

LAKE PARK CITY COUNCIL

JANUARY 8, 2018

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 2-12-18

Lake Park City Council met in regular session on 1-08-18 at City Hall. Mayor Engel called meeting to order at 7:00PM with Pledge of Allegiance. Members present: Taber, Schumacher, Ehlers, Reekers, Baumgarn and Clerk Matthiesen. Also present: Mike Flannigan, Roxie Reekers, Tony Urwin, Ryan Carpenter, Jerry Wallace, Herb Stewart and April Bosma.

Moved by Schumacher/Baumgarn to approve consent agenda which includes the following: Minutes of 12-11-17 Meeting; Financial Reports; Approval of Bills for Payment; Consider Resolution #1-18 RESOLUTION PROVIDING FOR MILEAGE REIMBURSEMENT FOR EMPLOYEES OF THE CITY OF LAKE PARK, IOWA; Approve Liquor Permit for Cap'n Kens Pending Dram Shop. Roll call vote: AYES – Schumacher, Taber, Baumgarn, Reekers, Ehlers. NAYS – none; motion carried; resolutions duly adopted.

Moved by Baumgarn/Schumacher to approve regular agenda; all ayes.

REPORTS: Police& street reports were on the table. No library report available as the monthly meeting had not taken place as of the council meeting.

OLD BUSINESS: Discussion took place concerning the camp fee rates for the 2018 season. After much discussion both in favor and in opposition of rate increases it was moved by Baumgarn/Taber to raise the rates as presented in the packets. AYES—Schumacher,Taber,Baumgarn,Ehlers. Abstain--Reekers

NEW BUSINESS: Julie Schieb and Bob Shaw presented both a statistical and financial/budget report on the Discovery House. They requested that the City take into consideration their continued support as they work on budget.

Mike Flannigan with Shamrock Recycling presented the council with a new 4-year contract for cardboard recycling. Moved by Taber/Schumacher to approve a 4-year contract with Shamrock Recycling for cardboard recycling; all ayes.

Moved by Schumacher/Ehlers to transfer \$7500.00 of LMI(low to moderate income) funds collected on the Frerichs Development to the LPHA (Lake Park Housing Authority): all ayes.

Moved by Baumgarn/Ehlers to appoint Schumacher to the Wage & Compensation Board; all ayes,

Moved by Schumacher/Baumgarn to approve Mayoral appointment of Clark Reekers as Mayor Pro-tem; all ayes

Moved by Reekers/Schumacher to approve Mayoral appointment of April Bosma as City Attorney; all ayes

Moved by Baumgarn/Taber to approve Mayoral appointment of Anthony Urwin as Police Chief; all ayes.

Moved by Taber/Reekers to appoint Marie Matthiesen City Administrator/Clerk/Zoning Administrator; all ayes

Moved by Schumacher/Ehlers to appoint Shane Arndt to the Board of Adjustment; all ayes

Moved by Baumgarn/Ehlers to re-appoint Missy Gemblor to the Zoning Board; all ayes

Council set January 22, 2018 at 7:00pm for a budget session

City attorney Bosma explained to the council the process and procedures that would need to take place to obtain a utility easement through condemnation of property. Moved by Baumgarn/Reekers to adopt Resolution #2-18—“RESOLUTION AUTHORIZING CONDEMNATION OF CERTAIN REAL PROPERTY.” Roll call vote: Ayes—Reekers, Taber, Baumgarn, Ehlers. NAYS—Schumacher; resolution duly adopted.

Council discussion, mayor’s report and administrator’s report were last items on agenda.

Being no further business, moved by Schumacher/Taber to adjourn at 8:15PM; all ayes.

John Engel, Mayor

Marie Matthiesen, City Clerk

The following are the bills approved at the L P Council meeting on 1-08-18 along with bills of necessity and gross wages for 2017 as required by law to be published.

Collection Services	garnishment	\$748.49
Wellmark	health insurance	\$2,559.11
Dept Of Treasury	941 deposit 12/23 pp	\$2,914.94
IPERS	IPERS	\$3,658.11
Ia Dept of Revenue	State withholding	\$984.00
Savings Bank	interest payment	\$779.38
Alliant Energy	street lighting	1119.13

Campus Cleaners	rugs	98.45
Card Service Center	misc office expense	73.38
Century Link	phone	318.09
Century Link Business Service	long distance	1.61
Collection Services	garnishment	748.49
CFE	police/street fuel-supplies	907.63
Dave's Repair	FD vehicle repair	88.10
DC Conservation	appliance recycling	2229.00
Dickinson County News	publications	107.62
Galls	police clothing	318.76
Ia Narcotics Officers Assoc.	membership	50.00
IGL Teleconnect	internet	230.00
Iowa One Call	locates	30.60
Jaycox Implement	shop supplies	6.93
Lake Park Auto Parts	st vehicle repairs	392.02
Lake Park Auto Repair	police vehicle maint.	49.16
LPMU	utilities	4580.14
Mary Schmidt	cleaning	45.00
Mike Ehret	website postings	89.00
Michael J Chozen & Associates	attorney fees	809.59
Mid-American Research	W/W supplies	2872.60
One Office Solution	office supplies	115.80
Plumb Supply	shop repairs	56.39
Poppema-Sikma	entrance sign	20500.00
R & D Industries	network maint.	124.25
Rehab Systems	sewer line televise	4039.50
Sandry Fire Supply	FD supplies	84.00
Savings Bank	H S A deposit	550.00
Shamrock Recycling	cardboard recycling	597.40
State Hygienic Lab	W/W testing	839.00
StopStick Ltd	police supplies	1183.00
Town & Country	garbage collection fees	5442.00
US Cellular	cell phones	282.82
United Community Bank	safe deposit box	40.00
United Community Bank	H S A deposit	550.00
VIP Snow	sidewalk snow removal	40.00
Waste Management-Dickinson	landfill fees	2896.32
Waste Management WI	recycle fees	1038.80
EFT-Savings Bank-941	pp 1-6 payroll deposit	3297.80
Jeff Jacobsma	wages	45720.64
Brandon Ehret	wages	45385.41
Marie Matthiesen	wages	63950.92
Anthony Urwin	wages	62256.02
Ryan Carpenter	wages	51601.05
Diane Duitsman	wages	19104.41
Pamela Kruger	wages	10118.05
Mary Schmidt	wages	1546.65
John Engel	wages	3600.00
Lance Heikens	wages	430.15
Clark Reekers	wages	420.00
Art Schumacher	wages	465.15
Juliana Baumgarn	wages	395.15
Gary Taber	wages	420.00

Carole Bergendahl	wages	382.65
Morgan Eggers	wages	36.00
Emily Chiochon	wages	76.48
Larry Dalton	wages	12681.37
Caron Dalton	wages	2897.40
Scott Gries	wages	3292.97
Tricia Rueter	wages	4000.00
Jim Schreiber	wages	5087.70
Brianne Ihnen	wages	1336.00
Avery Heikens	wages	1145.28
Noreen Morrow	wages	3573.96
Breanna Norem	wages	249.65
Jacie Rueter	wages	2000.79
Kori Clouse	wages	1819.95
Alexis Stahly	wages	1461.27
Nichole Rowe	wages	2459.39
Grace Heikens	wages	2276.56
Vernette Palmer	wages	234.56
Deb Morrow	wages	24.00

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$42,989.31	\$126,647.82
Road Use Tax	11,368.54	-0-
Debt Service	8,819.20	83,085.48
Trust & Agency	6,567.18	6,498.69
Local Option Tax	18,904.00	-0-
Sanitary Sewer	<u>18,029.82</u>	<u>56,798.96</u>
TOTALS:	\$106,678.05	\$273,030.95

LAKE PARK CITY COUNCIL

JANUARY 23, 2018

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 02-12-18

Lake Park City Council met in Special Session on 01-23-2018 at City Hall at 6:30PM. Purpose of Meeting: Budget Workshop – All Departments. Mayor Engel called meeting to order at 6:30pm with Pledge of Allegiance. Members present: Schumacher, Ehlers, Taber, Baumgarn, Reekers and Clerk Matthiesen. Also present: Chad Niemeier, Marcy Wittrock and Nick Tanner.

Moved by Taber/Schumacher to approve the 2017 Auditor's Report; all ayes.

Chad Niemeier, Marcy Wittrock and Nick Tanner were in attendance representing the Silver Lake Country Club. The council was presented with 2017 highlights, current issues that the club is faced with, financial statements, the age of the equipment and various other information related to the state of the Country Club. They expressed SLCC's desire to voluntarily annex into the city limits which would increase the tax base for the City. In return they asked the City to consider funding the SLCC with \$20,000, which would allow SLCC protection from closing as they work to rectify their current issues. Moved by Baumgarn/Ehlers to fund SLCC \$20,000 pending annexation into the City limits of Lake Park; all ayes.

The council reviewed the projected revenues & expenses. Matthiesen explained reasons for increases and decreases that were presented in the budget figures along with some options to consider. Approval of the City budget was set for the 02-12-18 meeting with the combined City/Utility budget approval set for 03-12-18. Any possible changes made by Matthiesen will be presented at the 02-12-18 meeting for approval

Moved by Schumacher/Baumgarn to adjourn at 8:32pm; all ayes.

John Engel, Mayor

Marie Matthiesen, City Clerk

LAKE PARK CITY COUNCIL

FEBRUARY 12, 2018

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 3-12-18

Lake Park City Council met in regular session on 2-12-18 at City Hall. Mayor Engel called meeting to order at 7:00PM with Pledge of Allegiance. Members present: Schumacher, Ehlers, Reekers, Baumgarn and Clerk Matthiesen. Absent: Taber. Also present Tony Urwin, Brandon Ehret, Dick Packebush, Michael Washburn, Kiley Miller, Joe Hornick, Ryan Carpenter, Deb Morrow, and Erin Reed.

Moved by Schumacher/Baumgarn to approve consent agenda which includes the following: Minutes of 01-08-18 Meeting; Minutes of 01-23-18 Meeting; Financial Reports; Approval of Bills for Payment; all ayes

Moved by Reekers/Ehlers to approve regular agenda; all ayes.

REPORTS: Police and Library reports were included in the packet. Ehret was on hand to answer any questions concerning the streets.

OLD BUSINESS: None

NEW BUSINESS: Kiley Miller with the Iowa Lakes Corridor presented an update to the council on what the corridor has done over the past year and what they are currently working on for this year. Stated the biggest issue they are seeing is a lack of workers available.

Erin Reed with the Dickinson County Trails provided the council with an update on completions for 2017 and plans for 2018 and beyond. Stated the property has been purchased and culvert/bridge work has been completed on the old railroad track between Spirit Lake and Lake Park. State funding has been cut so funding for projects will be an ongoing issue.

Dick Packebush with the Lake Park Development Corp. gave a brief history on the corporation along with how they have helped businesses in the past and the prospect of having a Dollar General coming to Lake Park. There has also been some inquiry concerning a possible manufacturing business looking to locate in Lake Park. He made the request of the council for the annual funding of \$10,000. Moved by Schumacher/Reekers to pay the annual funding request of \$10,000; all ayes.

Michael Washburn with McClure Engineering talked with the council about the study they will be doing on the wastewater/lagoon system in respect to what will need to be done to meet new EPA requirements. He stated that it will take them about 1 year to complete their study and provide recommendations, which will then leave the city about 3 years to complete updates that will need to take place in order to be compliant with the EPA.

Moved by Reekers/Schumacher to approve the agreement with Iowa Codification/Simmering-Cory to update the current code book; all ayes.

Matthiesen explained to the council a small change made to the budget from the previous budget meeting. Moved by Baumgarn/Ehlers to approve and publish the preliminary budget; all ayes.

Council discussion, mayor's report and administrator's report were last items on agenda.

Being no further business, moved by Schumacher/Ehlers to adjourn at 7:52PM; all ayes.

John Engel, Mayor

Marie Matthiesen, City Clerk

The following are the bills approved at the L P Council meeting on 2-12-18 along with bills of necessity.

Collection Service Ctr	garnishment	\$748.49
Amazon	Lib books	\$252.58
Culligan	Lib water	\$64.12
Lake Park Housing	LMI funds	\$7,500.00
Savings Bank	H S A deposit	\$550.00
United Community Bank	H S A deposit	\$550.00
US Post Office	Lib box rent	\$56.00
US Post Office	envelopes	\$562.85
Wellmark	health insurance	\$2,559.11
Collection Service Ctr	garnishment	\$748.49
Dept of Treasury	941 deposit 01-20 pp	\$2,650.94
Ia Dept of Revenue	state withholding	\$1,064.00
IPERS	IPERS-Jan	\$3,872.31
Savings Bank	lib. Petty cash	\$39.00
Collection Service Ctr	garnishment	\$748.49
Dept of Treasury	941 deposit pp 02-03	\$2,796.56
Ahlers & Cooney	urban renewal bond fees	59.00
Alliant Energy	street lighting	1146.99
Alpha Wireless	FD pagers	2192.00

Amazon	lib books/supplies	207.18
Axon Enterprise	police taser	1491.72
Campus Cleaners	rugs	98.45
Card Service Center	misc office	97.19
Central States Lab	lagoon enzymes	3768.51
Century Link	phone	318.45
Century Link Business Service	long distance	0.44
CFE	police/street/fire fuel	2159.77
DC EMSA	battery pak	80.00
Dickinson County News	publications	173.76
Equipment Blades	road grader blades	979.30
Galls	police clothing	272.57
Greg's Electric	park project/lift station	27600.78
IGL Teleconnect	internet	230.00
IMFOA	dues	50.00
Iowa Codification	code book update	2000.00
Ia Dept of Public Safety	qtrly on line warrant	300.00
Ia Dept of Public Health	pool improvement permit	250.00
Iowa One Call	locates	4.50
John Deere Financial	street shop supplies	978.46
Kapp's Fire Extinguisher Sales	extinguisher police	251.90
LP Development Corp	annual funding	10000.00
Lake Park Auto Parts	police vehicle booster pak	352.30
Lake Park Foods	misc supplies	208.91
LPMU	utilities	4881.34
Market Street Tire	road grader tires	2851.56
Mary Schmidt	cleaning	45.00
Mike Ehret	website postings	130.60
Michael J Chozen & Associates	attorney fees	968.25
Midwest Fire Equipment	FD equipment	3109.60
NW Ia City Clerk Assoc	dues	25.00
Auditor of State	annual review fee	250.00
One Office Solution	office supplies	81.07
Pioneer Printing	office supplies	74.00
Plumb Supply	shop repairs	1.59
R & D Industries	managed firewall/police backup	387.20
Savings Bank	H S A deposits	550.00
Shamrock Recycling	cardboard recycling	365.65
State Hygienic Lab	w/w testing	282.50
T & C Tree Service	tree trim/removal	4512.50
Town & Country	garbage pickup fees	5517.00
Tri-State Litho	printing	59.00
US Cellular	cell phones	328.14
United Community Bank	H S A deposit	550.00
VIP Snow	snow removal	80.00
Waste Mangement-Dickinson	landfill fees	2439.61
Waste Management-WI	recycling fees	1055.76
Wenck Associates	diagnostic lake study	13484.40
Winther Stave & Co	annual review	4430.83
Ziegler Cat	road grader parts	618.20

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$54,944.25	\$88,403.23
Road Use Tax	9,533.21	-0-
Debt Service	5,488.80	-0-
Trust & Agency	4,231.09	8,900.37
Local Option Tax	18,904.00	-0-
Sanitary Sewer	<u>16,287.70</u>	<u>9,136.15</u>
TOTALS:	\$109,389.05	\$106,439.75

**LAKE PARK CITY COUNCIL
MARCH 12, 2018**

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 4-9-18

Lake Park City Council met in regular session and for a Public Hearing at City Hall on March 12, 2018. Mayor Engel opened the public hearing at 7:00PM with Pledge of Allegiance. Members present: Taber, Schumacher, Ehlers, Baumgarn and Clerk Matthiesen. Absent: Reekers. Also present: Tony Urwin and Ryan Carpenter.

Public Hearing: Annual Budget Estimate for the City of Lake Park for FY18/19. With no comments or questions closed public hearing at 7:02pm.

Moved by Schumacher/Baumgarn to adopt Resolution #3-18—"A RESOLUTION ADOPTING THE ANNUAL BUDGET ESTIMATE FOR THE FISCAL YEAR ENDING JUNE 30, 2019". Roll call vote: AYES—Baumgarn, Schumacher, Taber and Ehlers. NAYS—none; resolution duly adopted.

Mayor called regular meeting to order at 7:04pm.

Moved by Taber/Schumacher to approve consent agenda which includes the following: Minutes of 2-12-18 Meeting; Financial Reports; Approval of Bills for Payment; Approve Native Wine License for Red Roses & Ivy; all ayes.

Moved by Baumgarn/Schumacher to approve regular agenda; all ayes.

REPORTS: Police, street and library reports were in the packet.

OLD BUSINESS: None

Moved by Taber/Baumgarn to set April 27, 2018 as City Wide Clean-up; all ayes

Moved by Taber/Ehlers to approve the residential tax abatement for Jeremy & Joy Rasche; all ayes

Council reviewed code book changes suggested/questioned by Iowa Codification. After council discussion, moved by Taber/Schumacher to make changes #1 thru #7 as discussed; all ayes.

Council discussion, mayor's report and administrator's report were last items on agenda.

Being no further business, moved by Schumacher/Taber to adjourn at 7:43pm; all ayes.

John Engel, Mayor

Marie Matthiesen, City Clerk

The following are the bills approved at the L P Council meeting on 3-12-18 along with bills of necessity

Collection Services	garnishment	\$748.49
Dept of Treasury	941 deposit pp 02-17	\$2,699.34
la Dept of Revenue	State withholding	\$1,039.00
IPERS	IPERS-Feb	\$3,812.98
Wellmark	health insurance	\$2,559.11
Collection Services	garnishment	\$748.49
la Narcotics Assoc	conference registration	\$200.00
Dept of Treasury	941 deposit pp 3-03	\$2,792.78
Collection Service Ctr	garnishment	\$748.49
Alliant Energy	street lighting	1012.59
Amazon	books	369.42
Barco Mun. Products	signs	785.48
Campus Cleaners	rugs	98.45
Card Service Center	police clothing,postage,misc	221.56
Central States Lab	lagoon enzymes	3491.88
Century Link	phone	318.45
Century Link Business Service	long distance	2.26
CFE	police & street fuel,comm ctr repair	1637.03
Culligan Water	lib. water	10.85
Dickinson County News	publications	231.33
Heiman Inc	fire equipment	545.05
IACP	membership dues	170.00
IGL Teleconnect	internet	230.00

IMFOA	conference fees	125.00
Iowa Comm Assurance Pool	property/vehicle/liability insurance	22903.38
Iowa Dept of Public Health	pool registration	35.00
Jaycox Implement	bulk oil	72.85
Kapp's Fire Extinguisher Sales	battery charge	20.00
Kidd Construction	manhole cleanout	185.00
Lake Park Auto Parts	vehicle maint.	382.82
Lake Park Auto Repair	vehicle maint.	95.99
Lake Park Foods	comm ctr supplies	33.16
LPMU	utilities	4565.75
Mary Schmidt	office cleaning	45.00
Mike Ehret	website postings	95.50
McClure Engineering	w/w project	7060.00
Noteboom Implement	equipment repair	633.21
One Office Solution	copier/office supplies	87.62
R & D Industries	firewall manage	141.88
Ryan Carpenter	reimbursement	26.62
Savings Bank	HSA deposit	550.00
Shamrock Recycling	cardboard recycling	370.00
State Hygienic Lab	w/w testing	169.50
Steve Craig/SLC Pool	CPO registration	280.00
Town & Country	garbage pickup	5632.00
US Cellular	cell phones	303.78
United Community Bank	HSA deposit	550.00
VIP Snow	snow removal	40.00
Waste Management-Dickinson	landfill fees	2174.86
Waste Management-WI	recycle fees	1055.76
Wenck Associates	diagnostic study	10196.59
Ziegler Cat	vehicle maint.	320.79

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$38,930.14	\$120,433.17
Road Use Tax	15,834.12	-0-
Debt Service	1,776.06	-0-
Trust & Agency	1,658.42	7,735.09
Local Option Tax	16,007.78	-0-
Sanitary Sewer	<u>17,306.18</u>	<u>5,455.07</u>
TOTALS:	\$91,512.70	\$133,623.33

LAKE PARK CITY COUNCIL

April 9, 2018

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 5-14-18.

Lake Park City Council met in regular session on 4-09-18 at City Hall. Mayor Engel called meeting to order at 7:00PM with Pledge of Allegiance. Members present: Taber, Schumacher, Ehlers, Reekers, Baumgarn and Clerk Matthiesen. Also present: Tony Urwin and Ryan Carpenter.

Moved by Taber/Schumacher to approve consent agenda which includes the following: Minutes of 3-12-18 Meeting; Financial Reports; Approval of Bills for Payment; Approve Liquor License for Lake Park Foods; all ayes.

Moved by Schumacher/Ehlers to approve regular agenda; all ayes.

REPORTS: Police, Library and Street reports were either in the packet or on the table.

OLD BUSINESS: None

NEW BUSINESS: Moved by Schumacher/Baumgarn to approve the contract with Mosquito Control to spray this summer at a cost of \$5300.00; all ayes. Mosquito Control's plan is to spray weekly and will present a schedule as the time gets closer.

Moved by Taber/Ehlers to approve a contract with Larry Dalton as grounds maintenance manager for the park at a rate of \$13.00 per hour; all ayes.

Moved by Taber/Ehlers to approve a contract with Caron Dalton as campground host and daily restroom cleaning at \$3000.00 a season; all ayes.

Moved by Schumacher/Ehlers to set the wage for part-time park employees at \$10.00 per hour; all ayes

The council went into discussion concerning the code book updates. Matthiesen presented updates that need to be made to various chapters to bring the code book current. Moved by Taber/Baumgarn to approve the updates and to set the fireworks code the same as the state code; all ayes.

Public forum: none

Council discussion, mayor's report and administrator's report were last items on agenda.

Being no further business, moved by Taber/Baumgarn to adjourn at 8:25PM; all ayes.

John Engel, Mayor

Marie Matthiesen, City Clerk

The following are the bills approved at the L P Council meeting on 4-09-18 along with bills of necessity .

Collection Services	garnishment	\$748.49
Dept of Treasury	941 deposit pp 03-17	\$2,699.47
Wellmark	health insurance	\$2,559.11
la Dept of Revenue	state w/h	\$1,533.00
Dept of Treasury	941 deposit pp 03-31	\$2,659.35
IPER	IPERS	\$5,509.62
Classic Collectables	easement	\$500.00
Collection Services	garnishment	\$748.49
Dickinson County Sheriff	easement proceedings	\$1,613.80
605 Window Tint	window tint-police	156.75
Acco Unlimited	pool project	33500.00
Alliant Energy	street lighting	1312.61
Amazon	books & supplies	198.74
Barco Mun. Products	barricades	215.00
Beck Engineering	Ave B final	969.80
Campus Cleaners	rugs	98.45
Card Service Center	misc police/office	756.95
Century Link	phone	318.45
Century Link Business Service	long distance	0.86
Child Safety Solutions	bike safety-police	27.95
CFE	street/police fuel	1556.12
Culligan Water	lib. water	11.90

Dickinson County Engineer	maint agreement	525.00
Dickinson County News	publications	104.88
Equipment Blades	grader blades	754.60
Galls, Inc	police shields	223.30
Greg's Electric	lift station repair	170.00
HTM Sales	lift pumps	10748.07
Heiman Inc	fire supplies	223.65
IGL Teleconnect	internet	230.00
Iowa Lakes Comm College	EMS training	3908.00
Koenig Portable Toilets	jet sewer line	225.75
Lake Park Auto Parts	misc street supplies	105.94
Lake Park Foods	misc office	17.46
LPMU	utilities	4242.06
Mary Schmidt	cleaning	80.00
Mike Ehret	website maint	134.50
Michael J Chozen & Associates	attorney fees	400.25
Midwest Breathing Air LLC	misc fire	570.65
Mike Schipper Training	hazmat training	285.20
Noteboom Implement	park supplies	137.80
One Office Solution	office supplies	173.67
R & D Industries	computer maint	153.00
Ryan Carpenter	reimburse-police	67.88
Savings Bank	H S A deposit	550.00
Shamrock Recycling	cardboard recycling	605.00
State Hygienic Lab	w/w testing	282.50
Town & Country	garbage pickup fees	5252.00
Trans Iowa Equipment	veh maint.	919.66
Tri-State Litho	office supplies	98.00
US Cellular	cell phones	303.14
United Community Bank	H S A deposit	550.00
Vacuum Cleaning Center	repairs	24.95
VIP Snow	sidewalk snow removal	40.00
Waste Management-Dickinson	landfill fees	2768.69
Waste Management-WI	recycling fees	1055.76
Wenck Associates	lake diagnostic study	25182.33
Western Ia Tourism	annual dues	150.00
Ziegler Cat	veh. repair	100.86
Zimco Supply	park signs	178.50

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$46,580.82	\$90,294.68
Road Use Tax	10,212.37	-0-
Debt Service	4,766.88	-0-
Trust & Agency	3,450.49	9,620.96
Local Option Tax	16,007.78	-0-
Sanitary Sewer	<u>16,749.82</u>	<u>13,100.32</u>
TOTALS:	\$97,768.16	\$113,015.96

LAKE PARK CITY COUNCIL

MAY 14, 2018

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 06-11-18

Lake Park City Council met in regular session and for a Public Hearing at City Hall on May 14, 2018. Mayor Engel opened the Public Hearing at 7:00PM with the Pledge of Allegiance. Members present: Taber, Schumacher, Ehlers, Reekers, Baumgarn (arriving at 7:03) and Clerk Matthiesen. Also present: Seth Hellinga, Wayne Untiedt, Tim Gunderson, Dick Packebush, Joe Hornick and Herb Stewart.

Public Hearing: City Budget Amendment for Fiscal Year Ending 6-30-18. Mayor asked if there were any questions or comments: none. Matthiesen explained what changes were made to the budget. Mayor closed the Public Hearing at 7:02PM.

Schumacher introduced and moved to adopt Resolution #4-18 entitled "A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018"; seconded by Taber. Roll call vote: AYES – Reekers, Ehlers, Taber, Schumacher. NAYS – none; motion carried, resolution duly adopted.

Mayor called regular meeting to order at 7:03PM.

Moved by Schumacher/Ehlers to approve the consent agenda which includes: Minutes from April 9, 2018 Meeting; Financial Reports; Approve Bills for Payment; Approve Liquor License for Stan's Corner; all ayes.

Moved by Reekers/Ehlers to approve regular agenda; all ayes.

REPORTS: Library and police reports were in the packet. Matthiesen updated the council on what the street dept had been working on. Schumacher questioned when the decals would be put on the police vehicle. Matthiesen stated she would talk with the officers as to when it would be completed.

OLD BUSINESS: None

NEW BUSINESS: Moved by Schumacher/Baumgarn to approve the tax abatement for Seth & Jodi Hellinga; all ayes.

Mayor Engel read a proclamation recognizing the 50th Anniversary of municipal Home Rule in Iowa and supports its continued authority. Matthiesen explained what home rule was for those attending that may not be aware of its meaning. Moved by Taber/Baumgarn to approve the proclamation; all ayes.

Matthiesen mentioned that there are properties within the city limits that may require more than just nuisance abatement and how far did the council want to go on this properties going forward. Moved by Taber/Schumacher to proceed with legal advice before the council took additional steps that may be needed; all ayes.

The council members had received the Urban Tree Management Plan that the DNR had put together after they had completed the tree inventory last summer. There was discussion on how to handle the current trees in critical condition, the possibility of ash bore coming, establishing a budget each year, and other issues contained in the report. Council chose to not make any decisions until further information can be gathered.

Reekers stated that at a Council of Governments meeting they had discussed City Strategic Plans. He felt that this was something the city should do to establish a plan as to where we are going and where we want to be in 1-5-10 years. Each council member, mayor and administrator received a questionnaire that would be a good starting point to get the discussion at least started. Each member will complete the questionnaire and will be discussed at the next regular meeting. Hornick, Packebush and Untiedt representing the Lake Park Development Corp asked to speak and they expressed that the strategic plan was a good idea but they expressed concern that properties in Lake Park need to be cleaned up. They expressed that the city needed to make some tough decisions to clean up the town and businesses if we wanted to promote continued growth. Council thanked them for their input. Moved by Taber/Reekers to set up a special meeting the following week with the attorney to discuss options and procedures the city may take on properties; all ayes.

Mayor's report, council discussion and administrator's report were last items on agenda.

Moved by Schumacher/Baumgarn to adjourn at 7:47pm; all ayes.

John Engel, Mayor

Marie Matthiesen, Clerk

The following are the bills approved at the L P Council meeting on 5-09-16 along with the bills of necessity.

Collection Services	garnishment	\$748.49
Dept of Treasury	941 deposit pp 04-14	\$2,768.17
Wellmark	health insurance	\$2,559.11
la Dept of Revenue	state w/h	\$1,055.00
Dept of Treasury	941 deposit pp 04-28	\$2,827.58
IPER	IPERS	\$3,834.66
Collection Services	garnishment	\$748.49
Amazon	lib books & supplies	143.14
Campus Cleaners	rugs	127.45
Card Service Center	police train/lib supplies	806.54
Caron Dalton	reimburse park supplies	10.57
Century Link	phone	355.35

Century Link Business Service	long distance	11.95
City of Spencer	police coop	51.74
Collection Services	garnishment	748.49
CFE	police,street,park fuel	1461.28
Culligan Water	lib water	5.95
Dave's Repair	veh repair	39.70
Dickinson County Recorder	legal recordings	242.00
Dickinson County Trails Board	annual dues	2272.00
Dickinson County News	publications	115.37
Galls, Inc	police uniforms	495.94
Holiday Inn Airport	IMFOA conference	331.28
IACP	police dues	275.00
IGL Teleconnect	internet	230.00
ICAP	bond insurance	1596.00
Ia Dept of Public Safety	police online warrant billing	300.00
Jack's Uniform	police uniform	90.94
Jaycox Implement	street/park repairs	409.74
JCL Solutions	park supplies	295.35
John Deere Financial	park repair	21.04
Lake Park Auto Parts	fire/street/park maint	598.12
Lake Park Auto Repair	tire repair-park	10.70
Lake Park Foods	office supply	29.02
LPMU	utilities	4041.65
Lakes News Shopper	park ad	26.40
Law Enforcement Systems	police supplies	255.00
Marie Matthiesen	IMFOA mileage reimb.	264.68
Martin Flag	flags	337.80
Mary Schmidt	cleaning	45.00
Med Compass	hazmat physicals	1301.00
Mike Ehret	website maint	118.25
Mid-American Research	park supplies	468.99
McClure Engineering	w/w professional fees	6005.00
Noteboom Implement	park repairs	45.78
One Office Solution	office supplies	68.81
R & D Industries	comp. network maint	70.00
Sandry Fire Supply	fire equipment	2679.85
Savings Bank	HSA deposit	550.00
Shamrock Recycling	cardboard recycling	370.00
State Hygienic Lab	w/w testing	512.50
Town & Country	garbage pickup fees	6344.50
Trans Iowa Equipment	street veh. repair	97.16
Tri-State Litho	office supplies	84.00
US Cellular	cell phones	302.86
United Community Bank	HSA deposit	550.00
Vector	safety program fees	20.00
Waste Management-Dickinson	landfill fees	3609.71
Waste Management-Wi	recycling fees	1055.76
Wenck Associates	diagnostic study	14536.80
Ziegler Cat	street veh. repair	3508.66
Dept of Treasury	941 deposit pp 5-12-18	2883.05

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$875,627.12	\$250,818.55
RUT	5,774.90	129,000.00
Debt Service	68,905.30	-0-
Trust & Agency	41,831.83	7,802.55
L O S T	16,007.80	325,000.00
Sanitary Sewer	<u>16,572.68</u>	<u>13,671.40</u>
TOTALS:	\$1,024,719.63	\$726,292.50

LAKE PARK CITY COUNCIL

MAY 25, 2018

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 06-11-18

Lake Park City Council met in Special Session on 05-25-2018 at City Hall at 3:30PM. Purpose of Meeting: Condemnation Procedures. Mayor Pro-tem Reekers called meeting to order at 3:30pm with Pledge of Allegiance. Members present: Schumacher, Taber, Ehlers, Baumgarn, Reekers and Clerk Matthiesen. Mayor Engel arrived at 4:00pm. Also present: Gregg Gunderson, Joe Hornick, Dick Packebush, Tim Gunderson, Herb Stewart, Joann Lansdowne, Ryan Carpenter and Bambie Crook.

City attorney April Bosma presented to the council the step by step procedures for a nuisance abatement, filing a lawsuit and also for condemnation of property. Bosma touched on what constitutes a nuisance as stated in the code. Municipal infraction fines were also addressed. Bosma also explained that condemnation can only take place for public use except in residential area where the property can be sold for rehab or demolish and rebuild. Bosma left information for the council members to review and discuss at a future meeting if required. There was no action taken by council on any property at this time.

Reekers asked the council to consider installing no parking signs on S. 2nd St. in front of Roxie's Cove. There has been trouble with parking on the road and blocking the entries into the campground. Moved by Taber/Baumgarn to have a resolution on the June 11 agenda approving the placement of no parking signs; ayes—Schumacher, Ehlers, Baumgarn, Taber; abstain—Reekers.

Herb Stewart requested to address the council concerning his building at 11 Market St. He wanted to let the council know what his intentions were for this building. Dick Packebush made the council aware of offers that had been made on behalf of the Lake Park Development Board and CFE. The development board, Stewart, and the council hoped that the entities involved could come to an agreement on the building.

Moved by Baumgarn/Ehlers to adjourn at 4:45pm; all ayes.

John Engel, Mayor

Marie Matthiesen, City Clerk

LAKE PARK CITY COUNCIL

JUNE 11, 2018

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 07-09-18

Lake Park City Council met in regular session at City Hall on June 11, 2018. Mayor Engel opened the meeting at 7:00PM with the Pledge of Allegiance. Members present: Taber, Schumacher, Ehlers, Reekers, Baumgarn (arriving at 7:15) and Clerk Matthiesen. Also present: Tommy Pingel, Justin Kracht, Jeremy Harms, Roxie Reekers, Herb Stewart, Tony Urwin and Ryan Carpenter.

Moved by Schumacher/Ehlers to approve the consent agenda which includes: Minutes from May 14, 2018 Meeting; Minutes from May 25, 2018; Financial Reports; Approve Bills for Payment; Approve Cigarette Permit for Stan's Corner; Approve Cigarette Permit for Lake Park Foods.; all ayes.

Moved by Reekers/Schumacher to approve regular agenda; all ayes.

REPORTS: Library and police reports were in the packet. Matthiesen updated the council on the street dept.

OLD BUSINESS: None

NEW BUSINESS: Discussion on flow monitoring was moved up on the agenda to accommodate the engineer in attendance. Tommy Pingel explained to the council that the data indicates high water intake through the sewer during rain incidences. The additional flow monitoring throughout the city would help determine where the infiltration is taking place. Once the monitors are in place data will be collected for a 10 week period. Upon analyzing this data it will be determined if additional monitoring will be needed to pinpoint locations where infiltration is taking place. The flow monitoring for the 10 week period will be at a cost of \$28,900. Moved by Reekers/Taber to approve the flow monitoring study; all ayes.

Justin Kracht & Jeremy Harms, representing the T & C Boosters, requested the closure of main street from Ave A to Ave B on Aug 4 from 5:00pm to 9:00am Aug 5 for the annual street dance. Notice of the closure will be provided to the businesses on city letterhead. Moved by Taber/Schumacher to approve the closure as requested; all ayes

Matthiesen informed the council that of the 6 trees recommended for removal from the DNR tree inventory two had already been removed last fall. She had received a quote to remove the other four and also addressed the possible removal of two additional trees in the park that could cause a liability issue. Moved by Reekers/Baumgarn to have the trees removed at the discretion of the Administrator; all ayes.

Schumacher introduced and moved to adopt Resolution #5-18 entitled "CERTIFICATE OF APPOINTMENT OF REPRESENTATIVE TO THE HOUSING AUTHORITY OF THE CITY OF LAKE PARK, IOWA"; seconded by Reekers. Roll call votes: AYES—Reekers, Baumgarn, Ehlers, Schumacher, Taber. NAYS—none; motion carried, resolution duly adopted

Taber introduced and moved to adopt Resolution #6-18 entitled "DESIGNATION OF TRAFFIC CONTROL DEVICES"; seconded by Baumgarn. Roll call vote: AYES—Schumacher, Baumgarn, Taber, Ehlers. NAYS—none. Abstain—Reekers; motion carried, resolution duly adopted.

Taber introduced and moved to adopt Resolution #7-18 entitled "RESOLUTION PROVIDING FOR SALARIES AND WAGES FOR EMPLOYEES OF THE CITY OF LAKE PARK, IOWA"; seconded by Reekers. Roll call votes: AYES--Ehlers, Taber, Schumacher, Reekers, Baumgarn. NAYS—none; motion carried, resolution duly adopted.

Matthiesen inquired of the council direction they wanted to take on the issuance of nuisance abatements concerning junk and property maintenance. Council gave direction to begin with the worst and work on getting those cleaned up first.

Council members will get their questionnaire concerning a strategic plan to Matthiesen and she will compile and bring to the next meeting.

Mayor's report, council discussion and administrator's report were last items on agenda.

Moved by Schumacher/Ehlers to adjourn at 8:20pm; all ayes.

John Engel, Mayor

Marie Matthiesen, Clerk

The following are the bills approved at the L P Council meeting on 6-11-18 along with the bills of necessity.

Alliant Energy	street lighting	\$1,576.95
Collection Services	garnishment	\$748.49
Dept of Treasury	941 deposit pp 05-26	\$3,023.13
Ia Dept of Revenue	state w/h	\$1,104.00
IPER	IPERS	\$4,090.66
Savings Bank	interest payment	\$4,442.79
United Community Bank	interest payment	\$4,442.79
Wellmark	health insurance	\$3,026.56
Banker Trust	principal & interst payment	\$98,637.50
Iowa Finance Authority	interest payment	\$3,158.75
Iowa Finance Authority	interest payment	\$1,085.00
Acco Unlimited	pool project	86891.15
Alliant Energy	street lighting	1977.96
Amazon	lib. books	242.99
Campus Cleaners	rugs	98.45
Card Service Center	pool/police/office supplies	754.69

Central States Lab	lagoon enzymes	2287.45
Century Link	phone	352.85
Century Link Business Service	long distance	5.76
Cohrs Construction	st. maint/campground	7591.44
Collection Services	garnishment	699.56
Computer Zone	police computer	464.34
CFE	street/park/police fuel & supplies	2205.09
Culligan Water	lib water	11.90
Darren Voss Construction	pool house repairs	1521.20
Demco	lib. supplies	353.23
Dickinson County News	publications	265.53
Core-Mark	pool resale products	708.83
Galls, Inc	police clothing	112.94
GCC Alliance Concrete	pool project	1210.00
George Hively Const.	pool project	467.50
Greg's Electric	campground/lift station repairs	3794.51
H-LP School	lib shared expenses	4037.99
IGL Teleconnect	internet	230.00
Iowa Lakes Comm College	reserve program	150.00
Iowa One Call	locates	44.10
Jack's Uniform	police clothing	124.88
Jaycox Implement	st./park maint	552.89
LP Fireworks Committee	donation	500.00
Lake Park Auto Parts	park/st. repair & maint	216.29
Lake Park Auto Repair	police/park veh maint.	903.23
Lake Park Foods	office supplies	4.62
LPMU	utilities	4115.79
LBR Enterprise	police veh. decal	560.00
Market Street Tire	park veh repair	176.00
Mary Schmidt	cleaning	45.00
Mike Ehret	website postings	264.50
Midwest Garage Door	pool house repair	894.00
Mulder Mechanical	fire dept/concession stand repair	428.79
McClure Engineering	wastewater prof fees	3150.00
Noteboom Implement	park repair/supplies	79.40
One Office Solution	office supplies	91.65
Plunketts Pest Control	pool spray service	224.70
R & D Industries	firewall manage	84.38
Savings Bank	H S A deposit	825.00
Shamrock Recycling	cardboard recycling	370.00
Southern Archery	police ammo	1079.37
State Hygienic Lab	w/w testing	645.00
Town & Country	garbage pickup	5647.00
Town & Country Boosters	donation	500.00
US Cellular	cell phone	302.86
United Community Bank	H S A deposit	550.00
Waste Management-Dickinson	landfill fees	3691.29
Waste Management-WI	recycling pickup	1055.76
Wenck Associates	lake diagnostic study	10747.60
Dept of Treasury	941 deposit pp 6/9	3254.90

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$116,691.77	\$126,759.44
RUT	13,388.75	-0-
Debt Service	7,469.80	108,608.08
Trust & Agency	4,670.10	8,544.19
L O S T	20,351.14	-0-
Sanitary Sewer	<u>17,296.78</u>	<u>11,531.21</u>
TOTALS:	\$179,868.34	\$255,442.59

LAKE PARK CITY COUNCIL

JULY 9, 2018

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 08-13-18

Lake Park City Council met in regular session at City Hall on July 9, 2018. Mayor Engel opened the meeting at 7:00PM with the Pledge of Allegiance. Members present: Schumacher, Reekers, Baumgarn and Clerk Matthiesen. Absent: Taber and Ehlers. Also present: Barb Sohn, Jeanette Kellar, Jim Kessler, Tony Urwin, Herb Stewart and Joann Lansdowne.

Moved by Schumacher/Baumgarn to approve the consent agenda which includes: Minutes from June 11, 2018; Financial Reports; Approve Bills for Payment; Approve Mailbox Permit for Randy Ahrenstorff: all ayes.

Moved by Baumgarn/Reekers to approve regular agenda; all ayes.

REPORTS: Library, police and street reports were in the council packets. As part of the street report Matthiesen reported that Ehret had given his 2 week notice and his last day of employment would be July 20.

OLD BUSINESS: None

NEW BUSINESS: Moved by Schumacher/Baumgarn to approve the liquor license for Town & Country Boosters; all ayes.

Jim Kessler, representing the Dinner Date Program, stated that the contract with Red's Café ended as of July 1 and they were looking into the possibility of discontinuing the program with Elderbridge and contracting for meals on their own. He stated they were inquiring if that would happen what would be the rent fee for the community center. The council stated that they would likely charge at least what they were receiving from Elderbridge (\$64.50) but it would be addressed if the decision was made in the future to discontinue the program with Elderbridge.

Moved by Baumgarn/Reekers to approve the FY19 contract with Elderbridge; all ayes.

Moved by Baumgarn/Reekers to approve Amendment #1-Engineering Services W/W Facility Plan with McClure Engineering for the installation and monitoring of flow meters; all ayes.

Public forum: Kellar and Sohn added comments concerning Dinner Date and inquired of ways to possibly draw more citizens to attend. Also stated that they felt the rent for the community center should be waived. Stewart passed on a thank you to the utility /city employees for their quick response to the storm. He also stated he felt the rent should be waived for Dinner Date if the contract with Elderbridge is discontinued.

Mayor's report, council discussion and administrator's report were last items on agenda.

Moved by Schumacher/Baumgarn to adjourn at 7:38pm; all ayes.

John Engel, Mayor

Marie Matthiesen, Clerk

The following are the bills approved at the L P Council meeting on 7-9-18 along with the bills of necessity.

Ia Workforce Development	unemployment	\$633.60
Dept of Treasury	941 deposit pp 06-25	\$3,425.99
Ia Dept of Revenue	state w/h	\$1,179.00
IPER	IPERS	\$4,430.01
Acco	pool improvement	\$13,454.35
American Red Cross	pool fees	\$200.00
Axon Enterprise	taser & cartridges	\$2,537.00
Bomgaars	park supplies	\$314.75
Card Service Center	lib books	\$2,200.00
Collection Service Center	garnishment	\$699.56
CFE	fire dept fuel	\$366.04
GPM	composite tester/wastewater	\$2,997.00
H-LP School	utilities/concession stand	\$560.78
Hach Company	DO meter/wastewater	\$2,600.08
Heiman	FD gear (2)	\$3,860.40
Ia Dept of Public Safety	on-line warrants	\$300.00
Jack's Uniform	police/reserve supplies	\$1,663.04
Kidd Construction	pool improvement	\$4,241.25
Lake Park Auto Parts	FD repair & maint	\$58.93
Layton's Backhoe Service	park project/ snow removal	\$1,453.75
Michael Chozen & Assoc.	legal fees	\$572.50
One Office Solution	police supplies	\$64.99
Red Roses & Ivy	office supplies	\$66.45
Sanford Sheldon Med. Ctr.	drug test	\$74.00
Shamrock Recycling	cardboard recycling	\$605.00
The Press	graduate salute	\$28.00
US Cellular	cell phones	\$302.86
Waste Management-Dick Co	landfill fees	\$2,076.38
IMWCA	work comp	\$7,476.00
Savings Bank	road grader payment	\$30,312.53

Wellmark	health insurance	\$2,141.90
Acco Unlimited	pool supplies	3385.20
Alliant Energy	street lighting	994.90
Amazon	lib books & supplies	302.76
Campus Cleaners	rugs	98.45
Card Service Center	conference/state registration	919.22
Century link	phone	473.25
Century Link Business Service	long distance	2.35
Collection Services	garnishment	699.56
Computer Zone	police computer repair	358.41
Controlled Chaos Arm	patrol rifle	2542.00
CFE	st & park fuel/supplies	2584.13
Culligan Water	lib. water	5.95
DC Landfill Commission	dues	3564.00
Core-Mark	pool resale merchandise	519.97
Hach Company	w/w testing equip.	145.62
HAPI	blue water festival	2500.00
Heartland Security Systems	lib security	724.97
Heiman Inc.	fire gear	3860.40
IA City/Co Management Assoc	dues	120.00
IA Lakes Corridor	FY19 contribution	2500.00
IGL Teleconnect	internet	230.00
Ia League of Cities	dues	865.00
Jack's Uniform	police/reserve uniform	704.47
Jaycox Implement	park mower repair	1175.41
JCL Solutions	park supplies	89.48
Lake Park Auto Parts	street/park/police supplies	337.75
Lake Park Foods	office supplies	45.31
LPMU	utilities	7672.91
Lake Park Welding	lib repair	146.55
Mary Schmidt	cleaning	45.00
Mike Ehret	website postings	155.49
Mulder Mechanical	pool project	865.32
Noteboom Implement	park mower repairs	65.92
NWIPDC	dues	552.50
One Office Solution	copier	62.33
R & D Industries	firewall/network monitoring	83.50
Rehab Systems	lift station vac/televise	6402.05
Savings Bank	H S A deposits	825.00
SL Town & Country Vet	animal impound	181.00
State Hygienic Lab	w/w & pool testing	621.00
Town & Country	garbage pickup fees	5677.00
United Community Bank	H S A deposits	550.00
US Post Office	postage	92.00
Wal-Mart Community	pool supplies	40.70
Waste Management-Dickinson	landfill fees	1654.78
Waste Management-WI	recycling	1055.76
Wenck Associates	lake restoration project	8474.40
Dept of Treasury	941 deposit pp7-7	3878.36

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$78,669.95	\$208,203.38
RUT	10,998.22	-0-
Debt Service	2,209.10	-0-
Trust & Agency	2,208.26	6,415.18
L O S T	20,351.14	-0-
Sanitary Sewer	<u>33,962.11</u>	<u>16,866.91</u>
TOTALS:	\$148,398.78	\$231,485.47

LAKE PARK CITY COUNCIL

August 13, 2018

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 09-10-18

Lake Park City Council met in regular session at City Hall on Aug 13, 2018. Mayor Engel opened the meeting at 7:00PM with the Pledge of Allegiance. Members present: Schumacher, Taber, Reekers, Ehlers, Baumgarn arriving at 7:04 and Clerk Matthiesen. Also present: Dick Packebush, Jim Kessler, Marilyn Kessler, Scott Mitchell, Tony Urwin.

Moved by Ehlers/Schumacher to approve the consent agenda which includes: Minutes from July 9, 2018; Financial Reports; Approve Bills for Payment; Approve Mailbox Permit for Dollar General; Approve Mailbox Permit for Sharon Meyer. all ayes.

Moved by Schumacher/Taber to approve regular agenda; all ayes.

REPORTS: Library, police and street reports were in the council packets.

OLD BUSINESS: None

NEW BUSINESS: Moved by Reekers/Schumacher to approve the Class C Beer permit for Dollar General; all ayes.

Moved by Reekers/Taber to approve the residential tax abatement for Sharon Meyer; all ayes.

Moved by Schumacher/Ehlers to approve Application for Payment #4 from OMG Midwest for final payment on the Ave B project; all ayes.

Schumacher introduced and moved to adopt Resolution #8-18 entitled "A RESOLUTION TO APPROVE AND ADOPT THE ANNUAL CITY STREET FINANCE REPORT FROM JULY 1, 2017 TO JUNE 30,2018"; seconded by Baumgarn. Roll call vote: AYES – Reekers, Baumgarn, Ehlers, Schumacher, Taber. NAYS – none; motion carried, resolution duly adopted.

After discussion concerning the two big storm events and how the lift stations performed it was moved by Taber/Baumgarn to deny the claim from Pat Dingel for water damage; all ayes.

Scott Mitchell provided a flyer distributed at the Okoboji Blue Water Festival by the Silver Lake Park Improvement Association and also informed the council what the annual grant from the city is used for. Moved by Taber/Baumgarn to approve the annual grant (\$2500) to the Silver Lake Park Improvement Association (SLPIA) for FY19; all ayes.

Moved by Taber/Reekers to approve the annual membership to the Iowa Great Lakes Chamber (\$250); all ayes.

Public form: Marilyn Kessler expressed her concerns with maintenance items not taking place at the Community Center.

Council discussion included whether there was need for additional traffic control at the south entrance of the high school.

Mayor's report and administrator's report were last items on agenda.

Moved by Taber/Baumgarn to adjourn at 7:43pm; all ayes.

John Engel, Mayor

Marie Matthiesen, Clerk

The following are the bills approved at the L P Council meeting on 8-13-18 along with the bills of necessity.

Dept of Treasury	941 deposit pp 07-21	\$5,181.68
la Dept of Revenue	state w/h	\$1,652.00
IPER	IPERS	\$5,076.08
Alliant Energy	street lighting	\$1,800.59
Collection Service Center	garnishment	\$699.56
Wellmark	health insurance	\$2,584.23
Collection Service Center	garnishment	\$305.53
Dept of Treasury	941 deposit pp 08-4	\$3,264.34
Acco Unlimited	pool chemical/pump project	8934.02
Alliant Energy	st. lighting	2272.25
Amazon	lib books	54.73
Barco Mun. Products	signs,locate flags,posts	465.45
Campus Cleaners	rugs	98.45
Card Service Center	nuisance postage	12.82
CC Screen Print	glow-run shirts	748.30
Century Link	phone	421.99
Century Link Business Service	long distance	1.23
Cohrs Construction	pea rock/gravel	1146.98
Computer Zone	police comp repairs	455.59
CFE	police/fire/street/park fuel-supplies	1885.35
Culligan Water	lib. water	11.90
DC Conservation	appliance recycling	1123.00
DC EMSA	annual dues	828.75
DC Emergency Management	annual dues	3721.26
Dickinson County News	publications	328.20
Core-Mark	pool mdse for resale	1053.41
Ferguson Garden Center	sprinkler repair	142.85
Greg's Electric	pump project/lift repairs	11692.53
Hillyard	comm ctr paper products	260.36

Ia DNR	permit fee	210.00
IGL Chamber	membership	250.00
IGL Teleconnect	internet	230.00
Iowa One Call	locates	23.40
Jack's Uniform	police reserve uniform	816.88
Jaycox Implement	park equip maint	271.43
John Deere Financial	park equip repair	190.02
Kuhlman Lake Service	dock install	254.75
Lake Park Auto Parts	street/park maint-repairs	84.82
Lake Park Auto Repair	police veh repair	610.63
Lake Park Foods	comm ctr clean supplies	17.79
LPMU	utilities	9179.02
Lakes News Shopper	publication	142.90
Martin's Flag Co	street flags/poles	569.11
Mary Schmidt	cleaning	80.00
Mike Ehret	website maint.	163.75
Mid-American Research	lift station maint.	4068.93
Mueske Electric	st. light conversion	3675.00
McClure Engineering	w/w project prof fees	25549.00
Niemeier Spine & Sport	drug test	20.00
Noteboom Implement	park equip repairs	162.99
NW Ia League of Cities	dues	25.00
OMG Midwest	Ave B project final	9550.44
One Office Solution	office supplies	135.12
Overdrive	lib. fees	383.65
Pulse Technology	radar repair	273.56
R & D Industries	network/firewall maint	1385.95
R & L Construction	sewer parts	168.43
Rehab Systems	manhole repair	16620.00
Savings Bank	H S A deposit	825.00
Shamrock Recycling	cardboard recycling	370.00
Siler Lake Protective Assoc	annual grant	2500.00
Siouxland District Health	pool inspection	270.00
Stan's Corner	police/st fuel	86.38
State Hygienic Lab	w/w testing	820.50
State Library of Iowa	lib. fees	151.30
Town & Country	garbage pick up fees	5662.00
US Cellular	cell phones	302.66
Uline	office supplies	50.73
United Community Bank	H S A deposit	275.00
Vector	FY19 dues	2553.34
Waste Management-Dickinson	landfill fees	4016.43
Waste Management-WI	recycle fees	1055.76
Wenck Associates	lake study prof fees	17191.15

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$27,143.64	\$127,609.60
RUT	10,704.19	-0-
Debt Service	2,206.23	-0-
Trust & Agency	2,458.17	19,476.35
L O S T	20,351.15	-0-
Sanitary Sewer	<u>1,396.62</u>	<u>9,061.86</u>
TOTALS:	\$64,260.00	\$156,147.81

LAKE PARK CITY COUNCIL

September 10, 2018

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 10-08-18

Lake Park City Council met in regular session at City Hall on Sept. 10, 2018. Mayor Engel opened the meeting at 7:00PM with the Pledge of Allegiance. Members present: Schumacher, Taber, Reekers, Ehlers and Clerk Matthiesen. Absent: Baumgarn. Also present: Tony Urwin and Kiley Miller.

Moved by Schumacher/Taber to approve the consent agenda which includes: Minutes from Aug 13, 2018 Meeting; Financial Reports; Approve Bills for Payment; Approve Mailbox Permit for Joe Sohn; Approve Liquor License for Johnny's Pub Pending Dram Insurance; Approve Cigarette Permit for Dollar General. all ayes.

Moved by Schumacher/Ehlers to approve regular agenda; all ayes.

REPORTS: Library, police and street reports were in the council packets.

OLD BUSINESS: None

NEW BUSINESS: Kiley Miller, Iowa Lakes Corridor, presented the council with the annual report. Stated they had 36 clients resulting in 9 new businesses. He stated they had not had many opportunities in Lake Park and encouraged the council/administrator to reach out to them. The Corridor will be offering a program called "Prepare to Launch" which is a 10 week class for new business owners. Thanked the council for their continued support and ensured them that he would continue to market Lake Park in future opportunities. Council thanked him for the update on the Corridor.

Moved by Taber/Reekers to approve the FY17/18 Annual Urban Renewal Report; all ayes.

Matthiesen informed the council that the City had received a \$10,000 grant from the Dickinson County Endowment Fund for the Tennis/Basketball Court Resurface and upgrade. Council asked that Matthiesen put together a firm budget and timeline to present at the next council meeting.

Matthiesen advised the council of the conversation she had with the County supervisors and also Reed Scheppmann concerning the Silver Shores Urban Renewal. Council stated that they would be in favor of terminating the plan written with the county and create a new urban renewal plan written under the city rather than the county. Moved by Taber/Schumacher to move forward with the writing of a new plan with input from Reed Scheppmann to be put in place upon the termination of the county plan: all ayes.

Public form: none

Council discussion, mayor's report, and administrators report were last items on the agenda.

Moved by Reekers/Taber to adjourn at 8:00pm; all ayes.

John Engel, Mayor

Marie Matthiesen, Clerk

The following are the bills approved at the L P Council meeting on 9-10-18 along with the bills of necessity.

Dept of Treasury	941 deposit pp 08-18	\$3,151.26
Ia Dept of Revenue	state w/h	\$959.00
IPER	IPERS	\$4,213.65
CC Screen Print	triathlon t-shirts	\$293.75
Collection Service Center	garnishment	\$305.53
CFE	FD fuel	\$106.18
Lake Park Auto Part	FD supplies	\$37.42
Noteboom	park maint.	\$79.87
Iowa Unemployment	unemployment park	\$264.37
IA Rural Water	conference	\$300.00
Wellmark	health insurance	\$2,225.82
Collection Service Center	garnishment	\$305.53
Dept of Treasury	941 deposit pp 09-1	\$2,875.52
Pat Dingel	water damage	\$460.03
Alliant Energy	st. lighting	1277.67
Amazon	lib. books	77.86
Ben Ehlers	reimb park repairs	43.87
Campus Cleaners	rugs	167.90
Card Service Center	police equip/office supply/comm ctr	530.58
Caron Dalton	reimb. park supplies	7.96
Central States Lab	lagoon chemicals	4662.40
Century Link	phone	376.52
Century Link Business Service	long distance	2.63
Computer Zone	police computer maint.	419.96
CFE	fuel/park & street supplies	2547.41
Culligan Water	lib. water	5.95
Diamond Vogel	street paint	471.20
Dickinson County Treasurer	drainage district tax	5.00

Dickinson County News	publications	186.27
DC Water Quality Commission	annual contribution	4200.00
Duitsman Stateline Plumbing	comm ctr repair	9.95
Galls	police uniforms	413.95
Grace Heikens	lifeguard cert. reimb.	53.75
HTM Sales	lift station repairs	385.95
IGL Teleconnect	internet	230.00
Iowa Association Mun Utilities	gas school	915.00
Iowa Codification	code book update	3000.00
Iowa One Call	locates	38.70
Jaycox Implement	street/park maint.	358.38
John Deere Financial	park repair	14.95
Lake Park Auto Parts	street/police/park repair & supply	680.04
Lake Park Foods	comm ctr/street/office supplies	262.21
LPMU	utilities	9511.68
Lakes News Shopper	advertising	35.35
Lev's Mowing	nuisance mowing	53.50
Lexy Stahly	lifeguard cert. reimb.	43.75
Linda Treharne	san. sewer reimb	40.40
Mary Schmidt	cleaning	45.00
Midwest Radar	radar callibration	160.00
Mr. Drain Man	pool sewer repair	361.13
Nichole Rowe	lifeguard cert. reimb.	43.75
Niemeier Spine & Sport	drug test	20.00
NWIYAA	pool resale merchandise	107.01
One Office Solution	office supplies	152.76
Plumb Supply	san. sewer repair	42.40
R & D Industries	firewall service	70.00
Sanford Health	drug test	35.00
Savings Bank	H S A deposits	825.00
Shamrock Recycling	cardboard recycling	370.00
State Hygienic Lab	w/w testing	658.00
T & C Tree Service	tree removal	3187.50
Town & Country	garbage collection fees	5637.00
US Cellular	cell phones	302.66
Waste Management-Dickinson	landfill fees	3800.42
Waste Management-WI	recycling fees	1055.76

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$50,234.74	\$127,964.31
RUT	16,901.22	-0-
Debt Service	3,082.93	-0-
Trust & Agency	2,825.26	8,219.87
L O S T	19,438.23	-0-
Sanitary Sewer	<u>19,010.67</u>	<u>50,086.64</u>
TOTALS:	\$111,493.05	\$186,270.82

LAKE PARK CITY COUNCIL

October 8, 2018

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 11-12-18

Lake Park City Council met in regular session at City Hall on Oct. 8, 2018. Mayor Engel opened the meeting at 7:00PM with the Pledge of Allegiance. Members present: Schumacher, Taber, Reekers, Ehlers, Baumgarn and Clerk Matthiesen. Also present: Tony Urwin, Ryan Carpenter, Jeff Jacobsma, and Shane Arndt.

Moved by Schumacher/Taber to approve the consent agenda which includes: Minutes from September 10, 2018; Financial Reports; Approve Bills for Payment. all ayes.

Moved by Schumacher/Baumgarn to approve regular agenda; all ayes.

REPORTS: Library, police and street reports were in the council packets.

OLD BUSINESS: None

NEW BUSINESS: Troy Hunt was not in attendance so action taken on animal ownership.

Jacobsma explained to the council the various issues we are seeing with the sanitary sewer, particularly the Beachcomber lift station and the manholes with leaks causing excess water into the system. He stated that Dallas Heikens has gathered some data and will be providing some input into possible causes of the cracking and also the large amount of water going thru the lift station. Jacobsma & Arndt also updated the council on the shape of valves at the lagoon and the age of the pumps at the main lift station. After discussion council gave Jacobsma direction to repair some additional manhole leaks and to also get quotes on additional pumps and items that should be stocked and bring that back to council so that they can have an idea of future budget and or purchases to be made.

Tony Urwin informed the council that he had purchased the Computer Zone in Spirit Lake. The city has done business with the Computer Zone and he expressed that he would like to continue to do business with the City. The council was provided a statement from the auditors concerning conflict of interest and also the section of the employee manual which addresses conflict of interest. The council discussed the various options of dollar limits and competitive quotes for purchase in the future. Moved by Taber/Schumacher to continue to do business with Computer Zone with bids to be taken up to \$1500 per year; Ayes—none. Nays—Schumacher, Ehlers, Baumgarn, Reekers, Taber. Motion denied. Discussion continued concerning the conflict of interest as stated in the employee manual. Urwin stated to avoid any issues he would be fine with the City doing business elsewhere. With that statement no additional action was needed as there will be no conflict in the future.

Public form: none

Council discussion, mayor's report, and administrators report were last items on the agenda.

Moved by Taber/Ehlers to adjourn at 8:22pm; all ayes.

John Engel, Mayor

Marie Matthiesen, Clerk

The following are the bills approved at the L P Council meeting on 10-8-18 along with the bills of necessity.

Dept of Treasury	941 deposit pp 09-15	\$3,368.85
Collection Service Center	garnishment	\$305.53
National Rifle Association	firearm instructor course	\$645.00
Wellmark	health insurance	\$6,996.11
Collection Service Center	garnishment	\$305.53
Dept of Treasury	941 deposit pp 09-29	\$3,094.71
la Dept of Revenue	state w/h	\$1,752.00
IPERS	Sept IPERS	\$6,857.45
Acco	pool winterize	1532.55
Amazon	books	19.17
Barco Mun. Products	street supplies	256.24
Bargen Inc.	street repairs	31639.40
Campus Cleaners	rugs	98.45
Card Service Center	postage/league mtg/police supplies	512.73
Central States Lab	lagoon chemicals	2312.80
Century Link	phone	327.39
Century Link Business Service	long distance	3.43
Cohrs Construction	sand	897.84
Cooperative Energy	police/street/park fuel	1677.93
CFE	park/street supplies	266.34
Culligan Water	lib. water	17.85
Diane Duitsman	mileage reimb.	87.20
Dickinson County News	publications	129.50
Duitsman Stateline Plumbing	comm ctr repairs	260.76
Galls	police uniforms	134.80
HTM Sales	lift station pumps	10944.26
Hutchinson Salt	street salt	2071.98

IGL Teleconnect	internet	230.00
Iowa One Call	locates	9.90
Jack's Uniform	police uniforms	336.73
Jaycox Implement	park maint	113.63
JCL Solutions	park paper products	47.24
Koenig Portable Toilets	jet sewer line	350.00
Lake Park Auto Parts	park/street/fire supplies	259.33
LPMU	utilities	5715.20
Marie Matthiesen	mileage reimb.	225.63
Mary Schmidt	cleaning	45.00
Mike Ehret	website posting	158.50
Mosquito control	contract spray	5300.00
McClure Engineering	w/w eng. fees	15042.00
NVB Playgrounds	park repairs	361.30
One Office Solution	copier usage/supplies	53.89
R & D Industries	comp maint.	95.50
Sam Wedeking	sewer line televise	450.00
Sanford Health	drug test	35.00
Savings Bank	H S A deposits	825.00
Shamrock Recycling	cardboard recycling	370.00
Shane Arndt	meals/mileage gas camp	370.35
Southern Archery	ammo	259.94
Spencer Trophy	park supply	6.42
Teledyne Instruments	sewer repairs	145.19
Terry Morrow	lib. signage	24.30
Town & Country	garbage collection fees	5637.00
US Cellular	cell phones	302.66
Waste Management-Dickinson	landfill fees	3344.00
Waste Management-WI	recycle fees	1055.76
Wenck Associates	lake diagnostic study	1145.65
KS Statebank	sweeper payment	35904.82

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$107,518.51	\$83,830.09
RUT	16,261.64	-0-
Debt Service	15,492.46	-0-
Trust & Agency	10,224.28	14,453.18
L O S T	19,438.23	-0-
Sanitary Sewer	<u>18,553.75</u>	<u>7,462.88</u>
TOTALS:	\$187,488.87	\$105,746.15

LAKE PARK CITY COUNCIL

November 12, 2018

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 12-10-18

Lake Park City Council met in regular session at City Hall on Nov 12, 2018. Mayor Engel opened the meeting at 6:59PM with the Pledge of Allegiance. Members present: Schumacher, Taber, Ehlers, Baumgarn (arriving at 7:24) and Clerk Matthiesen. Absent: Reekers. Also present: Tony Urwin, Ryan Carpenter, Jeff Jacobsma, Ashley Delaney, Andy Irwin, Larry Dalton, Bambie Crook and Greg Drees.

Moved by Taber/Ehlers to approve the consent agenda which includes: Minutes from October 8, 2018 Meeting; Financial Reports; Approve Bills for Payment; Approve Liquor Permit for Gunderson Restaurant & Lounge Pending Dram Insurance: all ayes.

Moved by Schumacher/Ehlers to approve regular agenda; all ayes.

REPORTS: Library, police and street reports were in the council packets. Dalton informed the council that the park mowers may need to be replaced. Dalton will get quotes to be presented at a future meeting. Council also told Dalton he could paint picnic tables through the winter months.

OLD BUSINESS: None

NEW BUSINESS: Ashley Delaney presented the council with the improvements/updates that the school would like to make to the softball field. Since the City owns the property she was requesting the approval of the city to move forward with the updates. Moved by Taber/Ehlers to allow the school to proceed with the planning of the softball field updates; all ayes. The City requested that they be kept informed of the plans and progress. Delaney and Irwin both stated that this would be done.

Greg Drees with the Blue Water Festival presented the council with an update on the 2018 festival. He stated that the date had been set for the festival in 2019. He thanked the council for the support given towards the previous festivals and asked that they consider supporting the 2019 festival when they work on the budget.

Moved by Schumacher/Taber to approve the TIF payment to Silver Lake Land Co; all ayes

Moved by Taber/Schumacher to approve the TIF LMI payment to Lake Park Housing Authority; all ayes.

Moved by Baumgarn/Taber to approve the FY17/18 Annual Finance Report; all ayes.

No decision made on the membership to the Iowa Great Lakes Association as the council would like more information about this organization and what their focus is.

Jacobsma went over the quote that had been received for a pump for the main lift station. There was also discussion around sending in one of the pumps to see if it could be rebuilt and the cost involved. Jacobsma is going to look into getting one pump rebuilt and the council will consider a new pump with the 2019/2020 budget.

Moved by Schumacher/Baumgarn to adopt Resolution #9-18— "RESOLUTION DIRECTING THE CLERK TO PUBLISH NOTICE OF HEARING ON THE ADOPTION OF THE PROPOSED CODE OF ORDINANCES OF THE CITY OF LAKE PARK, IOWA." Roll call vote: Ayes—Baumgarn, Schumacher, Taber, Ehlers. NAYS—none; resolution duly adopted.

No action was taken on selling the tar kettle as the council felt it should be kept and possibly use the part time help we have in the summer to do the crack sealing ourselves.

Public form: none

Council discussion, mayor's report, and administrators report were last items on the agenda.

Moved by Schumacher/Taber to adjourn at 8:07pm; all ayes.

John Engel, Mayor

Marie Matthiesen, Clerk

The following are the bills approved at the L P Council meeting on 11-12-18 along with the bills of necessity.

Dept of Treasury	941 deposit pp 10-13	\$2,783.41
Collection Service Center	garnishment	\$305.53
Alliant Energy	street lighting	\$1,378.25
IA Lake Corridor	replace lost check	\$2,500.00
IMWCA	work comp audit	\$396.00
State Hygienic Lab	w/w testing	\$703.50
Wellmark	helath insurance	\$4,588.40
Collection Service Center	garnishment	\$305.53
Dept of Treasury	941 deposit pp 10-27	\$2,720.27
la Dept of Revenue	state w/h	\$1,055.00
IPERS	Oct IPERS	\$4,038.44
Ahlers & Cooney	legal fees	627.00
Alliant Energy	st. lighting	1366.17
Amazon	lib books	17.38
Blue Lake Websites	lib. website	112.17
Bomgaars	st. supplies	42.78
Campus Cleaners	rugs	98.45
Card Service Center	postage/gas school	305.94
Century Link	phone	363.29

Century Link Business Service	long distance	2.89
Cohrs Construction	gravel	177.10
Collection Services	garnishment	305.53
Cooperative Energy	fuel	1417.31
CFE	st/park supplies	310.05
Darren Voss Construction	bldg maint.	659.39
Diane Duitsman	mileage	13.63
Dickinson County News	publications	122.66
Duitsman Stateline Plumbing	comm ctr repairs	1161.70
Ferguson Garden Center	sprinkler winterize	101.65
Galls	police uniforms	546.70
Greg's Electric	lift station/comm ctr repairs	1454.06
HTM Sales	lift station repair	135.44
Heat Tactical Team	membership	585.00
Heiman	fire ext. inspection	130.00
Hundertmatk Cleaning	repairs	448.81
IGL Teleconnect	internet	230.00
Iowa Codification	final print/code books	2500.00
Ia Dept of Public Safety	on-line terminal billing	300.00
Iowa One Call	locates	23.40
Jack's Uniform	police uniforms	444.00
Jaycox Implement	park repairs	1.52
John Deere Financial	st. maint	6.68
Kuhlman Lake Service	dock removal	250.00
Lake Park Auto Parts	park/street supplies	476.95
Lake Park Auto Repair	police veh. repairs	618.68
Lake Park Foods	police/street supplies	25.32
Lake Park Housing Authority	LMI TIF funding	6780.00
LPMU	utilities	4859.03
Lake Park Rescue	2018 allowance	9930.00
Marie Matthiesen	mileage	51.78
Market Street Tire	st. tire repairs	155.00
Mary Schmidt	cleaning	80.00
Michael Ehret	website postings	128.00
Mid-American Research	lagoon chemicals/root control	4639.70
Mulder Mechanical	fire station repairs	243.96
McClure Engineering	prof fees/waste water	7429.00
Northwest Iowa Sprinkler	comm ctr repairs	122.00
One Office Solution	office supplies	78.65
Plumb Supply	park supplies	9.42
QTLS	landscape/entrance sign	1800.00
R & D Industries	firewall support	70.00
Sackett Law Firm	trail easement/legal fees	766.66
Sanford Health	drug test	22.00
Savings Bank	H S A deposits	825.00
Shamrock Recycling	cardboard recycling	605.00
Shield Technology	annual support fees/police	652.50
Silver Lake Land Co	TIF developer payment	11480.00
State Hygienic Lab	w/w testing	664.50
Town & Country	garbage pickup	5652.00
Trans Iowa Equipment	sweeper repairs	369.50
US Cellular	cell phones	303.34
Waste Management-Dickinson	landfill fees	3032.45
Waste Management-WI	recycle fees	1055.76
Wenck Associates	diagnostic study/Silver Lake	6213.35
Ziegler Cat	grader repairs	93.27
Dept of Treasury	941 deposit pp 11-10	2680.85

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$233,296.63	\$126,560.36
RUT	10,191.25	-0-
Debt Service	72,795.55	-0-
Trust & Agency	45,496.45	9,783.17
L O S T	19,438.23	-0-
Sanitary Sewer	<u>18,969.78</u>	<u>30,724.95</u>
TOTALS:	\$400,187.89	\$167,068.48

LAKE PARK CITY COUNCIL

December 10, 2018

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 01-14-19.

Lake Park City Council met in regular session and for Public Hearings at City Hall on December 10, 2018. Mayor Engel opened the first public hearing at 6:59PM with the Pledge of Allegiance. Members present: Taber, Schumacher, Ehlers, Baumgarn, Reekers and Clerk Matthiesen. Also present: Tony Urwin, Jeremy Rasche, Logan Smidt, Erin Pingel and Kiley Miller.

Public Hearing: Proposed Code of Ordinances of the City of Lake Park. With no comments or questions closed public hearing at 7:01pm.

Schumacher/Baumgarn moved to waive the first two readings of Ordinance #1-18; all ayes. Motion carried.

Taber introduced and moved to adopt Ordinance #1-18—"AN ORDINANCE ADOPTING THE "CODE OF ORDINANCES OF THE CITY OF LAKE PARK""; seconded by Baumgarn. Roll call votes: AYES—Reekers, Baumgarn, Ehlers, Taber, Schumacher. NAYS—none. Motion carried. This ordinance shall be in effect after its publication as required by law.

Public Hearing: Community Development Block Grant (CDBG) Application for a Water System Improvement Project. Erin Pingel with NWIPDC read the Citizen Participation Plan.

CITIZEN PARTICIPATION PLAN

To comply with citizen participation requirements, pursuant to the requirements of Section 508 of the Housing and Community Development Act of 1987, as amended, this public hearing is being held by the Lake Park City Council for the purpose of discussing and submitting a Community Development Block Grant (CDBG) application for the City of Lake Park Water System Improvements Project. The City of Lake Park is seeking CDBG funds for a water system improvement project. The proposed project is to be located in the south and southwest portions of the community, connecting the city's east and west water distribution systems. This proposed project will specifically include an 8" pipeline along East 1st Street and connection to the existing water tower; 8" pipeline south of Beachcomber Drive; 10" pipeline connecting the east and west water systems; and a new 8" pipeline in the west distribution system. The need for the project was identified by preliminary engineering reports noting deficiencies in the city's water distribution system. Specifically, model calibration was completed by hydrant flow testing and system pressure monitoring. Through flow-test calibration, the hydraulic model identified three locations in the east distribution system where high amounts of headloss are exhibited. The high headloss is likely due to a blockage in the pipe, a partially closed valve, the pipe itself being in poor condition, or a combination of factors. The three identified locations are as follows: 1) 6" CI/DI connection between the elevated tank and the east distribution system; 2) 4" CI/DI mainline on Market Street between Avenue "C" & Avenue "F"; and 3) 4" CI/DI mainline on Avenue "D" West between West First Street & Market Street. The proposed project will occur entirely within the city limits of Lake Park primarily in the south and southwest portions of the community. A portion of the proposed improvements will be located near the existing water tower in the central part of the city along East 1st Street. Excavation and ground disturbance is expected, but will be subject to a study of potential effects to the project area through a Phase 1 archeological review of the project sites. A CDBG application for \$375,000 in federal grant assistance will be submitted on or before January 1, 2019 to the Iowa Economic Development Authority. The estimated cost of the proposed project is \$748,000. The anticipated sources of funding for this project include \$373,000 in local Lake Park Municipal Utility reserves and up to \$375,000 in requested federal CDBG funding. The estimated portion of federal funds that will benefit low-to moderate income (LMI) persons is 53.37% or \$200,137. Due to the nature of this project no persons or businesses shall be displaced as a result of the recommended project activities. In the event any persons or businesses are displaced as a result of the project, the entities involved will adhere to the requirements of the Uniform Relocation and Assistance and Acquisition Act of 1974, as amended.

With no comments or questions closed public hearing at 7:05pm.

Moved by Schumacher/Baumgarn to adopt Resolution #9-18—"A RESOLUTION OF THE CITY OF LAKE PARK, IOWA, AUTHORIZING APPLICATION TO THE IOWA CDBG PROGRAM, DESIGNATING OFFICIAL SIGNATORS, AND AUTHORIZING NWIPDC TO PREPARE AND ADMINISTER THE GRANT FOR THE CITY OF LAKE PARK." Roll call vote: Ayes—Schumacher, Taber, Ehlers, Baumgarn, Reekers. NAYS—none; resolution duly adopted.

Moved by Baumgarn/Schumacher to approve the Lake Park CDBG Community Development and Housing Needs Assessment for the CDBG application; all ayes.

Moved by Taber/Ehlers to approve the Federal Assurances Signature Page for the CDBG application; all ayes.

Opened the regular meeting at 7:25pm.

Moved by Baumgarn/Schumacher to approve the consent agenda which includes: Minutes from Nov 12, 2018 Meeting; Financial Reports; Approve Bills for Payment: all ayes.

Moved by Reekers/Schumacher to approve regular agenda; all ayes.

REPORTS: Library, police and street reports were in the council packets

OLD BUSINESS: None

NEW BUSINESS: Kiley Miller with the Iowa Lakes Corridor thanked the Council for their support over the past years. He presented an update on what the Corridor has completed and the direction it will be taking into this next year. He requested that the Council consider their continued support as the budget process begins.

Matthiesen explained to the Council that the City had received \$5,840.00 from the sale proceeds of a house that had received funding from the CDBG Housing Grant. The grant required funds be paid back if a sale happened within 5 years of funding. Moved by Schumacher/Baumgarn to turn these funds over to the Lake Park Housing Authority; all ayes.

Moved by Taber/Schumacher to approve gift certificates for the employees to Lake Park Foods for either a ham or turkey; all ayes.

Public form: none

Council discussion, mayor's report, and administrators report were last items on the agenda.

Moved by Baumgarn/Reekers to adjourn at 8:13pm; all ayes.

John Engel, Mayor

Marie Matthiesen, Clerk

The following are the bills approved at the L P Council meeting on 12-10-18 along with the bills of necessity.

Collection Service Center	garnishment	\$305.53
Wellmark	health insurance	\$4,588.40
Savings Bank	principal & interest	\$32,467.21
United Community Bank	principal & interest	\$32,467.20
US Post Office	envelopes	\$288.15
Dept of Treasury	941 deposit pp 11-24	\$3,040.25
la Dept of Revenue	state w/h	\$1,112.00
IPERS	Oct IPERS	\$4,140.22
Ahlers & Cooney	legal fees	88.50
Alliant Energy	st. lighting	953.70
C & B Operations	mower filter	38.47
Campus Cleaners	rugs	98.45
Card Service Center	postage/comm ctr maint.	78.76
Century Link	phone	363.41
Century Link Business Service	long distance	1.51
Collection Services	garnishment	305.53
Compass Pointe	annual pledge	250.00
Cooperative Energy	fuel	1325.07
CFE	shop/pool/veh maint	718.65
DC EMSA	police supply	80.00
Demco	lib. supplies	198.11
D. C. IT	annual police IT support	675.00
Dickinson County News	publications	369.87
Equipment Blades	grader blades	1545.80
Greg's Electric	lift station repair	440.00
H-LP Community School	comm ctr. payment	40000.00
Heiman	fire equipment	3839.50
IGL Teleconnect	internet	230.00
Iowa One Call	locates	43.20
Iowa State University	fire training	280.00
Jaycox Implement	shop supplies	50.38
Lake Park Auto Parts	fire/street maint.	497.09
Lake Park Auto Repair	st. vehicle repair	679.17
Lake Park Fire Dept.	annual allowance	8748.00
Lake Park Foods	misc supplies	63.42
Lake Park Housing Authority	grant payback funds	5840.00
LPMU	utilities	4297.77
Mary Schmidt	cleaning	45.00
Matheson Tri-Gas	fire supplies	295.96
Mike Ehret	website maint.	123.66
Midwest Fire	pump service	1868.34
McClure Engineering	w/w eng. fees	3575.00
Nebraska Municipal Power	software support	3419.00
Niemeier Spine & Sport	drug tests	40.00
O'Reilly Automotive	maint. parts	6.78
One Office Solution	office supplies	57.74
R & D Industries	network support	70.00
Savings Bank	H S A deposits	825.00
Shamrock Recycling	cardboard recycling	370.00
State Hygienic Lab	w/w testing	608.00
Town & Country	garbage pickup fees	5727.00
Tru Green	comm ctr. maint.	475.00
US Cellular	cell phones	496.21

VIP Snow	snow removal	40.00
Waste Management-Dickinson	landfill fees	3472.17
Waste Management-WI	recycling fees	1055.76
Ziegler Cat	st. vehicle maint.	508.20
Bankers Trust	interest	2925.00
Dept of Treasury	941 deposit pp 12/08	2559.92
Iowa Finance Authority	principle & interest	28061.25
Iowa Finance Authority	principle & interest	17395.00

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$70,894.88	\$94,999.75
RUT	12,715.30	-0-
Debt Service	13,580.20	-0-
Trust & Agency	9,069.77	9,456.18
L O S T	39,987.28	-0-
Sanitary Sewer	<u>18,900.10</u>	<u>15,852.88</u>
TOTALS:	\$165,147.53	\$120,308.81