

LAKE PARK CITY COUNCIL

January 17, 2022

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 02-14-22.

Lake Park City Council met in regular session at City Hall on January 17, 2022. Mayor Carstensen opened the meeting at 7:00PM with the Pledge of Allegiance. Members present: Taber, Sohn, Kracht, Baumgarn and Clerk Matthiesen. Also present: Tony Urwin and Jessica Amendt

Moved by Baumgarn/Kracht to approve the consent agenda which includes: Minutes of 12-20-21 Meeting; Financial Reports; Payroll Summary Report; Bank Reconciliation: Approval of Bills for Payment: all ayes.

Moved by Taber/Baumgarn to approve regular agenda; all ayes.

REPORTS: Library, police and street reports were in the council packets

BUSINESS: Jessica Amendt introduced herself as the new director of the Discovery House. She presented the council with her background. She updated the council on what is currently going on at the Discovery House and changes that she is trying to implement to improve the facility and provide additional aid to the residents. She requested that the council consider the Discovery House during the budget session. The council thanked her for what she is doing.

Moved by Baumgarn/Sohn to award the 3-year proposal for the City Annual Exam to Winther Stave & Co. at a cost of \$4,525 FY22, \$4,600 FY23 and \$4,700 FY24; all ayes.

Moved by Kracht/Taber to approve Mayoral appointment of Julie Baumgarn as Mayor Pro-tem (1 year term) and Tony Urwin as Police Chief (2-year term); all ayes.

Moved by Baumgarn/Sohn to appoint Marie Matthiesen City Administrator/City Clerk, includes Zoning Administrator (1-year term); all ayes.

Moved by Kracht/Baumgarn to appoint Sherlock O'Neill to the Lake Park Municipal Utility Board (6-year term); all ayes

Moved by Kracht/Baumgarn to appoint Mike Treharne to the Board of Adjustment (5-year term); all ayes

Moved by Baumgarn/Kracht to approve Pay Application #9 for Christiansen Construction \$611,520.70; all ayes

The council went into discussion concerning cleaning/maintenance of the Community Center. They discussed the cleaning duties and the need for some maintenance to be done to the building. Mayor Carstensen is going to talk with cleaning personnel and council will look at maintenance projects during the budget session.

Moved by Kracht/Baumgarn to adopt Resolution #1-22--"RESOLUTION FOR APPROVAL OF FEDERAL GRANT REQUIREMENTS POLICIES." Roll call vote; Ayes-Taber, Kracht, Baumgarn, Sohn Nays--None. Resolution duly adopted

Moved by Taber/Sohn to Adopt Resolution #2-22— "RESOLUTION PROVIDING FOR MILEAGE REIMBURSEMENT FOR EMPLOYEES OF THE CITY OF LAKE PARK, IOWA." Roll call vote; Ayes-Kracht, Baumgarn, Taber, Sohn. Nays-none. Resolution duly adopted.

Moved by Baumgarn/Sohn to set January 26, 2022, at 7:00pm for a budget workshop; all ayes

Moved by Sohn/Baumgarn to Adopt Resolution #3-22— "RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING FOR THE PURPOSE OF CONSIDERING THE MAXIMUM TAX DOLLARS FROM CERTAIN LEVIES FOR THE CITY'S PROPOSED FISCAL YEAR 2022-2023 BUDGET." Roll call vote: Ayes—Sohn, Baumgarn, Kracht, Taber. Nays—none. Resolution duly adopted.

Public form: none

Council discussion, mayor's report, and administrators report were last items on the agenda.

Moved by Baumgarn/Taber to adjourn at 9:50PM; all ayes.

Matt Carstensen, Mayor

Marie Matthiesen, Clerk

The following are the bills approved at the L P Council meeting on 01-17-22 along with the bills of necessity.

Collection Services	garnishment	\$355.46
Dept of Treasury	941 deposit pp 12/20	\$3,239.58
IA Dept of Revenue	State withholding	\$942.00
IPERS	IPERS	\$4,386.78
Dept of Treasury	941 deposit pp 1/01	\$3,706.29
Ahlers & Cooney	legal fees	609.00
Alliant Energy	street lighting	932.71
Alpha Wireless	qrtly. maint./computer system	401.25
Amazon	supplies/books	627.29

AT & T Mobility	police wireless	41.27
Baker & Taylor	books	277.40
Card Service Center	amb shed remodel/office	3785.70
Carstensen Meat & Grocery	supplies	82.72
Cengage Learning Inc	books	104.00
Century Link	phone	322.44
Century Link Business Service	long distance	3.26
City Laundering	rugs	67.89
Collection Services	garnishment	355.46
Cooperative Energy	police/street/fire fuel	3292.43
CFE	fire truck tires	1576.78
Dickinson County News	publications	101.30
Electric Pump	lift pump	6142.43
H-LP Community School	comm ctr payment	40000.00
Hometown Florals	supplies	58.85
IGL Teleconnect	internet	257.80
Iowa Assoc Mun Utilities	training	1070.00
ILCC	EMS training	30.00
Iowa Lake Superior Plumbing	comm ctr repairs	1913.49
Iowa One Call	locates	39.60
Lake Park Auto Parts	street/park maint.	207.32
Lake Park Auto Repair	mower repair	53.45
LPMU	utilities	4723.24
Lakes News Shopper	pool plunge ad	153.50
Layton's Backhoe Service	snow removal	300.00
Mary Schmidt	cleaning	90.00
Michael Chozen & Assoc.	attorney fees	35.00
Midwestern Mechanical	pool repairs	1382.50
McClure Engineering	eng fees/Sewer	25800.00
O'Reilly Automotive	street supplies	137.59
Okoboji Motor Company	police veh maint.	37.93
One Office Solution	copier	144.91
Pioneer Printing	envelopes	104.00
RM & RL LLC	amb shed remodel	9500.00
Savings Bank	H S A deposits	825.00
Shamrock Recycling	cardboard recycling	730.45
Sibley Sheet Metal	amb shed remodel	754.12
State Hygienic Lab	w/w testing	174.00
Town & Country	garbage collection fees	6338.90
US Cellular	cell phones	429.18
US Post Office	box rent	72.00
Waste Management-DC	landfill fees	1832.54
Christiansen Construction Company	sewer construction fees	611520.70
Dept of Treasury	941 deposit pp 1-15	3136.78
Shane Arndt	wages	48637.25
Juliana Baumgarn	wages	412.50
Ryan Carpenter	wages	59661.60
Matthew Carstensen	wages	3600.00
Miranda Christenson	wages	2012.78
Hailey Cody	wages	1324.35
Caron Dalton	wages	3000.00
Larry Dalton	wages	14144.00
Delaney DeBoom	wages	1697.29
Jolene Ehlers	wages	290.00
Scott Gries	wages	610.98
Debra Grubich	wages	23427.04
Jean Hawn	wages	9446.69
Zella Ingham	wages	1928.89
Lillian Irwin	wages	1996.33
Jeff Jacobsma	wages	50958.24
Justin Kracht	wages	482.50
Neal Luitjens	wages	447.50
Marie Matthiesen	wages	74556.55
Jacie Rueter	wages	3616.58
Tricia Rueter	wages	4200.00

Taryn Ruge	wages	1775.43
Mary Schmidt	wages	1991.79
Shawn Syverson	wages	355.04
Gary Taber	wages	482.50
Arlene Tolsma	wages	267.00
Anthony Urwin	wages	73536.26
Ellen Wolfe	wages	1003.89
Marlin Zaiser	wages	6684.82

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$67,751.12	\$121646.23
RUT	11,692.95	6,474.37
Debt Service	3,755.15	83,680.47
Trust & Agency	7,335.08	10,258.08
L O S T	27,113.14	-0-
Sanitary Sewer	21,703.78	60,394.73
Capital Improvement	<u>16,408.99</u>	<u>235,338.26</u>
TOTALS:	\$155,760.21	\$517,792.14