

LAKE PARK CITY COUNCIL

January 11, 2021

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 02-08-21.

Lake Park City Council met in regular session at City Hall on January 11, 2021. Mayor Carstensen opened the meeting at 7:00PM with the Pledge of Allegiance. Members present: Taber, Ehlers, Kracht, Baumgarn, Luitjens and Clerk Matthiesen. Also present: Tony Urwin, Nick Tanner, Erin Reed, Brent Jacobsen, Michelle Ridd, Billi Niemeier, Brian LaCour, Herb Stewart, Kiley Miller, Brian Dalziel and Nick Elser.

Moved by Baumgarn/Ehlers to approve the consent agenda which includes: Minutes of 12-14-20 Meeting; Financial Reports; Payroll Summary Report; Bank Reconciliation: all ayes.

Moved by Baumgarn/Kracht to approve regular agenda; all ayes.

REPORTS: Library, police and street reports were in the council packets

BUSINESS: Jacobsen & Ridd each made statements concerning the issues they are experiencing with the property to the west of theirs. There was also discussion on nuisances that may exist with the property and the enforcement of the ordinance. They have concerns as the condition of the property is affecting the capability of them to sell their house. Mayor Carstensen thanked them for coming and stated that the city would look into it and have a discussion concerning the property.

Tanner & LaCour, representing the Silver Lake Country Club, presented the council with an update on the current financial position of the SLCC, membership and capital improvements planned for 2021. An update was also given on the plans for a new clubhouse and where they are at in the process. Moved by Kracht/Baumgarn to make the annual funding to the SLCC; all ayes.

Erin Reed, Dickinson County Trails Board, presented an update on what was completed this past year and the plans for this next year. The 2021 maintenance plan includes crack sealing on the Silver Lake Trail. Their goal for 2021 is to have the rail trail complete from Hwy 86 to Montgomery. Their goal is to have the trail completed to Lake Park in 2023. Reed also had the funding request. The council will take this into consideration as the budget is completed.

Kiley Miller & Brian Dalziel, Iowa Lakes Corridor, discussed with the council the various ways in which they would be able to help the city. They also presented some figures on their current accomplishments. Miller stated that he had accepted a position with another firm and would be leaving his position in February. The request was made that the city consider funding in the same amount that they had funded in the past. Council will consider this as they work on the 21/22 budget.

Nick Elser, C & B Operations, explained that C & B was in the process of purchasing the property that C & B current operates out of. They have made a request of the City for an easement to be written and recorded for the area of the property that the current sign is erected on. The sign currently sits within City right-of-way. The City would like to see a legal description of the piece of property to be included in the easement before they grant the easement. The city will have a surveyor determine the legal description at which time the council will approve the easement.

The council went into discussion as to who should be allowed to use the Community Center free of the rent charge. Moved by Kracht/Baumgarn that effective immediately any non-profit organization will pay one-half (1/2) the rental price as written in the original rental agreement, all ayes.

Moved by Luitjens/Taber to approve Mayoral appointment of Julie Baumgarn as Mayor Pro-tem (1 year term); all ayes

Moved by Kracht/Baumgarn to approve Mayoral appointment of April Bosma as City Attorney (1 year term); all ayes.

Council will seek RFP's for the city attorney before the appointment in 2022.

Moved by Baumgarn/Kracht to appoint Marie Matthiesen City Administrator/City Clerk, includes Zoning Administrator (1-year term); all ayes.

Moved by Baumgarn/Ehlers to appoint Heather Voss to the Board of Adjustment (5-year term); all ayes.

Moved by Kracht/Baumgarn to Adopt Resolution #1-21—"RESOLUTION PROVIDING FOR MILEAGE REIMBURSEMENT FOR EMPLOYEES OF THE CITY OF LAKE PARK, IOWA." Roll call vote; Ayes-Taber, Kracht, Luitjens, Baumgarn, Ehlers. Nays-none. Resolution duly adopted.

Moved by Baumgarn/Taber to Adopt Resolution #2-21--"RESOLUTION MAKING APPOINTMENT TO DICKINSON COUNTY TRAILS BOARD." Roll call vote; Ayes-Ehlers, Baumgarn, Luitjens, Kracht, Taber. Nays-none. Resolution duly adopted.

Moved by Baumgarn/Kracht to Adopt Resolution #4-21--"RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING FOR THE PURPOSE OF CONSIDERING THE APPROVAL OF PLANS, SPECIFICATIONS AND ENGINEERS OPINION OF PROBABLE CAUSE ALONG WITH TAKING OF BIDS THEREFORE." Roll call vote; Ayes-Taber, Kracht, Luitjens, Baumgarn, Ehlers. Nays-none. Resolution duly adopted.

Matthiesen went through budget and explained any areas where there may have been a substantial change to the previous budget.

Moved by Baumgarn/Taber to Adopt Resolution #3-21—"RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING FOR THE PURPOSE OF CONSIDERING THE MAXIMUM TAX DOLLARS FROM CERTAIN LEVIES FOR THE CITY'S PROPOSED FISCAL YEAR 2021-2022 BUDGET." Roll call vote: Ayes—Ehlers, Baumgarn, Luitjens, Kracht, Taber. Nays—none. Resolution duly adopted.

Public form: none

Council discussion, mayor's report, and administrators report were last items on the agenda.

Moved by Ehlers/Luitjens to adjourn at 10:38PM; all ayes.

Matt Carstensen, Mayor

Marie Matthiesen, Clerk

The following are the bills approved at the L P Council meeting on 01-11-21 along with the bills of necessity.

Collection Services	garnishment	\$355.46
Dept of Treasury	941 deposit pp 12/19	\$3,026.18
IA Dept of Revenue	State withholding	\$935.00
IPERS	IPERS	\$4,248.45
Ia Narcotics Ofcr's Assoc	membership	\$50.00
Wellmark	health insurance	\$4,944.63
Dept of Treasury	941 deposit pp 1/02	\$3,351.98
Collection Services	garnishment	\$355.46
Allegiant Emergency	FD supplies	350.37
Alliant Energy	street lighting	900.93
Alpha Wireless	police radios	12935.67
AT & T Mobility	police wireless	41.27
Beck Engineering	eng fees	215.00
Bomgaars	street supplies	125.35
Campus Cleaners	lib rugs	12.25
Card Service Center	comm ctr/ lib supplies	73.62
Carstensen Meat & Grocery	office supplies	177.47
Century Link	phone	363.14
Century Link Business Service	long distance	9.49
City of Lake Park/SLCC	annual allocation	10000.00
City of Spencer	coop testing	80.87
Consumers Lumber Company	comm ctr repairs	48.38
Cooperative Energy	police/street fuel	765.89
Dickinson County News	publications	237.10
Galls LLC	police supplies	335.08
H-LP Community School	comm ctr payment	40000.00
IGL Teleconnect	internet	230.00
Iowa Assoc Mun Utilities	annual gas training	1025.00
Jaycox Implement	tractor maint	7.00
Johnson Controls	comm ctr fire alarm update	7388.94
LP Mun Util	office supplies	80.24
Lake Park Auto Parts	street/police/sewer supplies	173.80
LPMU	utilities	4234.78
Lake Park Welding	street/pool repairs	100.30
Mary Schmidt	cleaning	45.00
Michael Ehret	website maint.	140.58
Mid-American Research	sewer supplies	7462.16
McClure Engineering	eng fees	3100.00
Niemeier Spine & Sport	random drug test	20.00
One Office Solution	office supplies	152.32
Overhead Door	ambulance shed repairs	273.27
Shamrock Recycling	cardboard recycling	762.20
Silver Lake Country Club	annual allocation	1500.00
Site Services	asbestos removal/carwash	3200.00

Stan's Corner	police fuel	67.18
State Hygienic Lab	w/w testing	290.00
Town & Country	garbage collection fees	5686.50
US Cellular	cell phones	441.56
US Post Office	box rent	64.00
Waste Mangement-Dickinson	landfill fees	3305.75
Waste Management-WI	recycling collection fees	3634.88
Winther Stave & Co.	annual financial exam	4450.00
Shane Arndt	wages	47722.57
Juliana Baumgarn	wages	385.00
Ryan Carpenter	wages	59186.35
Matthew Carstensen	wages	3600.00
Miranda Christenson	wages	1127.79
Hailey Cody	wages	837.88
Caron Dalton	wages	2400.00
Larry Dalton	wages	14813.62
Diane Duitsman	wages	1339.34
Jolene Ehlers	wages	402.50
Trudy Ehlers	wages	1033.41
Scott Gries	wages	3683.07
Debra Grubich	wages	20776.02
Jean Hawn	wages	1061.50
Zella Ingham	wages	1020.01
Jeff Jacobsma	wages	50309.15
Dale Jurgensen	wages	1622.32
Justin Kracht	wages	455.00
Pam Kruger	wages	10568.80
Neal Luitjens	wages	262.50
Marie Matthiesen	wages	72523.96
Ava Rasche	wages	554.80
Clark Reekers	wages	175.00
Jacie Rueter	wages	1690.70
Tricia Rueter	wages	5000.00
Taryn Ruge	wages	1042.06
Mary Schmidt	wages	1439.99
Shawn Syverson	wages	4467.86
Gary Taber	wages	472.50
Anthony Urwin	wages	71596.06
Ellen Wolfe	wages	1002.42
Marlin Zaiser	wages	3012.60

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$61,006.06	\$224,838.08
RUT	13,901.56	38,487.47
Debt Service	9,554.69	84,186.63
Trust & Agency	7,808.09	10,035.19
L O S T	24,240.92	-0-
Sanitary Sewer	18,110.17	71,576.60
Capital Improvement	<u>29,881.87</u>	<u>17,142.00</u>
TOTALS:	\$164,503.36	\$446,265.97