Bank	H S A deposits	825.00
Shamrock Recycling	cardboard recycling	745.10
Shane Arndt	clothing allowance	176.73
Simmering-Cory	code book updates	713.00
State Hygienic Lab	w/w testing	682.00

Titan Machinery	park repairs	424.32
Town & Country	garbage collection fees	6483.22
US Cellular	cell phones	441.34
Waste Management-DC	landfill fees	5496.42
Waste Management-WI	recycling collection fees	4267.01
Christiansen Construction Company	pay application #17	185426.70
Dept of Treasury	941 deposit	3947.58
TJ Hauling	white goods	130.00

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$62,917.13	\$176,119.61
RUT	12,219.77	4,025.99
Debt Service	819.22	-0-
Trust & Agency	2,383.02	11,564.30
L O S T	24,564.44	-0-
Sanitary Sewer	24,895.96	11,879.16
Capital Improvement	<u>201,719.22</u>	<u>93,430.58</u>
TOTALS:	\$329,518.76	\$297,019.64