

LAKE PARK CITY COUNCIL
JANUARY 9, 2012

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on Feb 1, 2012.

Lake Park City Council met in regular session on 1-9-12 at City Hall. Mayor Engel called meeting to order at 7:00PM with Pledge of Allegiance. Members present: Woods, Schumacher, Packebush, Reekers, Heikens and Clerk Palmer. Also present: Todd Doeden, Jeanette Kellar, Gary Taber, Bob Cosens, Herb Stewart, Joann Lansdowne, Leanna Hass, Joe & Ann Hoover and David Buckingham.

After Packebush and Heikens questioned Outdoor and Catering Privileges for Cap'n Ken's license renewals, moved by Heikens/Reekers to approve consent agenda with the exception of Cap'n Ken's Class C Liquor License Renewal Along with Catering Privilege, Outdoor Service and Sunday Sales Permits and to be considered at a later meeting before Feb 9, 2012; all ayes. Consent agenda items approved include the following: Minutes from 12-12-11 Meeting; Financial Reports; Approval of Bills for Payment; and Reschedule Public Hearing Date for 2-13-12 at 7:00PM for Status Hearing for CDBG Sanitary Sewer Project. All bills are listed at end of minutes with recap of totals by fund. By this mention all bills become part of these 1-9-12 minutes.

Moved by Woods/Heikens to approve regular agenda with amendment of School Zone Proposal; all ayes.

REPORTS: Police report included in packets; street report on table before meeting; library report included in packets and Diane Duitsman has been hired as new library director; and park and pool reports were included in packets. Schumacher asked about city and school discussing new restroom on the north side of the park.

OLD BUSINESS: Council was asked questions from Kellar, Lansdowne, Stewart, Hass and Buckingham about the new carts for trash pickup along with the costs, rate increase, landfill fees, the 5 yr contract with Town & Country Disposal, if council ever considered another company to pick up the trash, if carts get damaged beyond usage who replaces them, and instructions where to place the carts etc. After council and Doeden explained the costs to the city and that the price would be locked in to the city for 5 yrs, moved by Woods/Packebush to approve the Refuse Collection Contract with Town & Country Disposal for 5 years; ayes – Heikens, Reekers, Packebush and Woods, nays – Schumacher; motion carried.

Hoover had information from Dickinson County roads that with the changes the council made to the school zone and speed limit signs etc, the city would not be in compliance with the Uniform Traffic Code. The plan needs to be changed back to the original plan to be in compliance. If the city does this, the county would put in all the signage etc, if not, then the city would have to do it at their cost. To keep the crosswalk within the jurisdiction of the school, the school zone sign needs to be placed 200' north of the crosswalk. Doeden will take this to Martin and have a resolution drawn up so city and school are in compliance with traffic code.

Moved by Heikens/Reekers to consider the first reading of Ordinance #1-12, An Ordinance Amending the Code of Ordinances of the City of Lake Park, Iowa, 1991, by Amending Provisions Pertaining to Garbage Collection Manner and Fees. Roll call vote: AYES – Packebush, Reekers, Heikens, Schumacher and Woods. NAYS – none; motion carried. 2nd consideration will be at 2-13-12 meeting.

NEW BUSINESS: Heikens introduced and moved to adopt Resolution #1-12 entitled "APPROVAL OF LIBRARY 28E Agreement"; seconded by Packebush. Roll call vote: AYES – Packebush, Reekers, Heikens and Woods. NAYS – none; ABSTAIN – Schumacher; resolution duly adopted.

Packebush introduced and moved to adopt Resolution #2-12 entitled "RESOLUTION PROVIDING FOR SALARIES, WAGES AND MILEAGE REIMBURSEMENT FOR EMPLOYEES OF THE CITY OF LAKE PARK, IOWA" for mileage only; seconded by Heikens. Roll call vote: AYES – Heikens, Reekers, Packebush, Schumacher and Woods. NAYS – none; resolution duly adopted.

Heikens introduced and moved to adopt Resolution #3-12 entitled "CERTIFICATE OF APPOINTMENT OF REPRESENTATIVE TO THE HOUSING AUTHORITY OF THE CITY OF LAKE PARK, IOWA" and appointed John Engel to be the city's representative for 3 months or until a new city administrator is available; seconded by Reekers. Roll call vote: AYES – Woods, Schumacher, Packebush, Reekers and Heikens. NAYS – none; resolution duly adopted.

Moved by Woods/Reekers to approve mayor's appointment of Lance Heikens as Mayor Pro Tem; ayes – Reekers, Packebush, Woods & Schumacher; abstain – Heikens; motion carried.

Moved by Heikens/Schumacher to approve mayor's appointment of Lisa Bowden to Park & Recreation Board for 5 year term; all ayes.

Moved by Heikens/Woods to approve mayor's appointment of Jon Martin as City Attorney for 1 year term; all ayes.

Moved by Woods/Reekers to appoint Ryan Rowe to Zoning Board for 5 year term; all ayes.

Moved by Heikens/Woods to appoint Mike Treharne to Board of Adjustment for 5 year term; all ayes.

After suggestion by Schumacher, moved by Packebush/Reekers to appoint Gary Taber as Zoning Administrator for 3 months; all ayes.

Moved by Heikens/Schumacher to hold budget workshop on Jan 30th, 2012 at 7:00PM; all ayes.

Moved by Woods/Heikens to approve Statement of Completion and Final Acceptance of work for South 2nd Street Bridge Project; all ayes.

Council discussion, mayor's report and administrator's report were last items on agenda.

PUBLIC FORUM: No one.

Moved by Reekers/Schumacher to adjourn at 8:57PM; all ayes.

John Engel, Mayor

Vernette Palmer, CMC & IaCMC

The following are the bills approved at the LP Council meeting on 1-9-12 along with bills of necessity. Gross wages for 2011 are also listed as required by law.

EFT – U S Treasury	soc sec 12-31-11 pp	883.81
EFT – U S Treasury	med tax 12-31-11 pp	246.44
EFT – U S Treasury	fed w/h 12-31-11 pp	545.34
Ipers	city report/Dec	2269.24
Ipers	police report/Dec	1672.42
Treasurer-State of Iowa	4 th qtr sate w/h 2011	3245.00
United Community Bank	HSA/Ehret & Jacobsma/Jan'12	249.56
Alliant energy	st lights/lift stations/siren/so end pk	834.79
Alpha Wireless	f d pager	564.00
Amazon	lib books	281.36
Beck Engineering Inc	lagoon/wetland eng fees	200.50
BLI International	police veh maint	118.90
Blue Lake Websites	lib web site project	334.67
Buy rite Foods	c cntr & st supp/gift certs-police	73.34
Campus Cleaners	rugs-city hall/lib/c cntr	74.25
Century Link	city phones	265.84
Century Link-Business Service	lib & admin ph	3.00
City of Spencer	police testing share	96.46
C E A	police/st/f d gas & dsl	922.07
Culligan Water Conditioner	lib bottled water	48.96
Davis typewriter	ofc supp/W-2's etc/payroll book	134.17
D C Auditor	election costs	1162.62
Dickinson Landfill/Waste Mngmnt	landfill fees/Dec	1790.82
D C News	legals/admin ad/lib director ad	173.65
Pete Howe Industrial	w/w jet line	750.00
H T M Sales	w/w pump & gaskets	6233.71
Ideas Computers	lib computer maint	342.98
Iowa Codification Inc	Ord #4 and #5 2011	87.50
Iowa Communications Network	lib ph	3.88
John Deere Financial	w/w UPS chgs	41.72
L P Auto Parts	st veh maint/st & f d supp	164.33
L P Equipment	f d UPS chgs	q7.83
L P Farm & Home Center	st keys	2.98
L P Municipal Utilities	st lights/city accts	4438.68
L P Municipal Utilities	reimb wages/snow removal	116.9
L P Welding	pk & pool maint/st veh maint	5501.94
Lakes News shop	lib director ad	87.10
Lohr Electric Motor Service	w/w grinder pump maint	48.00
Market St Tire	st veh maint/f d tire repair	1444.15
Martin Law Office	attorney fees/Dec	736.00
Mediacom	police/city hall/f d/rescue & shop I'net	202.80
MET Inc	w/w testing	195.00
Nancy Puhrman	c cntr supp	13.21
Reekers Cleaning Service	c cntr carpet & floors	625.00
Sanford Health	drug testing/Jacobsma & Urwin	148.00

Mary Schmidt	cleaning city hall/Dec	45.00
Savings Bank	lib petty cash/Dec	68.98
Spencer Office Supply	lib toner	162.99
Gary Taber	bldg permits/Dec	484.53
Town & Country Disposal	contract/dmpstrs rentals	3819.42
United Community Bank-Card Services	lib book	15.98
U S Cellular	police/st/ f d cell phs	137.14
Tony Urwin	police veh headlight	9.18
U S Post Office	lib box rent/yr	44.00
Vacuum Cleaning Center	c cntr vacuum	450.00
Waste Management WI MN	recycle fees/Dec	1017.60
911 Installs	police/install digital ally	200.00
John Woods	wages	545.00
Lori Eggers	wages	570.00
Richard Packebush	wages	615.00
John Engel	wages	3600.00
Rachel Popken	wages	27.45
Carol Catala	wages	1315.93
Daryl Meyer	wages	3803.04
Larry Rusch	wages	8519.63
Mary Schmidt	wages	1710.00
Valerie Karczewski	wages	21,063.61
Karen Bosma	wages	343.89
Scott Gries	wages	2160.00
Brian Balk	wages	8081.53
Jordan Heikens	wages	661.39
Deni Peters	wages	2510.46
Clark Reekers	wages	535.00
Tricia Rueter	wages	4000.00
Brandon Ehret	wages	38,383.64
Jeffrey Jacobsma	wages	38,280.83
Donald Newbrough	wages	6141.75
Derek Kazemba	wages	3154.19
Lucas Bosma	wages	2671.20
Anthony Urwin	wages	27,564.66
Carole Bergendahl	wages	5744.00
Tommy Underwood	wages	57,765.96
Lance Heikens	wages	510.00
Arlen Voss	wages	6204.90
Pamela Kruger	wages	9317.25
Joseph Hoover	wages	49,840.72
Kade Heikens	wages	800.31
Brandon Vodraska	wages	2092.50
Vernette Palmer	wages	36,662.40

RECAP OF REVENUES & DISBURSEMENTS BY FUND:

General	\$23,033.38	\$62,859.84
Road Use Tax	8,110.79	-0-
Debt Service	5,149.20	94,863.57
Pool Plunge	45.00	-0-
Trust & Agency	2,217.03	6,525.04
Sanitary Sewer	19,150.37	85,450.54
Police Tobacco	1,200.00	507.50
Police Step Program	<u>-0-</u>	<u>4,500.00</u>
TOTALS:	\$58,905.77	\$254,706.49

LAKE PARK CITY COUNCIL
JANUARY 30, 2012

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on Feb 13, 2012.

Lake Park City Council met in Special Session at City Hall on 1-30-12. Purpose of Meeting: Cap'n Ken's Class C Liquor License Renewal Along with Catering Privilege, Outdoor Service & Sunday Sales Permits; Budget Workshop for FY12/13; and Development – Packebush.

Mayor Engel called the meeting to order at 7:00PM with Pledge of Allegiance. Members present: Woods, Schumacher, Heikens, Packebush, Reekers and Clerk Palmer. Also present: Todd Doeden, Ann Hoerichs, Doug Otto, Joe & Ann Hoover and arriving later, Darolyn Packebush.

Moved by Heikens/Schumacher to approve agenda; all ayes.

Moved by Heikens/Woods to approve Cap'n Ken's Class Liquor License Renewal along with Catering Privilege, Outdoor Service & Sunday Sales Permits renewals; all ayes.

Doeden reported he had met with all department heads in a timely manner and reviewed their budget estimates with them. Doeden proceeded to go over each department's budget requests with council and explained why there were increases in their expenditures. Revenue estimates were also reviewed along with city's valuations for tax purposes. Clerk to make necessary changes and council will review the budget estimate again at the February meeting.

Packebush reported on land development, zoning ordinances and policies, and his responses to Beck Engineering Inc's findings from the preliminary plat. After further questions and discussion, Packebush stated he will decide on how to proceed on this development.

Being no further business, moved by Heikens/Woods to adjourn at 8:22PM; all ayes.

John Engel, Mayor

Vernette Palmer, CMC & IaCMC

LAKE PARK CITY COUNCIL
FEBRUARY 13, 2012

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 3-12-12.

Mayor Engel opened the Public Hearing on the Status of CDBG Funded Activities for the Lake Park Sewer Improvement Project at 7:00PM with the Pledge of Allegiance.

Members present: Woods, Heikens, Packebush, Schumacher, Reekers and Clerk Palmer. Also present: Todd Doeden, Mary Jensen, Wayne Northey, Herb Stewart, Kathy Evert, Joann Lansdowne, Catherine Seveg, Steve Anderson, Gary Taber, and arriving later: Darolyn Packebush, Dallas Heikens, and Scott Brunsvold.

Mayor Engel read the CDBG Status Hearing on Funded Activities informational sheet to all in attendance. A copy of the informational sheet is attached at the end of the minutes as required. Being no comments or questions from the public or council, the Mayor closed the Public Hearing at 7:08PM.

Mayor Engel called the regular meeting to order at 7:08PM.

Moved by Packebush/Heikens to approve the consent agenda which includes: Minutes from Jan 9th and Jan 30th, 2012; Financial Reports and Approve Bills for Payment; all ayes.

Moved by Woods/Reekers to approve regular agenda; all ayes.

REPORTS: Police and library reports were included in council packets and there was no street report.

OLD BUSINESS: Doeden explained to the council the possible revision to the ordinance amendment because monthly commercial fees were not changed to \$16.00 per month. Moved by Heikens/Packebush to consider the second reading of An Ordinance Amending the Code of Ordinances of the City of Lake Park, Iowa, 1991, by Amending Provisions Pertaining to Garbage Collection Manner and Fees as amended. Roll call vote: AYES – Packebush, Reekers, Heikens, Schumacher and Woods. NAYS – none; motion carried.

Woods introduced and moved to adopt Resolution #4-12 entitled “REVISED DESIGNATION OF SCHOOL DISTRICT SPEED ZONE AND TRAFFIC CONTROL DEVICES”; seconded by Reekers. Roll call vote: AYES – Woods, Schumacher, Packebush, Reekers and Heikens. NAYS – none; resolution duly adopted.

Doeden explained the budget concerns with council from the last budget workshop. No changes were made and clerk to publish the budget estimate as required.

Moved by Heikens/Schumacher to set the Public Hearing date for Budget Estimate for FY 12/13 for March 12, 2012 at 7:00PM; all ayes.

NEW BUSINESS: Mary Jensen, Dickinson County Trails, in attendance with the annual trails report and had handouts of the information she provided to the council. She also reported on trails completed, future projects, and stated the re-seeding of the Silver Lake Trails will be checked into this spring.

Kathy Evert, Iowa Lakes Corridor, in attendance with copies of the 10/11 annual report plus she gave a verbal report of their accomplishments for the last 5 years. She is requesting the city to join them in the “C3 Campaign which stands for The Connect Collaborate Compete campaign which is a four year \$3.55 million plan. Lake Park’s share would be \$2000 each year for a total of \$8000.00. Council stated a decision would be made at the 3-12-12 meeting.

Mary Vander Woude was unable to attend and will be on March agenda.

County Supervisor Paul Johnson was also unable to attend and will reschedule.

Doeden reported on storm sewer drainage problem at Honky’s Pond and that mud & sand were infiltrating the pond. Steve Anderson stated the city needs to coordinate with the DNR rep, Mike Hawkins, before anything can be done. Research needs to be done to see how the infiltration can be corrected with Anderson mentioning rain gardens and bio-retention.

Doeden explained the landfill commissions \$2.00 per household charge that is to help defray the costs of demanufacturing appliances at the landfill. This amount was included in our budget for next year; no action required.

After discussing the possibility of selling the flatbed trailer and what it is used for now, the council decided to keep the trailer.

Moved by Woods/Heikens to approve the amended contract with Beck Engineering Inc for the sanitary sewer relining project; all ayes.

Schumacher was approached to ask if the city and parkboard would consider joining with the school to build a new concession stand with restrooms at the north end of the city park in the future. Council felt this was a good idea, but it needs to be presented to the parkboard first.

Heikens introduced and moved to adopt Resolution #5-12 entitled “PROPOSAL FOR VACATION AND CONVEYANCE OF A PORTION OF WEST BAY ROAD AND PARK AREA IN THE PLAT OF WEST BAY ESTATES IN THE CITY OF LAKE PARK, IOWA”; seconded by Reekers. Roll call vote: AYES – Packebush, Schumacher, Woods, Heikens and Reekers. NAYS – none; resolution duly adopted. All expenses will be charged to property owners in this area. The zoning board will meet and give their recommendation to the council before they can proceed.

Moved by Heikens/Woods to set the public hearing date for the vacation and conveyance of the above listed property for 3-12-12 at 7:00PM; all ayes.

Packebush reported on different layouts for the Frerichs Development. After more discussion, developer, engineer, and city administrator will meet for a cost analysis and will report back at the March meeting the best plan for this development.

Council discussion, mayor and city administrator's reports were last items on agenda.

PUBLIC FORUM: None.

Moved by Heikens/Woods to adjourn at 8:53PM; all ayes.

John L. Engel, Mayor

Vernette Palmer, CMC & IaCMC

LAKE PARK CITY COUNCIL
MARCH 6, 2012 6:00PM

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 4-9-12.

Lake Park City Council met in Special Session at City Hall on 3-6-12. Mayor Engel called meeting to order with Pledge of Allegiance at 6:00PM.

Purpose of Meeting: Joint Meeting with Lake Park Municipal Utilities Board Members to Interview Candidates for City Administration Position.

Members present: Packebush, Woods, Schumacher, Heikens, Reekers and Clerk Palmer. Utility board present: Carol Johnson, Vivian LaLone, and Carl Gochnauer; absent – Tony Lemker and Brent Jacobsen. Also present: George Wigen, Consultant, two candidates and arriving later Herb Stewart.

Wigen went over some questions that had been asked at previous interviews with each candidate during their interview times. At the close of each interview, council & utility board had the chance to ask any further questions.

Council and board members discussed and decided to change the wage matrix for administrator to include the vehicle allowance as part of the base wage and do away with the vehicle allowance. After short discussion of council and board members, moved by Reekers/Heikens to offer the city administrator position to the first candidate interviewed with the increase in the base wage up to \$57,460.00, health insurance and personal time off etc according to the employee handbook; all ayes.

Moved by Heikens/Reekers to adjourn at 8:20PM; all ayes.

John L. Engel, Mayor

Vernette Palmer, CMC & IaCMC

LAKE PARK CITY COUNCIL
MARCH 12, 2012

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 4-9-12.

Lake Park City Council met in regular session at City Hall on 3-12-12. Mayor Engel opened the Public Hearing for the Annual Budget Estimate for the City of Lake Park FY12/13 at 7:00PM with the Pledge of Allegiance. Members present: Woods, Heikens, Reekers and Clerk Palmer; absent – Schumacher and Packebush. Also present: Todd Doeden, Joe Hornick, Tony Wittrock, Mike Treharne, Joe & Ann Hoover, Dallas Heikens, Gary Taber, Herb Stewart and Brian Kessler.

There were no questions or comments from those in attendance and there were no written comments or questions from the public. Mayor closed the Public Hearing at 7:01PM.

Heikens introduced and moved to adopt Resolution 6-12 entitled “A RESOLUTION ADOPTING THE ANNUAL BUDGET ESTIMATE FOR THE FISCAL YEAR ENDING JUNE 30, 2013”; seconded by Woods Roll call vote: AYES – Reekers, Heikens and Woods. NAYS – none; resolution duly adopted.

Mayor opened second Public Hearing at 7:02PM for Intent to Vacate and Convey Property in the Plat of West Bay Estates and Park Area, Lake Park, Iowa. There were no questions or comment from those in attendance nor any written comments or questions from the public. Mayor closed the Public Hearing at 7:02PM.

Moved by Woods/Heikens to waive the first two readings of Ordinance #2-12. Roll call vote: AYES – Woods, Heikens and Reekers. NAYS – none; motion carried.

Moved by Heikens/Reekers to adopt Ordinance #2-12 An Ordinance Vacating a Portion of West Bay Road and Park Area, in the Plat of West Bay Estates, in the City of Lake Park, Iowa. Roll call vote: AYES – Reekers, Heikens and Woods. NAYS – none; motion carried. This ordinance shall be in effect after its publication as required by law.

Mayor called regular meeting to order at 7:03PM.

Moved by Woods/Reekers to approve consent agenda which includes: Minutes from Feb 13, 2012; Financial Reports; Approve Bills for Payment; Approve Lake Park Municipal Utilities Budget Estimate for Fiscal Year 12/13; and Set April 27, 2012 for City Wide Clean Up Day; all ayes. All bills are listed at end of minutes with recap of totals by fund. By this mention all bills become part of these 3-12-12 minutes.

Moved by Heikens/Reekers to approve regular agenda with amendment of Job Offer to City Administrator; all ayes.

REPORTS: Police and library reports were included in packets; street report on table before meeting.

OLD BUSINESS: Moved by Woods/Heikens to waive the second reading of the amended ordinance #1-12. Roll call vote: AYES – Woods, Heikens and Reekers. NAYS – none; motion carried.

Moved by Woods/Heikens to adopt Ordinance #1-12 An Ordinance Amending the Code of Ordinances of the City of Lake Park, Iowa, 1991, by Amending Provisions Pertaining to Garbage Collection Manner and Fees. Roll call vote: AYES – Reekers, Heikens, and Woods. NAYS – none; motion carried. This ordinance shall be in effect after its publication as required by law.

Information on Frerichs Addition roadway was delivered for council discussion prior to meeting. Extension of road, naming of street, set backs for lots 7 & 8, and possible TIF agreement was included in the information. No decision at this time.

Doeden explained that after the city administrator job was offered to the candidate chosen, he would like 25 PTO days offered as he had seen the previous administrator’s agreement. Doeden polled all council and utility board members and all agreed to this change. Moved by Heikens/Reekers to amend the city administrator job offer to 25 PTO days after 6 mos of employment and with a starting date no later than April 9, 2012; all ayes.

Treharne & Wittrock in attendance to discuss option of the Silver Lake Country Club possibly selling 2-3 lots for funds needed to pay debt owed. This area would have to be annexed for city/utility services and they wondered if council could exempt the Country Club from city property taxes. They are in the county now and increase in taxes would be more than they could afford; no decision at this time.

No one in attendance for possible funding for Kenue Dog Park. Moved by Woods/Reekers to deny any funding at this time and for the foreseeable future for the dog park; all ayes.

Moved by Heikens/Woods to approve Pay Estimate #7 to Municipal Pipe Tool Co. for \$47,589.96 for the sewer relining project; all ayes.

Moved by Heikens/Woods to lower the price of small city trash bags to \$2.50 per package; all ayes.

Doeden reported that the joint venture with H-LP Schools to possibly build restrooms and a concession stand at the north end of the city park is just in the planning stages. Doeden stated no formal decision has been made by either entity, a 28E Agreement would have to be drawn up if it would take place, and ADA guidelines would have to be followed also. No decision required at this time.

Council discussion, mayor’s report and administrator’s report were last items on agenda.

PUBLIC FORUM: Taber asked where new administrator is from and Hornick asked about prior experience.
 Being no further business, moved by Reekers/Woods to adjourn at 8:03PM; all ayes.

John L. Engel, Mayor

Vernette Palmer, CMC & IaCMC

The following are the bills approved at the LP Council meeting on 3-12-12 along with the bills of necessity.

Steve Craig/SLC Pool Consultants	CPO class/Ehret	85.00
Mercy Medical Center	reg fees/EMS conf/S & W Hopkins	200.00
Sanford Health Plan	health ins/Mar	1977.86
EFT – US Treasury	soc sec 2-25-12 pp	899.63
EFT – US Treasury	med tax 2-25-12 pp	250.86
EFT – US Treasury	fed w/h 2-25-12 pp	560.57
Ipers	city report/Feb	1444.26
Ipers	police report/Feb	1114.94
United Community Bank	HSA/Mar/Ehret & Jacobsma	249.56
EFT – US Treasury	soc sec 3-10-12 pp	866.46
EFT – US Treasury	med tax 3-10-12pp	250.31
EFT – US Treasury	fed w/h 3-10-12 pp	517.70
Alliant Energy	st lights/lift stations/siren	755.91
Alpha Wireless	f d battery packs	88.80
Amazon	lib books	50.22
Barco Mun Products	stop signs	184.23
Blossoms and Blooms	flowers/funeral	29.00
Buy rite Foods	st supp	14.60
Campus Cleaners	city hall/lib/c cntr rugs	84.25
Century Link	city phones	269.80
Century Link – Business Services	city phones	8.87
C E A	police/st/f d gas	1242.89
Davis Typewriter	police & ofc supp	124.83
Dave's Repair	dump truck repairs	1573.27
Dickinson Landfill/Waste Mngmnt	landfill fees/Feb	1741141
Dickinson County News	legals/pool mngr ad	322.42
Fleet Services	st gas	90.68
Galls	police uniform pants	62.48
Greg's electric	w/w lift maint/lib maint	1536.16
Heiman Inc	f d coat & pants	1616.75
H-LP Community Schools	c cntr payment/filing fee share/lib misc	40,117.00
Ann Hoerichs	lib Kindle	199.00
Joseph Hoover	court photos	9.90
HTM Sales Inc	w/w float switch/alternator	418.68
IMFOA	dues 12/13	30.00
Institute of Public Affairs	policy leader handbook replacement	32.50
Iowa Codification Inc	city code book replacement	65.00
Iowa Dept of Public Health	pool registration renewal	35.00
Iowa Information Inc	info for magazine	299.95
John Deere Financial	w/w UPS chgs/feb	43.25
L P Auto Parts	police & st veh maint/f d equip/shop & f d supp	377.24
L P Farm & Home Center	shop supp	41.36
L P Municipal Utilities	st lights/all city accts	4026.83
L P Municipal Utilities	reimb snow removal wages	114.83
Law Enforcement Systems	parking violation labels	42.00
Martin Law Office	attorney fees	615.25
Mediacom	I net services/city accts	202.80
MET Inc	w/w testing/feb	156.00
Mid-American Research Chemicals	f d/pool/st supp	340.01
Mike Moore Training	f d hazmat trng	403.82
Municipal Pipe Tool Co	Pay Est #7/sewer relining proj	47,589.96
Vernette Palmer	mileage/computer demo	47.30

Sanford Health	drug testing/Hoover	74.00
Mary Schmidt	cleaning city hall/Feb	45.00
Savings Bank	office petty cash	57.57
Savings Bank	lib petty cash/Feb	8.06
Stroud Safety Apparel	f d equipment	206.00
Town & Country Disposal	contract/dmpstrs rentals	3808.55
United Community Bank-Card Service	c cntr chair dolly/Norton renew-ofc/web pg host fee	348.51
U S Cellular	police/st & f d cell phones	139.24
Vander Haag's Inc	st veh maint	278.88
Waste Management WI/MN	recycle fees/Feb	1017.60
Watje Construction	snow removal/city sidewalks	120.00

RECAP OF REVENUE & EXPENDITURES BY FUND:

General	\$23,103.87	\$38,311.83
Road Use Tax	9,765.30	-0-
Debt Service	599.12	-0-
Local Option Tax	15,956.34	-0-
Trust & Agency	342.17	5,043.37
Sanitary Sewer	<u>15,418.01</u>	<u>5,743.29</u>
TOTALS	\$65,184.81	\$49,098.49

LAKE PARK CITY COUNCIL
APRIL 9, 2012

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 5-14-12.

Lake Park City Council met in regular session on 4-9-12 at City Hall. Mayor Engel called meeting to order at 7:00PM with Pledge of Allegiance. Members present: Woods, Packebush, Schumacher, Heikens, and Clerk Palmer; absent: Reekers. Also present: Sam Gochenour, Gary Taber, George McGuire, Todd Doeden, Joann Lansdowne, Herb Stewart, Shirley, Mariah & Chris McGuire, Joe & Ann Hoover, and Brian Kessler.

Moved by Schumacher/Woods to approve consent agenda which includes: Minutes of 3-6-12 Meeting; Minutes of 3-12-12 Meeting; Financial Reports; Approval of Bills for Payment; Approve Cigarette Permit for Three Months for G's Pub N Grub; and Set Public Hearing Date for May 14, 2012 for Budget Amendment for Fiscal Year Ending 6-30-12 at 7:00PM; all ayes. All bills are listed at end of minutes with recap of totals by fund. By this mention all bills become part of these 4-9-12 minutes.

Moved by Heikens/Schumacher to approve regular agenda with additions of Class C Beer & Sunday Sales Permit Renewals for Buy Rite Foods, and Class E Liquor License and Sunday Sales Permit Renewals for Buy Rite Foods; all ayes.

REPORTS: Police report was included in packets. Street report copies were on council table prior to meeting. No library report at this time.

Sam Gochenour in attendance regarding the storm water drainage problem by his residence on Country Club Drive and had pictures for council to look over. After more discussion and discussing Iowa Drainage laws, different options will be looked into to find a solution.

Packebush had copies of letters included in packets regarding Frerich's Subdivision that included costs to the developer for a water main and a through street for the proposed Pike Drive. He is requesting a committee be formed to work on agreements between the city, utilities and the developer. Doeden, McGuire, and Woods will be on the committee and a utility board member will be decided at their meeting on 4-18-12.

Stewart is requesting to have trash fees removed from his shop & storage building at 11 Market Street since he only has electric meter, no water or gas meters. Moved by Packebush/Woods to remove the trash fees at Stewart's shop and storage building located at 11 Market Street; all ayes.

Mayor appointed George McGuire as City Administrator with Heikens/Schumacher approving the appointment; all ayes. McGuire is requesting a cell phone (smart phone or upgraded cell phone) under city or utility plan and to join the Iowa City Management Association. Mayor would like to have an open house for residents to meet McGuire in the next 2-4 weeks to be held at the community center: flyers will be posted and announced on the local radio stations when the date & time are decided. McGuire would also like to apply for a grant if available for a speed control trailer; council okayed.

After discussing Echo Plus Inc's request for possible funding to have the can redemption center open on Thursday's, Woods volunteered to talk to them and report back in May; no decision made at this time.

Moved by Woods/Schumacher to approve Mosquito Control of Iowa's agreement for 2012 for \$4850; all ayes.

Betty Hamann was not in attendance and had not written a letter to council regarding trash fee complaint.

Representative from Evertex had visited with Doeden and wondered if city would like him to come to a council meeting to give a presentation for wireless internet; council stated to have him attend the May meeting.

Moved by Heikens/Woods to approve a fire department loan to purchase the Jaws of Life and use their fund raising monies etc to pay the loan off and to authorize the mayor to sign the loan with United Community Bank; three ayes; Packebush abstained; motion carried.

Moved by Heikens/Packebush to approve the Class C Beer and Sunday Sales Permit renewals for Buy Rite Foods; all ayes.

Moved by Woods/Schumacher to approve the Class E Liquor License and Sunday Sales Permit renewals for Buy Rite Foods; all ayes.

Council discussion, mayor's report and administrator's report were last items on the agenda.

PUBLIC FORUM: None.

Moved by Schumacher/Heikens to adjourn at 8:10PM; all ayes.

John Engel, Mayor

Vernette Palmer, CMC & Ia CMC

The following are the bills approved at the Lake Park council meeting on 4-9-12 along with the bills of necessity.

IMFOA	registration fee/spring conf/Palmer	100.00
Silver Lake Apartments	11/12 support	1000.00
U S Post Office	stamps	90.00

Sanford Health Plan	health ins/Apr	1977.86
ICAP	property/liab ins 12/13	19,373.58
Ia Division of Criminal Investigations	criminal history record/McGuire	15.00
EFT – US Treasury	soc se 3-24-12pp	950.07
EFT – US Treasury	med tax 3-24-12pp	278.12
EFT – US Treasury	fed w/h 3-24-12pp	552.27
IPERS	city report/Mar	1499.86
IPERS	police report/Mar	1114.94
Iowa Dept of Revenue	1 st qtr state w/h 2012	2108.00
Ia Division of Criminal Investigations	criminal history record/VanDer Linden	15.00
United Community Bank	HSA/Jacobsma & Ehret/Apr	249.56
EFT – US Treasury	soc sec 4-7-12 pp	952.72
EFT – US Treasury	med tax 4-7-12 pp	274.37
EFT – US Treasury	fed w/h 4-7-12 pp	536.39
ACCO	pool ADA lift chair	6732.00
Alliant Energy	st lights/lift stations/siren	750.23
Amazon	lib books	224.99
Avenue of Flags	f d/comm cntr/st flags	105.00
Campus Cleaners	city hall/lib/comm cntr rugs	84.25
Century Link	city phones	269.80
Century Link-Business Services	city phones	10.74
Cohrs Construction	crushed concrete/rock/gravel	1077.84
C E A	police/f d/street gas & dsl	1318.77
Culligan Water Cond.	lib water & cups	45.22
Davis Typewriter	police & ofc supp	41.35
Dickinson Co E M	police supp	136.95
Dickinson County Engineer	storm sewer maint/11-12 road agreement	676.90
Dickinson Landfill/Waste Mngmnt	landfill fees/Mar	2036.59
Dickinson County News	legals	189.13
Duitsman State Line Plmbg	w/w maint	130.00
Environment Equip & Services	sweeper gutter broom	247.82
Fireguard Inc	f d equip repairs	230.54
Fleet Services	st gas	104.78
Pete Howe Sanitation Inc	pump tank so end pk/w-w jet vac lines	1112.50
Ideas Computers	lib lap top	619.99
Iowa Codification	Ord #1 & #2 2012	170.00
Ia Communications Network	lib phone	5.20
IOS Ofc Solutions	lib copier maint	214.81
Iowa Rural Water Assoc	trng/Jacobsma	100.00
John Deere Financial	w/w UPS chgs	47.68
L P Auto Parts	police veh maint/c cntr supp-shop-f d supp	284.54
L P Auto Repairs	police veh maint	234.15
L P Body Shop	police veh repairs	334.22
L P Farm & Home Center	pool maint	60.95
L P Municipal Utilities	st lights/all city accts	3742.03
L P Municipal Utilities	reimb meals/Ehret	19.52
L P Welding	park maint/st veh maint/w-w maint	2487.17
Martin Law Office	attorney fees	569.25
Mediacom	police/city hall/f d/shop I net	156.85
Menards-Spencer	pothole patch	259.84
Mc Donald Roofing	patch city hall roof	127.00
MET Inc	w/w testing/Mar	361.00
Mid-American Research	w/w degreaser	2122.60
Vernette Palmer	mi-NICCA	34.10
Mary Schmidt	cleaning city hall/Mar	45.00
Spencer Office Supplies	lib toners	145.98
Gary Taber	building permits/Mar	716.00

Town & Country Disposal	contract/dmpstrs rentals/Mar	3938.55
United Community Bank/Card Services	lib printer & books/f d trng-rooms	1027.75
U S Cellular	police/f d/street cell phones	139.52
Waste Management WI MN	recycling fees/Mar	1017.60

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$22,449.17	\$99,218.89
Road Use Tax	9,937.69	-0-
Debt Service	5,557.40	-0-
Local Option Tax	14,008.98	-0-
Pool Plunge	50.00	-0-
Trust & Agency	1,838.52	5,113.57
Sanitary Sewer	<u>14,829.74</u>	<u>50,706.22</u>
TOTALS:	\$68,771.50	\$155,038.68

LAKE PARK CITY COUNCIL
MAY 14, 2012

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 6-9-12.

Lake Park City Council met in regular session and Public Hearing for City Budget Amendment for Fiscal Year Ending 6-30-12 at City Hall. Mayor Engel opened the Public Hearing with Pledge of Allegiance at 7:00PM. Members present: Woods, Schumacher, Packebush, Heikens, Reekers and Clerk Palmer. Also present: George McGuire, Jim Kessler, Chris Dodd, Brian Kessler, Jordan Christenson, Vince Elser, Herb Stewart, Jason Eygabroad, Brandon Ehret, Joe & Ann Hoover, Kevin Winters, Paul C Johnson, and Brittany Johannsen. Clerk explained unexpected expenditures and revenues received to help cover the expenses. No further comments or questions. Mayor closed Public Hearing at 7:03PM.

Heikens introduced and moved to adopt Resolution #7-12 entitled: "A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2012"; seconded by Packebush. Roll call vote: AYES – Woods, Heikens, Reekers, Packebush and Schumacher. NAYS – none; resolution duly adopted.

Mayor called regular meeting to order at 7:04PM.

Moved by Heikens/Woods to approve consent agenda which includes: Minutes from 4-9-12 Meeting; Financial Reports; and Approve Bills for Payment; all ayes. Bills are listed at end of minutes with recap of totals by fund. By this mention all bills become part of these 5-14-12 minutes.

Moved by Schumacher/Reekers to approve regular agenda; all ayes.

REPORTS: Police report and library reports were included in packets. Ehret on hand to give street report.

OLD BUSINESS: Funding for Echo Plus Inc was reported on by Woods who stated other cities within the county were not going to fund them at this time. Schumacher stated they had employed residents from Lake Park in the past and felt city should help them out. Packebush, Heikens and Reekers stated city should not fund Echo Plus due to budget constraints and their funding should be from the State and not cities. Moved by Woods/Heikens to deny funding to Echo Plus Inc; ayes – Heikens, Reekers, Packebush & Woods; nay – Schumacher; motion carried.

Iowa Lakes Corridor Funding rep, Katy Evert had visited with McGuire and stated she had attended previous council and utility board meetings and was asking them to join the C-3 Campaign and to make a 4 year commitment equaling \$8000.00 from each entity. McGuire recommended that the city make a 2 year commitment for \$2000.00 and split it with the utilities if they would agree. After more discussion, moved by Packebush/Woods that the city, upon the contingency with the utilities, commit to \$2000.00 for 2 years and either split the costs with the utilities or each pay for 1 year. Schumacher raised the question that he would rather split the cost with the utilities. Mayor called for the vote for the motion on the floor: ayes – none; nays – 5; motion not passed. Moved by Packebush/Woods that the city contribute \$1000.00 a year for two years contingent with the utilities contributing \$1000.00 per year also for 2 years; all ayes.

No decision on Frerichs Subdivision agreement as not completed yet.

NEW BUSINESS: Chris Dodd, rep from Evertek, on hand with copies of information and an internet service provider agreement for Lake Park. He explained they are a wireless internet provider; they offer public safety technology for rescue etc; and have different options and plans available. The cost for the city would be approx \$26,000 to \$27,000 to purchase the base station and they would use the water tower as their base. For each customer, the city would receive \$5.00. More discussion and questions from the council followed. Decision will be made at June meeting.

Paul C Johnson, new Dickinson County Board Supervisor, introduced himself and told council to contact him if he is needed. Johnson also passed out copies of the district maps and stated he covers District 4.

Ehret on hand with 3 fire dept grass truck bids from Unruh Fire, Danko Emergency Equipment and Heiman Fire along with drawings & specs of the truck they would like to purchase. Ehret stated they would use their equipment reserve to purchase the city's share of the truck. Moved by Woods/Schumacher to purchase the truck from Unruh Fire for \$66,195.00 which is the city's share; all ayes.

J Kessler in attendance requesting the city to forgive some or all of the sanitary sewer bill for the American Legion as they had a bathroom stool leaking and it was not detected for over 3 weeks. Moved by Schumacher/Reekers to ask utility clerk to go back 12 mos. to get an average monthly bill and the city would reimburse them for the balance; all ayes.

Eygabroad on hand to explain change Order #3 for Municipal Pipe Tool Co and stated it was for the extra manholes that were agreed upon previously. He also stated they were back in town for retests in certain areas of town.

Moved by Packebush/Woods to approve Pay Estimate #8 for \$50,8134.15 and approve Change Order #3 for Municipal Pipe Tool Co; all ayes.

Council discussed compensation for Doeden as Interim City Administrator. Doeden had stated he does not want any monetary compensation, but would like 3 extra days off. McGuire will bring this up at the utility board meeting on the 17th stating the city would reimburse the utilities for his wages if they would agree. No further decision.

As the utility board had adopted a resolution stating that Doeden would be the contact person for the city and utilities when McGuire is gone, no further decision regarding appointing a public works director was made.

Moved by Woods/Packebush to authorize McGuire to sign the signature card at the Savings Bank for signing city checks; all ayes.

Moved by Heikens/Packebush to change the city's Visa card to McGuire's name; all ayes.

Schumacher is requesting that the welcome sign for Lake Park include a welcome for cottage industries which means small businesses starting in a person's garage or house and they need more attraction from signage. Heikens felt that the whole sign needs to be redone and McGuire feels it's important that a total marketing strategy for all businesses be mentioned. Mayor suggested that Schumacher get permission from Town & Country Boosters since they put up the sign, get prices & size of the sign and bring this information to the June meeting for a decision.

According to the zoning book, fees for variances or appeals need to be set by the council by resolution. McGuire had information from other cities on what they charge for building permits, variances and appeals and he suggested \$100.00 for each. Moved by Woods/Reekers to set variance and appeals fees for \$100.00 each and for Martin to prepare the resolution for the June meeting; all ayes.

Board of Adjustment agreement for Silver Lake Land Co does not need to be approved by council; no further decision needed.

City Hall remodeling was discussed and McGuire stated he would like to see the whole town be presentable, especially City Hall. Council requested McGuire to come up with a plan.

Moved by Heikens/Packebush to set a public hearing for 2nd budget amendment for 6-11-12 at 7:00PM if needed; all ayes.

Council discussion, mayor's report and city administrator's report were last items on agenda.

PUBLIC FORUM: None.

Moved by Schumacher/Wood to adjourn at 9:30PM; all ayes.

John L. Engel, Mayor

Vernette Palmer, CMC & IaCMC

The following are the bills approved at the LP Council meeting on 5-14-12 along with the bills of necessity.

IMFOA	spring conf fee/McGuire	100.00
Ia City/County Managers Assoc	membership/McGuire	60.00
EFT – U S Treasury	soc sec 4-21-12 pp	1352.97
EFT – U S Treasury	med tax 4-21-12 pp	377.28
EFT – U S Treasury	fed w/h 4-21-12 pp	800.58
IPERS	city report/April	2102.22
IPERS	police report/April	1114.94
Hy-Vee Food Store	open house cakes	89.98
Sanford Health Plan	health ins/May	1977.86
EFT – Savings Bank	HSA/McGuire/May	124.78
United Community Bank	HSA/Ehret & Jacobsma/May	249.56
EFT – U S Treasury	soc sec 5-5-12 pp	1321.38
EFT – U S Treasury	med tax 5-5-12 pp	377.16
EFT – U S Treasury	fed w/h 5-5-12 pp	806.05
PATC	forfeiture & seizure fee	88.30
Dickinson County Attorney	forfeiture & seizure fee	88.30
ACCO	pool chemicals & paint	2049.22
Alliant Energy	st lights/lift stations/siren/so end pk	701.56
Alpha Wireless	police radio equip	56.52
Amazon	lib books	111.45
Bomgaars	f d equip	25.56
Buy Rite Foods	pk/c cntr/open house supp & misc	76.43
Campus Cleaners	city hall/lib/c cntr rugs	84.25
CDW Government Inc	police computer etc	2463.90
Century Link	all city phones	271.46
Century Link – Business Services	f d/lib/shop/city hall phs	9.60
Cheaper Than Dirt	police ammo	455.85
Cohrs Construction	sand & gravel	1206.55
Compass Pointe	11/12 support	200.00
C E A	f d/pk/st gas/dsl/gas certificates	2295.99
Cyclone Awards & Engraving	name plates/admin	28.95

Davis Typewriter	ofc & w-w supp	53.51
Dickinson Landfill/Waste Mngmnt	landfill fees/Apr	2160.73
Dickinson County News	legals	119.15
Fleet Services	st gas	103.84
H-LP Community Schools	lib shared expenses	4217.84
Holiday Inn D M Airport	IMFOA rm/spring conf/Palmer	183.68
IIMC	12/13 dues	135.00
ICAP	f d property ins additions	289.00
Iowa Law Enforcement Academy	police class/Hoover	50.00
Iowa One Call	w/w locates – Jan thru Apr	43.20
Jeff Jacobsma	mileage	64.35
Jaycox Implement	pk mower maint	134.32
John Deere financial	st misc/w-w UPS chgs	56.74
Kuhlman Lake Service	install park floating dock	250.00
L P Auto Parts	pk mower & st veh maint/police & shop supp	148.60
L P Equipment	pk mower repairs	410.88
L P Fireworks Committee	pk donation	500.00
L P Municipal Utilities	st lights & all city accts	3164.58
L P Municipal Utilities	city share admin cell ph & fax machine	233.16
Lakes News Shopper	pool guard and open house ads	114.80
Law Enforcement Systems	police supp	190.50
Martin Law Office	attorney fees	328.00
Mediacom	all city I'net accts	207.80
George McGuire	meals/mi/meetings	353.92
MET Inc	w/w testing/Apr	488.00
Mid-American Research Chemicals	pk chemicals	383.67
Midwest Radar & Equipment	police radar recerts	80.00
Municipal Pipe Tool Co	Pay Est #8/sewer relining proj	50,803.15
Niemeier Spine & Sports	drug test/McGuire	25.00
Nemesis Software	computer work/McGuire	35.00
Vernette Palmer	IMFOA meals & mi	74.16
Plumb Supply	park maint	20.99
Sanford Health	drug test/Jacobsma & McGuire	148.00
Mary Schmidt	cleaning city hall/Apr	45.00
Savings Bank	lib petty cash	104.44
South Central College	f d training	600.00
Gary Taber	building permits/Apr	91.00
Town & Country Disposal	contract/dmpstr rents/clean up day	5369.64
Tru Green	spraying c cntr trees	55.00
United Community Bank/Card Services	lib books/copier toner/admin class	85.32
Upper Des Moines Opportunity	11/12 support	647.00
U S Cellular	police/st/f d cell phs	134.09
Waste Management	recycle fees/Apr	1017.60
Web Graphics Inc	business cards/McGuire	71.66
George Wigen	city admin H R consultant fee	1500.00

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$106,278.47	\$52,459.52
Road Use Tax	8,576.66	-0-
Debt Service	68,846.13	-0-
Local Option Sales Tax	14,008.98	-0-
Trust & Agency	26,776.69	5,823.65
Sanitary Sewer	<u>15,277.69</u>	<u>4,799.03</u>
TOTALS:	\$239,764.01	\$63,082.20

LAKE PARK CITY COUNCIL

JUNE 11, 2012

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting.

Lake Park City Council met in regular session and Public Hearing on 6-11-12 at City Hall. Mayor Engel opened the Public Hearing for City Budget Amendment for Fiscal Year Ending 6-30-12 at 7:00PM with Pledge of Allegiance. Members present: Packebush, Schumacher, Woods, Heikens, Reekers and Clerk Palmer. Also present: George McGuire, Jeremy Rasche, Brian Kessler, Todd Doeden, John Thompson, Herb Stewart, and Joe & Ann Hoover.

Being no questions or comments re: budget amendment as questions from the council were answered prior to the meeting, Mayor closed the Public Hearing at 7:01PM.

Heikens introduced and moved to adopt Resolution #8-12 "A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2012 (AS AMENDED LAST ON MAY 14, 2012); seconded by Reekers. Roll call vote: AYES – Packebush, Schumacher, Reekers, Heikens & Woods. NAYS – none; resolution duly adopted.

Mayor called regular meeting to order at 7:02PM.

Moved by Packebush/Schumacher to approve consent agenda which includes: Minutes from May 14, 2012; Financial Reports; Approve Bills for Payment; Approve Class C Beer & Sunday Sales Permits Renewals for Stan's Corner; Approve Cigarette Permit Renewals for Buy Rite Foods, Stan's Corner and G's Pub N Grub; all ayes. All bills are listed at end of minutes with recap of totals by fund. By this mention all bills become part of these 6-11-12 minutes.

Moved by Heikens/Packebush to approve agenda with moving two requests from Town & Country Boosters reps to first two items after reports; all ayes.

REPORTS: Police report included in packets with discussion of ATV's etc that has been addressed. Street report was on council table prior to meeting and library report included in packets.

Rasche on hand to request permission from council to close the street and alley for the street dance by Johnny's Pub for Farmer'S Appreciation Day the same as last year. Moved by Schumacher/Reekers to approve this request; all ayes.

Kessler on hand to request permission from council to have a musket gun volley to honor all Veterans during the parade on Farmer's Appreciation Day which will be done by actors reenacting the 1800's. Moved by Heikens/Woods to approve this request; all ayes. Kessler also mentioned the actors will be tenting at the campground and they will be making and selling items from the 1800's.

OLB BUSINESS: McGuire reported he has visited with three cities that had gone with Evertek wireless service and gave their pros and cons. Packebush stated there is enough competition already and if Evertek wants to put the tower up on their own, they can and that the city shouldn't spend the money for this due to lack of customers to help pay for it. Moved by Heikens/Schumacher to not participate in Evertek's wireless service; all ayes.

Schumacher had visited with Town & Country Boosters and they were receptive to adding a new sign to the existing one, welcoming cottage industries to town for a cost of \$250 from Tony Lemker for the sign. It will be 18" X 16' on a white background with black letters and made of hard plastic. Moved by Woods/Heikens to purchase the sign for \$250.00; all ayes.

Packebush introduced and moved to adopt Resolution #9-12 entitled "RESOLUTION FOR ZONING APPEAL AND VARIANCE APPLICATION FEES"; seconded by Reekers. Roll call vote: AYES – Heikens, Reekers, Packebush, Schumacher and Woods. NAYS – none; resolution duly adopted.

NEW BUSINESS: McGuire had no new information for fence & sign permit fees and would like council to think about these along with some of the zoning ordinances regarding set backs for decks versus accessory buildings. No decision until more information can be gathered.

L P Development Corporation is requesting \$10,000 for their annual contribution but council had only budgeted \$2500 for FY11/12. Moved by Heikens/Woods to fund L P Development Corporation for \$2500 as budgeted; ayes – Woods, Heikens, Reekers and Schumacher; Packebush abstained; motion carried.

McGuire had copies of the Preliminary Plat for Frerichs Subdivision which allows the developer to proceed and allows for changes if needed before the final plat, plans and specifications are approved. Part of the new paved road is outside the developers area and the city's share of this road would be approx \$24,000. Packebush had letters from: Lake Park Municipal Utilities regarding providing utilities to the subdivision according to their tariffs; from Mediacom stating they have facilities to serve video, internet & phone service; and proposed protective and restrictive covenants for the subdivision. Moved by Schumacher/Woods to approve the Preliminary Plat for Frerichs Subdivision in Lake Park, Iowa, prepared by Jacobsen Westergard and Associates, Inc. for developer Silver Lake Land Company, LLC, dated 6-11-12. Further be it moved, as recommended by the Lake Park Planning and Zoning Commission, and pursuant to Article 8, section 2, of the Lake Park Subdivision Regulations Ordinance 2-2001, that the city council grant the developer variance from the following listed requirements of said ordinance: (1) any further drainage for removal of surface waters within the subdivision beyond that which is shown in the Preliminary Plat. Article 6, Section 3.3; (2) the requirement for side-

walk installation, Article 6, Section 3.8; and (3) the requirement for inclusion of any parks, playground or open spaces. Article 7, Section 1. The vote was called for: AYES – Reekers, Heikens, Woods and Schumacher; ABSTAIN – Packebush; motion carried.

Martin had prepared the Urban Renewal Plan for Frerichs Subdivision but no action can be taken as this is for review only. Martin has agreed to be the city’s bond counsel to make sure all procedures are followed regarding resolutions, notifications, public hearings when needed etc. No further discussion.

Moved by Schumacher/Woods to postpone July’s council meeting until Tuesday, July 17th, at 7:00PM; all ayes. Council discussion, mayor’s report and city administrator’s report were last items on agenda.

PUBLIC FORUM: None.

Being no further business, moved by Schumacher/Reekers to adjourn at 8:34PM; all ayes.

John L. Engel, Mayor

Vernette Palmer, CMC & IaCMC

The following are the bills approved at the LP Council meeting on 6-11-12 along with the bills of necessity.

U S Post Office	stamps	90.00
EFT – US Treasury	soc sec 5-19-12 pp	1336.94
EFT – US Treasury	med tax 5-19-12 pp	372.81
EFT – US Treasury	fed w/h 5-19-12 pp	818.28
IPERS	city report/May	2572.70
IPERS	police report/May	1114.94
American Legion/Lake Park	sanitary sewer chg reimb	337.40
Sanford Health Plan	health ins/June	2608.30
EFT – Bankers Trust	'01 St S.A. bond principle & int	93910.00
EFT – Iowa Finance Authority	sewer revenue bond int	1605.00
EFT – Iowa Finance Authority	sewer revenue bond int	3990.00
EFT – Iowa Finance Authority	sewer revenue bond int	5505.00
EFT – Iowa Finance Authority	sewer revenue bond principle	52002.67
EFT – Iowa Finance Authority	sewer bond int	3195.00
EFT – Savings Bank	H S A/McGuire/June	124.78
Savings Bank	sewer loan int	7084.35
United Community Bank	sewer loan int	7084.35
United Community Bank	H S A/Ehret & Jacobsma/June	249.56
EFT – US Treasury	soc sec 6-2-12 pp	1479.81
EFT – US Treasury	med tax 6-2-12 pp	421.34
EFT – US Treasury	fed w/h 6-2-12 pp	795.28
Alliant Energy	st lights/siren/lift stations	923.26
Alpha Wireless	f d pagers	1175.00
Amazon	lib books	129.14
Beck Engineering Inc	eng fees/Frerichs Subdiv. review	868.00
BLI International	police battery protector	125.90
Bluegrass Playgrounds Inc	park equipment & repairs	397.00
Blossoms and Blooms	Market St flowers	160.00
Buy Rite Foods	cntr & city hall supp	115.61
Campus Cleaners	city hall/lib/c cntr rugs/May	113.25
CDW Government	police laptop warranty	200.00
Century Link	city phones	369.61
Century Link Business Services	city phones	15.03
C E A	police-st-f d gas & dsl/chemicals	1831.61
Davis Typewriter	ofc & admin supp	28.60
DC EMSA	c cntr AED pads & battery	80.00
Dickinson Landfill/Waste Mngmnt	landfill fees/May	2614.73
Dickinson County News	legals	398.09
EZ Liner	paint sprayer equip	478.79
Farner Bocken	pool candy & supp	1116.42
Greg’s Electric	pool ADA renovations & maint	125.33
Hancock Concrete Products	w/w supp	64.00
H-LP Community Schools	concession stand util share	781.77
Steven Hopkins	EMS conf rm/mi	256.90
Horizon Home & Farm Improvement	pool ADA renovations	4920.82

IOS Office Solutions	copier maint contract	871.28
Jaycox Imple	pk mower maint/pool maint	43.89
John Deere Financial	w/w UPS chgs	62.31
Pam Kruger	lib DVDs	79.18
L P Auto Parts	pk misc/pool maint/shop supp	87.83
L P Auto Repair	police & st veh maint	638.72
L P Development Corporation	11/12 contribution	2500.00
L P Equipment	pk mower maint	54.26
L P Farm & Home Center	pk maint/pool ADA renov/c cntr supp	2015.99
L P Municipal Utilities	st lights & city accts	5070.37
L P Municipal Utilities	admin cell ph share/flyers/maint contract	65.40
Lakes News Shopper	police property sale ad	30.75
Market Street Tire	clean up day tires/police & pk tire repairs	115.35
Martin Law Office	attorney fees	833.75
Mediacom	police/city hall/rescue/f d/shop I'net	207.80
George McGuire	mileage & meals	192.10
MET Inc	w/w testing/May	488.00
Midwest Breathing Air LLC	f d air compressor maint	482.51
Donald Newbrough	reimb cell ph and receipt books	74.72
Old Dutch Foods	pool chips	56.00
Anton Peterson	police training	90.00
Plunkett's Pest Control	pool insect spraying	200.00
Plumb Supply Co	park & pool maint	18.33
Sanford Health	drug test/Urwin	74.00
Mary Schmidt	cleaning city hall/May	45.00
Spencer Office Supplies	lib copier/printer/scanner	521.00
Stan's Corner	police misc	6.39
Gary Taber	bldg permits/Apr	94.00
Town & Country Disposal	contract/dmpstrs rents/May	4754.64
Tru Green	c cntr grass spraying	242.50
United Community Bank – Card Services	admin municipal inst classes	247.00
U S Cellular	police/f d /street cell phs	139.09
Upstart	lib supp	70.75
Verizon Wireless	police I'net wireless card	42.70
Waste Management WI MN	recycle fees/May	1017.60
Watje Construction	pool ADA renovations/painting	5639.05

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$64,028.20	\$59,176.85
Road Use Tax	8,164.78	-0-
Debt Service	16,726.07	-0-
Local Option Tax	14,009.00	-0-
Trust & Agency	7,592.14	7,125.51
Sanitary Sewer	16,013.83	52,452.70
Police Tobacco	50.00	-0-
Police Forfeiture & Seizure	<u>883.00</u>	<u>176.60</u>
TOTALS:	\$127,467.02	\$118,931.66

LAKE PARK CITY COUNCIL
JULY 17, 2012

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 8-13-12.

Lake Park City Council met in regular session at City Hall on 7-17-12. Mayor Engel called meeting to order at 7:00PM with Pledge of Allegiance. Members present: Schumacher, Packebush, Heikens, Reekers and Clerk Palmer. Also present: George McGuire, Darolyn Packebush, Herb Stewart, Joe & Ann Hoover, and arriving later Jason Eygabroad. Mayor Engel announced that John Woods had resigned from the council on 7-7-12.

Moved by Heikens/Schumacher to approve consent agenda which includes: Minutes from 6-11-12 Meeting; Financial Reports; Approve Bills for Payment; Approve Outdoor Service Permit for Johnny's Pub for Aug 4-6 for Farmers Appreciation Day, and Approve Mailbox Permit for George McGuire; all ayes. All bills are listed at end of minutes with recap of totals by fund. By this mention all bills become part of these 7-17-12 minutes.

Moved by Packebush/Heikens to approve regular agenda; all ayes.

REPORTS: Police, library, street and park reports were included in packets.

OLD BUSINESS: Plans and specifications for Frerichs Subdivision Development have not been completed in time for tonight's meeting. Mayor set special meeting for this item for 7-19-12 at 6:30PM.

Cottage Industries sign was discussed as residents are confused by what it means. Schumacher stated cottage industries means businesses are located in homes and small industries are not. Heikens will contact land owners to see if they are planning on farming this area along Hwy 9 and see if signs will be allowed or not. Town & Country Boosters might be changing the welcome sign and McGuire stated maybe a separate sign for cottage industries would be better. No decision made regarding the sign until Heikens reports back.

NEW BUSINESS: Randy Dau for trash fee removal not in attendance; no discussion.

Mayor Engel is requesting trash fees be removed from his building on Market Street as he generates no trash. Moved by Heikens/Packebush to remove the trash fees from his building with the next billing; all ayes.

Carl Gochnauer for changing use of city property for arboretum use was not in attendance; no decision.

Mayor appointed Heikens and Reekers to the wages and compensation committee. Moved by Packebush/Schumacher to approve appointment; all ayes.

Moved by Heikens/Packebush to approve and accept final Pay Estimate #3 and Change Order #1 for Market Street Overlay Project to OMG Midwest d/b/a Tri-State Paving for \$25,961.82; all ayes.

Moved by Schumacher/Heikens to approve and accept final Pay Estimate #6 and Change Order #2 for Lake Park Trails Project to Diamond Concrete for \$13,354.25; all ayes.

Moved by Packebush/Heikens to approve and accept final Pay Estimate #7 Retainage Release for Silver Lake Bridge Project to Peterson Contractors for \$22,135.65; all ayes.

Moved by Heikens/Reekers to accept Northwest Aging Association Dinner Date Stipend Contract for FY12/13; all ayes.

Clerk to publish notice in the DC News and the web site that the mayor will appoint a council member to replace Woods. A petition may be filed with the city clerk by the residents to call for a special election with enough signatures within 14 days of the publication in the DC News. The council term would be until the next regular election in 2013.

Council discussion, mayor's report and administrator's report were last items on agenda.

PUBLIC FORUM: None.

Moved by Heikens/Reekers to adjourn at 7:55PM; all ayes.

John L. Engel

Vernette Palmer, CMC & IaCMC

The following are the bills approved at the L P Council meeting on 7-17-12 along with the bills of necessity.

EFT – U S Treasury	soc sec 6-16-12 pp	1668.15
EFT – U S Treasury	med tax 6-16-12 pp	465.16
EFT – U S Treasury	fed w/h 6-16-12 pp	959.42
Sanford Health Plan	health ins/July	2293.08
EFT – U S Treasury	soc sec 6-30-12 pp	1745.26
EFT – U S Treasury	med tax 6-30-12 pp	495.83
EFT – U S Treasury	fed w/h 6-30-12 pp	986.23
Lake Park Equipment	mower	2700.00
IPERS	city report/June	4128.72
IPERS	police report/June	1672.42
Treasurer – State of Iowa	2 nd qtr state w/h	3364.00

City of Lake Park	RUT & LOST transfers	239000.00
EFT – Savings Bank	HSA/McGuire/July	124.78
United Community Bank	HSA/Ehret/Jacobsma/July	249.56
IMWCA	w/comp ins 12/13	8123.00
EFT – U S Treasury	soc sec 7-14-12 pp	1658.48
EFT – U S Treasury	med tax 7-14-12 pp	471.16
EFT – U S Treasury	fed w/h 7-14-12 pp	937.34
U S Post Office	stamps	90.00
U S Post Office	½ box rent/year	38.00
ACCO	pool chlorine	1584.90
Alliant Energy	st lights/lift stations/siren	999.29
Alpha Wireless	f d pagers & maint/st pager maint	2521.00
Amazon	library books	742.70
Arco Dehydrating	storm sewer maint	8.75
Beck Engineering	eng fees/Trails/Mkt St Projects	2202.50
Blacktop Service Co	st maint/asphalt	34346.00
Boland Recreation	playground equipment	8890.00
Campus Cleaners	rugs/c h/lib/c cntr	55.25
Central Service Center	radar repairs	588.00
Century Link	city phones	249.58
Century Link – Business Services	city phones	13.24
C E A	police/st/park gas & dsl	1189.88
Culligan Water Conditioner	lib water	14.28
Davis Typewriter	police/pool/lib/ofc supp	171.77
Diamond Concrete	Pay Est #6/Chg Ord #2/Trail Project	13354.25
Dickinson County E M	12/13 contribution	2364.70
Dickinson Landfill/Waste Mngmnt	landfill fees/June	2431.74
Dickinson County News	legals	140.35
Disc Golf Assoc Inc	park/Frisbee golf	3153.47
Duitsman State Line Plumbing	c cntr maint	98.13
Environmental Equipment & Services	st sweeper maint	131.17
Farner Bocken	pool candy/snacks	541.61
Fleet Services	st gas	96.62
Gaylord Bros Inc	lib supp	34.10
Greg's Electric	pool pump & c cntr maint	61.52
Hillyard /Sioux Falls	c cntr supp	309.76
Pete Howe Sanitation Inc	so end pk/pump tank	300.00
H T M Sales	w/w pump maint	587.41
Iowa City/County Management Association	membership 12/13-McGuire	120.00
Iowa Lakes Corridor Development	12/13 support	1000.00
Iowa League of Cities	12/13 membership	630.00
Iowa One Call	w/w locates/May	23.40
Jaycox Implement	park mower maint	37.62
John Deere Financial	w/w UPS chgs/tractor mower maint	83.73
L P Auto Parts	pk maint/st veh maint/st & w/w supp	173.23
L P Equipment	park mower maint	5.84
L P Municipal Utilities	st lights/city accts	5495.98
LP Municipal Utilities	reimb admin cell ph/ink cartridge	66.06
LBR Enterprises	w/w alarm signs	150.00
Market Street Tire	park mower tire repairs	45.58
Martin Law Office	attorney fees	621.00
George McGuire	meals/mi	193.08
Mediacom	police/c h/f d/shop I net	488.00
Mid-American Research Chemicals	shop & park supp	64.63
Midwest Fire Equip	f d veh repairs	157.50
NW Ia Planning & Development	12/13 dues	475.15
Old Dutch Foods	pool chips	306.06

OMG Midwest d/b/a Tri-State Paving	Pay Est #3/Chg Ord #1/Mkt St Proj	25961.82
Vernette Palmer	mileage	71.50
Peterson Contractors Inc	Pay Est #7/Bridge Project	22135.65
Ebony Rahe	pool paint	137.07
Lindsey Reese	½ WSI class/pool	80.00
Mary Schmidt	cleaning city hall/June	45.00
Savings Bank	lib petty cash	67.17
Spencer Office Supplies	lib toner	129.99
Town & Country Disposal	contract & dmpstrs/June	4754.64
United Community Bank/Card Services	Ia CMA conf-admin/toner	262.74
U S Cellular	police/shop/f d cell phones	139.09
Verizon Wireless	police I net card-laptop	40.01
Waste Management WI/MN	recycle fees/June	1017.60

RECAP OF REVENUES AND EXPENDITURES BY FUND:

General	\$329,835.05	\$133,886.46
Road Use Tax	4,925.77	89,000.00
Debt Service	3,582.30	111,273.70
Local Option Tax	30,196.14	150,000.00
Pool Plunge	30.01	-0-
Equipment Replacement	20,500.00	20,000.00
Trust & Agency	3,053.19	9,718.84
Sanitary Sewer	15,819.88	64,552.58
Police Special Fund	<u>685.00</u>	<u>68.50</u>
TOTALS:	\$408,627.34	\$578,500.08

LAKE PARK CITY COUNCIL

JULY 19, 2012

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 8-13-12.

Lake Park City Council met in Special Session on 7-19-12 at City Hall. Purpose of Meeting: Approve/Deny Plans and Specifications for Frerichs Subdivision Development.

Mayor Engel called meeting to order at 6:30PM with Pledge of Allegiance. Members present: Heikens, Packebush, Schumacher, Reekers and Clerk Palmer. Also present: George McGuire, Darolyn Packebush and Brad Beck.

Beck reported that the plans had been submitted to Beck Engineering on behalf of the city and there had been a meeting Tuesday morning with developers at City Hall. Beck stated all items had been addressed and feels this is also an exciting plan for the city. He recommended that the city approve the plans & specs for this new development so the developers can get started.

Being no questions from the council, moved by Heikens/Reekers to approve the plans and specifications for Frerichs Subdivision Development; Reekers, Schumacher and Heikens – ayes; Packebush – abstained; motion carried.

Moved by Heikens/Schumacher to adjourn at 6:32PM; all ayes.

John L. Engel, Mayor

Vernette Palmer, CMC & IaCMC

LAKE PARK CITY COUNCIL
AUGUST 13, 2012

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 9-10-12.

Mayor Engel called meeting to order at 7:00PM with Pledge of Allegiance. Members present: Packebush, Schumacher, Heikens, Reekers and Clerk Palmer. Also present: George McGuire, Randy & Connie Dau, Darolyn Packebush, Roxie Reekers, Ann Hoover, and Herb Stewart. Arriving later: Carl Gochnauer, Gregg Gunderson and Joe Hoover.

Moved by Packebush/Heikens to approve consent agenda which includes: Minutes from July 17th and July 19th Meetings; Financial Reports; Approve Bills for Payment; Resolution #10-12 Approving City Street Financial Report, and Approve Class C Liquor License & Sunday Sales Permit Renewals for Silver Lanes Inc. Roll call vote: AYES – Packebush, Schumacher, Reekers and Heikens. NAYS – none; motion carried and resolution duly adopted. All bills are listed at end of minutes with recap of totals by fund. By this mention all bills become part of these 8-13-12 minutes.

Moved by Heikens/Schumacher to approve regular agenda; all ayes.

Mayor's appointment of council member to fill a vacancy was deferred until later meeting.

REPORTS: Police report included in packets; library report on council table; and verbal street report given by McGuire.

OLD BUSINESS: Heikens reported he had visited with property owners where the Lake Park sign is located. Owners would like either rent or possible permanent easement with city paying all legal fees. Property owners would like to see a decent Lake Park sign, and also a US flag flown with the flag being lit at night. Schumacher asked if they would consider selling a portion of the property to the City. Heikens to contact them and report back in September.

NEW BUSINESS: Dau on hand to request removal of trash fees from storage building on East 7th Street as he places no trash out for removal. Moved by Heikens/Packebush to approve this request; all ayes.

Reekers on hand to request removal of trash fees from storage building on East 9th Street as no trash either. Moved by Heikens/Schumacher to grant request to Reekers; ayes – Heikens, Packebush & Schumacher; abstain – Reekers; motion carried.

Gochnauer in attendance to ask if council would be interested in having trees planted between the road and the ball fields east of the concession stand. He would furnish the labor to plant them, take care of them for a couple of years with watering and fertilizing them; FFA would also help with planting. He stated that \$2000 would purchase very nice trees that would be approximately 10' tall and they would be planted in the spring. Council requested he attend the meeting in December with a plan and kinds of trees he would purchase.

Moved by Packebush/Heikens to order the following 2012 Legislative changes for the City Code: HF2323, HF2465 (Liquor License Requirements), HF2465 (Nuisance Assessments) and HF2467 & SF2882; all ayes.

Bid proposals for the city's bank account were included in packets. Savings Bank's proposal stated a minimum interest rate of 1.25% with an annual percentage yield of 1.25% with a variable rate feature and included free services/features. United Community Bank's proposal stated a minimum interest rate of .35% with a variable rate feature and also included free services/features. Heikens/Reekers to accept the proposed bid from Savings Bank starting Sept 1, 2012 through Aug 31, 2014; ayes – Reekers, Schumacher, Heikens; abstain – Packebush; motion carried.

After discussing Masonic Lodge's request to use the community center for their meetings and the park & recreation boards' concerns, moved by Reekers/Schumacher to rent the facility to the Masonic Lodge at the set rate listed on the contract; all ayes.

Moved by Heikens/Schumacher to defer action until Sept meeting for bids for the sewer wetland outlet structure project; all ayes.

McGuire had copies of a return to work program policy and he explained why Lake Park should have a policy in place for anyone injured on the job. Council to review the policy and make a decision at the Sept meeting.

McGuire explained changes to the employee manual that the resolution to amend will include. Changes are: call back/on call pay; medical leave to include caring of parent(s); and FMLA would be a rolling 12 month period. Heikens introduced and moved to adopt Resolution #11-12 entitled "RESOLUTION APPROVING AMENDED AND SUBSTITUTED EMPLOYEE MANUAL"; seconded by Reekers. Roll call vote: AYES – Reekers, Heikens, Schumacher and Packebush. NAYS – none; resolution duly adopted.

Moved by Heikens/Reekers to pay on call pay for non exempt employees at the rate of \$30.00 per day for the 7 days they are on call for a total of \$105.00 per pay period; ayes – Schumacher, Reekers and Heikens; nay – Packebush; motion carried.

McGuire explained there are 3 ways government employees can receive an increase in wages: cost of living, step programs, and a pay for performance scale. McGuire is recommending a .50 hr increase for all full time employees except himself, even though the city only budgeted .30 hr increase according to the step plan in place. Moved by

Packebush/Schumacher to approve the city clerk & street maintenance employees a .50 hr increase and the salaried police dept employees an increase of \$1040.00 yr retro-active to the first pay period in July 2012; all ayes.

Council discussion, mayor's report and administrator's report were last items on agenda.

PUBLIC FORUM: None.

Moved by Schumacher/Reekers to adjourn at 9:14PM; all ayes.

John Engel, Mayor

Vernette Palmer, CMC & Ia CMC

The following are the bills approved at the L P Council meeting on 8-13-12 along with the bills of necessity.

Sanford Health Plan	health ins/Aug	2293.08
L P Town & Country Boosters	inflatables donation	500.00
EFT – U S Treasury	soc sec 7-28-12 pp	1596.24
EFT – U S treasury	med tax 7-28-12 pp	445.11
EFT – U S Treasury	fed w/h 7-28-12 pp	879.02
Ipers	city report/July	2761.29
Ipers	police report/July	1147.82
EFT – Savings Bank	H S A/McGuire/Aug	124.78
United Community Bank	H S A/Ehret/Jacobsma/Aug	249.56
EFT – U S Treasury	soc sec 8-11-12 pp	1656.71
EFT – U S Treasury	med tax 8-11-12 pp	470.66
EFT – U S Treasury	fed w/h 8-11-12 pp	952.56
ACCO	pool chemicals	1484.60
Alliant Energy	st lights/siren/lift stations	1355.47
Amazon	lib books	159.83
Ames Police Dept	reg fee/Hoover	50.00
Avenue of Flags	flags	400.95
Beck Engineering Inc	Frerichs subd/w/w outlet proj	1882.00
Buy Rite Foods	police/park/shop/admin supp	117.81
Campus Cleaners	city hall/lib/c cntr rugs	113.25
Central States Lab	w/w chemicals	1022.48
Century Link	city phones	257.85
Century Link Business Services	city phones	13.62
Cohrs Construction	gravel	50.64
C E A	gas & dsl	1273.34
Davis Typewriter	copy paper/binding machine	143.38
Demco	lib labels	43.01
Diamond Vogel Paint	street paint	689.51
Dickinson Landfill/Waste Mngmnt	landfill fees/July	2168.24
Dickinson County News	legals	131.80
D C Landfill Commission	12/13 assessment	1188.00
Diane Duitsman	lib/mileage	77.00
Brandon Ehret	CPO stipend/annual	200.00
Farner Bocken	pool candy/snacks	525.94
Fleet Services	street gas	182.72
Galls	police rain gear/Hoover	71.97
Greg's Electric	lift repairs/park maint	4010.46
H T M Sales	C C Dr lift maint	1960.21
Hygienic Laboratory	pool water testing	11.00
Ia Dept Natural Resources	w/w annual discharge fee	210.00
Iowa One Call	w/w locates/June/July	25.20
Iowa Prison Industry	street signs	850.80
Iowa Rural Water Assoc	reg fee/Jacobsma	120.00
Iowa State University	f d training	100.00
Jaycox Imple	park weed eaters	79.45
John Deere Financial	st veh maint/w-w UPS chgs	128.79
L P Auto Parts	f d & shop supp	39.61
L P Equipment	park mower maint	98.16

L P Farm & Home Center	park/pool/city hall maint-shop/w-w supp	495.05
L P Municipal Utilities	st lights/city accts	5732.50
L P Municipal Utilities	reimb admin cell ph	17.40
George McGuire	mileage/meals	376.41
Mediacom	city accts/I'net	288.75
M E T Inc	w/w testing/June & July	566.00
Mid-American Research Chemicals	park supp	113.89
Midstates Equip & Supply	st maint supp	79.95
N I Y A A	pool candy	117.80
Old Dutch Foods	pool chips	277.90
Mary Schmidt	cleaning city hall/July	45.00
Savings Bank	office petty cash	38.86
Siouxland District Health	pool inspection	270.00
Stan's Corner	st/police/w/w supp & misc	17.77
State Library of Iowa	lib EBSCO host	80.25
Town & Country Disposal	contract/dmpstr rents/July	4739.64
United Community Bank-Card Services	ILC conf-VP/room-G Mc/Norton renew	436.95
U S Cellular	police/f d/shop cell phs	133.59
Verizon Wireless	police I'net laptop	40.01
Waste Management	recycle fees/July	1017.60

RECAP OF REVENUES AND EXPENDITURES BY FUND:

General	\$36,075.68	\$172,767.04
Road Use Tax	7,730.46	-0-
Debt Service	2,155.04	-0-
Local Option Tax	15,098.07	-0-
Trust & Agency	1,040.94	15,468.79
Sanitary Sewer	<u>52,206.40</u>	<u>2,106.56</u>
TOTALS:	\$114,324.59	\$190,342.39

LAKE PARK CITY COUNCIL

AUGUST 20, 2012

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 9-10-12.

Lake Park City Council met in Special Session on 8-20-12 at City Hall. Purpose of Meeting: Mayor Appointment of Council Member to Fill Vacancy. Mayor Engel called meeting to order at 12:00PM with Pledge of Allegiance. Members present: Schumacher, Packebush, Reekers and Clerk Palmer. Absent: Heikens. Also present: George McGuire.

Mayor appointed Kay Allen as council member to fill a vacancy and stated Allen would have to run in the General Election on 11-6-12. Moved by Reekers/Packebush to approve mayor's appointment; all ayes.

Moved by Reekers/Schumacher to adjourn at 12:05PM; all ayes.

John Engel, Mayor

Vernette Palmer, CMC & IaCMC

LAKE PARK CITY COUNCIL
SEPTEMBER 4, 2012

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 10-8-12.

Lake Park City Council met in Special Session at City Hall on Sept 4, 2012. Purpose of Meeting: JOINT MEETING WITH LAKE PARK MUNICIPAL UTILITIES BOARD: Consider Resolution #13-12 Entitled "A RESOLUTION APPROVING THE PLAT OF FRERICHS SUBDIVISION AS A SUBDIVISION OF THE CITY OF LAKE PARK, DICKINSON COUNTY, IOWA", and Discussion/Action – Frerichs Subdivision Developers Agreement and Various Documents

Mayor Engel called meeting to order at 7:30PM with Pledge of Allegiance. Mayor introduced Kay Allen, new council member appointed to fill Woods' vacancy and stated Richard Packebush resigned as of August 30, 2012. Council present: Schumacher, Allen, Reekers, Heikens and Clerk Palmer. Utility members present: Vivian LaLone, Carol Johnson and Carl Gochnauer. Absent: Brent Jacobsen and Tony Lemker. Also present: George McGuire, Dick Packebush and Jon Martin.

The following items were discussed: Outlot A & B; Lot 11; storm water drainage; gravity sewer or pumps; lift station capacity for Beachcomber Dr; special assessments if needed; TIF area; and then Packebush stated there will be no TIF for this subdivision. After more questions and comments from those present, Heikens introduced and moved to adopt Resolution #13-12 entitled "A RESOLUTION APPROVING THE PLAT OF FRERICHS SUBDIVISION AS A SUBDIVISION OF THE CITY OF LAKE PARK, DICKINSON COUNTY, IOWA"; seconded by Reekers. Roll call vote: AYES – Reekers, Heikens, Schumacher and Allen. NAYS – none; resolution duly adopted. This resolution includes the Subdivision Development Agreement.

Moved by Gochnauer/Johnson to approve the resolution approved by the City regarding Frerichs Subdivision; all ayes.

Other documents included in packets were for information only as no council or board action was needed.

Moved by Reekers/Heikens to adjourn at 8:18PM; all ayes.

John Engel, Mayor

Vernette Palmer, CMC & IaCMC

**LAKE PARK CITY COUNCIL
SEPTEMBER 10, 2012**

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 10-8-12.

Lake Park City Council met in regular session on 9-10-12 at City Hall. Mayor Pro Tem Heikens called meeting to order at 7:00PM with Pledge of Allegiance. Members present: Schumacher, Allen, Reekers and Clerk Palmer. Also present: George McGuire, Chad Niemeier, Joe & Ann Hoover and Herb Stewart.

Moved by Schumacher/Reekers to approve consent agenda which includes: Minutes from 8-13-12 with the following correction: Packebush introduced and moved to adopt Resolution #12-12 entitled "RESOLUTION PROVIDING FOR SALARIES, WAGES AND MILEAGE REIMBURSEMENT FOR EMPLOYEES OF THE CITY OF LAKE PARK, Iowa; seconded by Schumacher. Roll call vote: AYES – Heikens, Reekers, Packebush & Schumacher. NAYS – none; resolution duly adopted; Minutes from 8-20-12; Financial Reports; and Approval of Bills for Payment; all ayes. All bills are listed at end of minutes with recap of totals by fund. By this mention all bills become part of these 9-12-12 minutes.

Moved by Reekers/Allen to approve regular agenda; all ayes.

REPORTS: Police report included in packets; street report on council table; and library report included in packets.

OLD BUSINESS: Heikens reported on property where Lake Park sign is and McGuire had copies of map from assessors office that shows the ROW and the sign is not in the state's ROW. Decision for sign on October agenda.

NEW BUSINESS: Heikens introduced and moved to adopt Resolution #14-12 entitled "RESOLUTION APPROVING APENDIX A TO THE EMPLOYEE MANUAL"; seconded by Allen. Roll call vote: AYES – Reekers, Schumacher, Allen and Heikens. NAYS – none; resolution duly adopted.

Niemeier in attendance to request removal of trash fees for Silver Lake Archery as he never has trash set out. Moved by Reekers/Schumacher to waive the fee for trash removal; all ayes.

After questions and discussion of Ordinance #3-12, moved by Reekers/Allen to waive the first two readings of Ordinance #3-12. Roll call vote: AYES – Allen, Reekers and Heikens. NAYS – Schumacher; motion carried.

Moved by Heikens/Reekers to adopt Ordinance #3-12 An Ordinance Amending the Code of Ordinances of the City of Lake Park Iowa, by Amending Provisions Pertaining to Installment Payment of Cost of Abatement. Roll call vote: AYES – Reekers, Allen and Heikens. NAYS – Schumacher; motion carried. This ordinance will be in effect after publication as required by law.

Moved by Heikens/Reekers to waive the first two readings of Ordinance #4-12. Roll call vote: AYES – Schumacher, Allen, Reekers and Heikens. NAYS – none; motion carried.

Moved by Reekers/Schumacher to adopt Ordinance #4-12 An Ordinance Amending the Code of Ordinances of the City of Lake Park, Iowa, by Amending Provisions Pertaining to Prohibited Sales and Act. Roll call vote: AYES – Allen, Schumacher, Reekers and Heikens. NAYS – none; motion carried. This ordinance shall be in effect after publication as required by law.

Moved by Heikens/Schumacher to waive the first two readings of Ordinance #5-12. Roll call vote: AYES – Allen, Schumacher, Reekers and Heikens. NAYS – none; motion carried.

Moved by Schumacher/Reekers to adopt Ordinance #5-12 An Ordinance Amending the Code of Ordinances of the City of Lake Park, Iowa, by Amending Provisions Pertaining to All-Terrain Vehicles. Roll call vote: AYES – Reekers, Schumacher, Allen and Heikens. NAYS – none; motion carried. This ordinance shall be in effect after publication as required by law.

After discussion of Ordinance #6-12, moved by Allen/Reekers to consider the 1st reading of Ordinance #6-12 An Ordinance Amending the Code of Ordinances of the City of Lake Park, by Adding Provisions Pertaining to Lien Exemption and by Amending Provisions Pertaining to Lien for Nonpayment. Roll call vote: AYES – Schumacher, Reekers, Heikens and Allen. NAYS – none; motion carried.

City had not received any information for Pay Estimate #9 for Municipal Pipe Tool Co; this item to be on October agenda.

Police vehicle repairs or purchase new vehicle was next item. Hoover reported on repairs needed for the Impala and had two bids from local auto dealers. McGuire had copies of 4 options to consider: 1) keep the car and don't fix it; 2) keep the car and fix it; 3) purchase a Ford Police Interceptor Utility Vehicle AWD, use existing equipment, and keep the Impala for a city vehicle for employees to use for conferences, meetings etc; and 4) purchase the Interceptor and trade in the Impala for \$4500. Moved by Reekers/Schumacher to purchase the Ford Interceptor Utility Vehicle AWD for \$29,645.92; all ayes. Decision whether to trade Impala in or not will be on October agenda.

Compensating Silver Lake Development LLC for loss of Lot 5 and construction of Lakeside Ave was next item on agenda. McGuire had researched Lot 5 and the agreement for this area and explained how this came about.

After more questions etc. moved by Schumacher/Heikens to make a \$5000 compensation to Silver Lake Development LLC upon completion of Lakeside Ave and an inspection done per the City Code; all ayes.

Council discussion, mayor's report and administrator's report were last items on agenda. McGuire explained the difference of on call time versus call back time. He stated that when an employee is not on call, but gets called back in to work, that is call back time and the standard practice is a minimum of 2 hours for call back time only. Also mentioned that DCEF will be handing out the grant award checks on 9-20-12 at the D C Nature Center and Lake Park had received a \$10,000 grant for the joint school & city concession stand, restrooms and storage facility.

PUBLIC FORUM: Stewart stated a discussion is in the works and that the Post Office north wall and canopy will be repaired in the near future.

Moved by Schumacher/Allen to adjourn at 8:56PM; all ayes.

John L. Engel, Mayor

Vernette Palmer, CMC & IaCMC

The following are the bills approved at the LP Council meeting on 9-10-12 along with the bills of necessity.

Iowa Rural Water Assoc	fall conf reg fee/Jacobsma	120.00
Sanford Health Plan	health ins/Sept	2293.08
EFT – U S Treasury	soc sec 8-25-12 pp	1496.89
EFT – U S Treasury	med tax 8-25-12 pp	417.40
EFT – U S Treasury	fed w/h 8-25-12 pp	951.37
Ipers	city report/Aug	2874.42
Ipers	police report/Aug	1202.57
EFT – Savings Bank	HSA/McGuire/Sept	124.78
United Community Bank	HSA/Ehret-Jacobsma/Sept	249.56
EFT – U S Treasury	soc sec 9-8-12 pp	1313.24
EFT – U S Treasury	med tax 9-8-12 pp	374.90
EFT – U S Treasury	fed w/h 9-8-12 pp	866.62
Alliant Energy	st lights/pk/corner & sign/lift stations/siren	1138.80
Amazon	lib books	294.08
American Red Cross	pool lesson info etc	300.00
Barco Mun Products	st supp	149.16
Blossoms and Blooms	flowers/funeral	30.00
Bomgaars	line painter repair	26.99
Buy Rite Foods	park & comm cntr supp	50.29
Campus Cleaners	city hall/lib/comm cntr rugs	84.25
Century Link	city phones	207.08
Century Link Business Services	city phones	9.63
C E A	police/st/park/f d gas & dsl	2085.26
Culligan Water	lib/bottled water	23.80
Davis Typewriter	ofc supp/shredder	440.56
D C EMSA	12/13 support	828.75
Dickinson Landfill/Waste Mngmnt	landfill fees/Aug	2776.47
Dickinson County News	legals	154.85
Dickinson County Treasurer	drainage district taxes	10.00
Diane Duitsman	lib-meals/mi/room/Duitsman	328.42
Electronic Specialities Inc	f d pager repairs	252.60
Fireguard Inc	f d equipment	972.99
Fleet Services	st gas	39.52
Greg's Electric	CC Dr lift stations repair	1072.78
Heiman Inc	fire ext inspections	44.00
State Hygienic Lab	pool water tests	22.00
Intoximeters Inc	police supp	273.25
Iowa Codification Inc	Ord #3, 4, 5, 6	550.00
Iowa Lakes Comm College	rescue EMS conf X3	255.00
Iowa State University	f d classes	100.00
John Deere Financial	st saw chain/w-w UPS chgs	75.27
L P Auto Parts	park/city/f d accts	411.54
L P Auto Repair	police veh maint	97.73

L P Equipment Inc	park supp	2.66
L P Farm & Home Center	city & park accts	288.20
L P Municipal Utilities	st lights/city accts	5034.86
L P Municipal Utilities	admin cell ph reimb	17.40
Market Street Tire	tire repair/sweeper tires	174.50
Martin Law Office	attorney fees 7/20/12 – 9/4/12	954.50
Mediacom	police/city hall/f d/rescue/shop I net	207.80
George McGuire	mileage	76.56
M E T Inc	w/w testing/Aug	156.00
Mid-American Research Chemicals	pool chemicals/shop supp/st maint	629.90
Midwest Fire Equipment	f d veh repairs	1954.97
Midstates Equip & Supply	st veh maint	148.46
Motor Inn of Sp Lk Inc	police battery	3.90
Donald Newbrough	cell ph reimb/park	120.00
Okoboji Motor Company	police veh maint	45.00
Old Dutch Foods	pool chips/Aug	37.80
Vernette Palmer	mileage	15.54
Prairie Livestock Supply	street/tarp	274.00
Nancy Puhrman	flowers/Newbrough	20.66
Robertson Mechanical	city hall a/c repairs	442.80
Tricia Rueter	pool postage	7.89
Mary Schmidt	cleaning city hall/Aug	45.00
Stan's Corner	w/w ice	5.56
Stones Throw	comm cntr concrete repairs	1500.00
Town & Country Disposal	trash contract/dmpstrs rents/Aug	4739.64
Tyler Technologies Inc	computer supp/Aug 12/13	2481.74
United Community Bank/Card Services	lib supp/ILC Conf & meals-McGuire	228.30
U S Cellular	city cell phones	133.59
V H Blackinton Co Inc	badge repair/police	5.00
Verizon Wireless	police lap top I net	40.04
Wal-Mart Community	lib supp	34.89
Waste Management WI/MN	recycle fees/Aug	1017.60

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$36,306.45	\$60,567.85
Road Use Tax	11,611.30	-0-
Local Option Tax	15,322.22	-0-
Trust & Agency	635.68	7,403.83
Sanitary Sewer	<u>16,588.18</u>	<u>6,254.37</u>
TOTALS:	\$80,463.83	\$74,226.05

**LAKE PARK CITY COUNCIL
OCTOBER 8, 2012**

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 11-13-12 (Tuesday due to Veteran's Day Holiday).

Lake Park City Council met in regular session on 10-8-12 at City Hall. Mayor Engel called meeting to order at 7:00PM with Pledge of Allegiance. Members present: Schumacher, Allen, Heikens, Reekers and Clerk Palmer. Also present: George McGuire, Lonnie Saunders, Herb Stewart and Gary Taber.

Moved by Heikens/Schumacher to approve consent agenda which includes: Approve Minutes from Sept 4th and Sept 10th, 2012 Meetings; Financial Reports; Approve Bills for Payment; Resolution #15-12 entitled "RESOLUTION RECOGNIZING BUSINESS APPRECIATION WEEK"; and Approve Johnny's Pub Class C Liquor License Renewal, Sunday Sales and Outdoor Service Permits. Roll call vote: AYES – Reekers, Schumacher, Heikens, and Allen. NAYS – none; motion carried and resolution duly adopted. All bills are listed at the end of minutes with recap of totals by fund. By this mention all bills become part of these 10-8-12 minutes.

Moved by Heikens/Schumacher to approve regular agenda; all ayes.

REPORTS: Police and library reports were included in packets with street report on council table this PM.

OLD BUSINESS: Heikens reported land owners were not in favor of selling the parcel of land for the Lake Park welcome sign but would be in favor of a lease or easement. Saunders offered to contact owners about a 50yr lease. McGuire offered to visit with the owners first and pass the information on to Saunders; council okayed.

Mileage reimbursement information was in council packets for city employees from July 2011 thru' Sept 2012. After short discussion of repairs needed for police car, moved by Heikens/Reekers to trade the Impala police vehicle in towards the new police vehicle; all ayes.

Moved by Heikens/Reekers to consider the 2nd reading of Ordinance #6-12. Roll call vote: AYES – Allen, Reekers, Schumacher and Heikens. NAYS – none; motion carried.

Moved by Heikens/Allen to waive the third reading of Ordinance #6-12. Roll call vote: AYES – Reekers, Allen, Schumacher and Heikens. NAYS – none; motion carried.

Moved by Heikens/Schumacher to adopt Ordinance #6-12 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF LAKE PARK, IOWA, BY ADDING PROVISIONS PERTAINING TO LIEN EXEMPTION AND BY AMENDING PROVISIONS PERTAINING TO LIEN FOR NONPAYMENT. Roll call vote: AYES – Heikens, Schumacher, Reekers and Allen. NAYS – none; motion carried. This ordinance shall be in effect after its publication as required by law.

NEW BUSINESS: Mayor appointed Lonnie Saunders as city attorney with term ending 12-31-12. Moved by Heikens/Reekers to approve the mayor's appointment; all ayes.

Moved by Heikens/Schumacher to appoint Gary Taber to fill the council vacancy with term ending 12-31-13; all ayes. Saunders to contact Nancy Reiman about voting in November since Taber's name is on the ballot to fill vacancy created by Woods' resignation which is currently held by Allen.

A resident has requested a stop sign at the intersection of Lakeside Ave and Lakeside Lane. McGuire stated he visited with Hoover and it was suggested a 3-way stop sign. Also discussed was signage at Beachcomber Dr and Lakeside Ave. Resolution to place stop signs will be on November agenda.

Copies of the 28E Agreement with the H-LP Community School for a new concession stand, restrooms and storage facility was included in packets for council review. McGuire brought up a change to be made to Section 8-e. for responsibilities of the City and School. This section will be revised on the final agreement to read as previous 28E Agreement with the School. Moved by Heikens/Reekers to approve the 28E Agreement between the Harris-Lake Park Community School District and the City of Lake Park as amended. Ayes: Heikens, Allen and Reekers. Abstain: Schumacher; motion carried.

Heikens introduced and moved to adopt Resolution #16-12 entitled "RESOLUTION OF ACCEPTANCE AND APPROVAL OF 28E AGREEMENT WITH LAKE PARK COMMUNITY SCHOOL DISTRICT" as amended; seconded by Allen. Roll call vote: AYES – Allen, Reekers and Heikens. NAYS – none. Abstain – Schumacher; resolution duly adopted.

Council discussion, mayor's report and administrator's report were last items on agenda.

PUBLIC FORUM: None.

Moved by Reekers/Allen to adjourn at 8:00PM; all ayes.

John L. Engel, Mayor

Vernette Palmer, CMC & IaCMC

The following are the bills approved at the Lake Park Council meeting on 10-8-12 along with the bills of necessity.

U S Post Office	stamps	90.00
IMFOA	fall conf registration/Palmer	100.00
ICAP	officials bond 12/13	897.81

IMFOA	recertification certificate/Palmer	25.00
EFT – US Treasury	soc sec 9-22-12 pp	1338.98
EFT – US Treasury	med tax 9-22-12 pp	381.07
EFT – US Treasury	fed w/h 9-22-12 pp	874.83
Sanford Health Plan	health ins/Oct '12	2293.08
Ipers	city report/Sept '12	2731.41
Ipers	police report/Sept '12	1175.19
Iowa Dept of Revenue	3 rd qtr state w/h 2012	2975.00
EFT – Savings Bank	HSA/Oct '12/McGuire	124.78
United Community Bank	HSA/Oct '12/Ehret & Jacobsma	249.56
EFT – US Treasury	soc sec 10-6-12 pp	1281.51
EFT – US Treasury	med tax 10-6-12 pp	366.03
EFT – US Treasury	fed w/h 10-6-12 pp	821.46
Alliant Energy	lake st lights/lift stations/siren/so park	10208.35
Amazon	lib books	154.01
Barco Municipal Products	shop supp	39.09
Beck Engineering Inc	eng fees/wetland grading etc/eng fees	989.00
Bomgaars	st supp	20.16
Campus Cleaners	city hall/lib/comm cntr rugs	84.25
Century Link	city phones	208.49
Century Link Business Services	city phones	10.72
C E A	police/f d/st gas & dsl	1029.05
Davis Typewriter	ofc/police supp	71.01
Dickinson Landfill/Waste Mngmnt	landfill fees thru 9-15-12	1081.55
Dickinson County News	legals/Sept	277.66
D C Auditor's Ofc-Water Quality Comm	'12 water quality dues	4200.00
Diane Duitsman	lib/mileage	24.42
Electronic Specialties	f d radio repairs	287.27
Fireguard Inc	f d supp	150.00
Galls	police uniform shirt	85.00
Hundertmark Cleaning System Inc	pressure washer hose	100.00
Hutchinson Salt Co Inc	rock salt	3992.04
I L C C	rescue classes & conf	645.00
Jaycox Imple	park mower maint	37.86
John Deere Financial	w/w UPS chgs	45.95
L P Auto Parts	city accts	296.19
L P Equipment	park mower maint	12.79
L P Farm & Home Cntr	park/pool maint	161.28
L P Municipal Utilities	st lights & city accts	3328.77
L P Municipal Utilities	reimb admin cell ph	17.40
LBR Enterprises	park-frisbee golf signs	180.00
Mediacom	city hall/f d/rescue/shop I'net	224.50
George McGuire	mileage & meals	211.36
MET Inc	w/w tests/Sept	156.00
Vernette Palmer	mileage & meals	44.32
Plumb Supply	pool maint	87.24
Mary Schmidt	cleaning city hall/Sept	45.00
Stan's Corner	w/w misc	6.61
Town & Country Disposal	trash contract & dumpsters/Sept	4739.64
Tru Green	comm cntr lawn maint	242.50
United Community Bank-Card Services	lib computer/Microsoft	772.55
U S Cellular	police/shop/f d cell phones	133.59
Verizon Wireless	police/wireless I'net	40.01
Wal-Mart Community	lib supp	54.54

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$67,413.35	\$58,624.96
Road Use Tax	10,563.94	-0-

Debt Service	11,553.36	-0-
Trust & Agency	5,114.70	6,914.41
Sanitary Sewer	17,447.12	2,433.70
Fire Dept	<u>6,585.51</u>	<u>8,480.57</u>
TOTALS:	\$118,777.98	\$76,453.64

**LAKE PARK CITY COUNCIL
SPECIAL SESSION OCTOBER 31, 2012**

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 11-13-12 (Tuesday due to Veteran's Day Holiday).

Lake Park City Council met in Special Session on 10-31-12 at City Hall. Purpose of Meeting: Joint Meeting with Lake Park Municipal Utilities Board for Discussion/Action – Replacing City Administrator Position Due to Resignation. Mayor Engel called meeting to order at 12:00PM with Pledge of Allegiance. Council present: Allen, Taber, Schumacher, Reekers and Clerk Palmer; Heikens arrived later. Board members present: Vivian LaLone, Carol Johnson and Tony Lemker. Absent: Brent Jacobsen and Carl Gochnauer. Also present: George McGuire, Todd Doeden, Brandon Ehret, Herb Stewart, Lane Sether, Jeremy Rasche and Linda Treharne.

Board members and council accepted McGuire's resignation as written effective 12-1-12.

The following items were discussed: revisiting previous applications and resumes; posting and publishing the job opening as required by law; part-time versus full time employment; city residency will be required; city administrator to be zoning administrator or not; if council & board members will do the interviews or hire Wigen again; person hired should do marketing and housing availability for Lake Park; whether or not to have interim administrator until someone is hired; and ad to state resumes are due by November 19, 2012 along with city residency requirement.

Heikens, Reekers, LaLone and Johnson volunteered to go over previous applications and resumes.

Moved by Heikens/Schumacher to adjourn at 12:22PM; all ayes.

John Engel, Mayor

Vernette Palmer, CMC & IaCMC

LAKE PARK CITY COUNCIL
NOVEMBER 13, 2012

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 12-10-12.

Lake Park City Council met in regular session on 11-13-12 at City Hall. Mayor Engel called meeting to order at 7:00PM with Pledge of Allegiance. Members present: Allen, Schumacher, Taber, Reekers, Heikens and Clerk Palmer. Also present: George McGuire, Bob and Kate Shaw, Herb Stewart, Aaron Pixler, Brandon Ehret, Ericka Fritz, and arriving later Dallas Heikens.

Moved by Heikens/Taber to approve consent agenda which includes: Minutes from Oct 8th and Oct 31st, 2012, Meetings; Financial Reports; Approval of Bills for Payment; and Approve Urban Renewal Report for Fiscal Year 2011-2012; all ayes. All bills are listed at end of minutes with recap of totals by fund. By this mention all bills become part of these 11-13-12 minutes.

Moved by Allen/Schumacher to approve regular agenda; all ayes.

REPORTS: Police, library, street and park reports were included in packets. Items mentioned: snow fencing is started; new fire dept truck by 1st week in Dec; mud jacking to help level certain streets; and library is updating their computers. Taber asked about making the frisbee golf signs visible for snowmobilers this winter; Ehret will use snow fence and place around poles.

OLD BUSINESS: After discussion of placement of stop signs on Lakeside Ave, Lakeside Lane and Beachcomber Drive, moved by Taber/Heikens to defer action on Resolution Regarding Placement of Stop Signs until contacting Steve Eggers regarding trees and more information is gathered. Allen asked if one stop sign could be placed now; other council felt wait until more information is received. Schumacher called for the vote on the motion; all ayes.

McGuire had received bid from Midwest Cabinet Creations for city hall façade and had a copy of the drawing done 3-4 years ago. No specifications were written up so only one bid as McGuire stated it doesn't need to be bid out. Taber and Schumacher thought other contractors should be notified; Heikens and Allen want it done soon as it had been discussed 3-4 years ago. Moved by Heikens/Allen to accept Midwest Cabinet Creations bid for City Hall façade for \$13,989 contingent with utility board's agreement and they agree to pay one half; four ayes; Schumacher - nay; motion carried.

NEW BUSINESS: Heikens reported wage & compensation committee had met and are recommending that the insurance premium cap amount be increased to \$500.00 per month per employee. He also reported on increase in premiums which is below 5% for both plans that city & utilities has. Moved by Heikens/Schumacher to increase the insurance cap amount from \$440 to \$500; all ayes.

McGuire had a copy of the joint concession stand plans with H-LP Schools and stated basically this will be the same as the one by the ball diamonds by the school. The new stand and restrooms will be placed in the city park by the creek with the old restrooms taken down and 3 trees removed by the city employees. Randy Rowe and Neil Watje will be building the new stand/restrooms. Moved by Heikens/Reekers to approve the plans for the new concession stand and restrooms with Harris-Lake Park Schools; four ayes; Schumacher abstained; motion carried.

Purchasing computer software for city hall programs was next item. Heikens questioned the price and thought it was very high and asked if other companies were contacted for bids etc. McGuire explained that three companies had been here for demos and gave bids. He felt that Civic Systems was the best fit for the city and utilities. He also explained that one half would be due this fiscal year and one half would be due next fiscal year and that city & utilities would split that cost. Moved by Schumacher/Reekers to purchase the software programs from Civic Systems for a total of \$33,700; ayes – Reekers, Allen and Schumacher; nays – Heikens and Taber; motion carried.

Purchasing new hardware for city hall was next item. McGuire received two bids for upgrades needed. After discussion of each company and recommendation from McGuire, moved by Heikens/Allen to purchase hardware from R & D Industries for \$8731.00 with one half due when agreement is signed and one half due in July 2013; all ayes.

Bob Shaw with Discovery House on hand with yearly report copies and went over stats with council. They are requesting at least \$500 as in the past from Lake Park to help with expenses. Moved by Taber/Reekers to donate \$500 to Discovery House and see if the utilities would donate \$500 also; all ayes. McGuire to put this item on utility board's agenda.

Mayor's report, council discussion, and administrator's report were last items on agenda. McGuire asked Dallas Heikens to report on street paving in the new subdivision. She stated current contractor was increasing the price for winter paving; they have contracted with another contractor; and the paving will be done by next Tuesday for sure.

PUBLIC FORUM: Stewart requested to speak regarding bids on the façade for city hall and stated other contractors will be upset. He stated others should have been able to bid on this using Midwest Cabinet Creations specs only so it would all be the same materials etc.

Moved by Allen/Heikens to adjourn at 9:25PM; all ayes.

John Engel, Mayor

Vernette Palmer, CMC & IaCMC

The following are the bills approved at the LP Council meeting on 11-13-12 along with bills of necessity.

Waste Management/Dickinson Landfill	2 nd half landfill fees/Sept	1097.97
Waste Management	recycle fees/Sept	1017.60
EFT – U S Treasury	soc sec 10-20-12 pp	1269.89
EFT – U S Treasury	med tax 10-20-12 pp	354.10
EFT – U S Treasury	fed w/h 10-20-12 pp	865.33
Ipers	city report/Oct	2584.97
Ipers	police report/Oct	1175.19
Sanford Health Plan	health ins/Nov	2293.08
Iowa League of Cities	budget workshop/Palmer	30.00
IMWCA	w/comp audit premium	800.00
EFT – Savings Bank	HSA/McGuire/Nov	124.78
United Community Bank	HSA/Ehret/Jacobsma/Nov	249.56
Motor Inn of Spirit Lake	police vehicle	24,493.92
EFT – U S Treasury	soc sec 11-3-12 pp	1208.88
EFT – U S Treasury	med tax 11-3-12 pp	345.79
EFT – U S Treasury	fed w/h 11-3-12 pp	874.97
Alliant Energy	st lights/so end pk/lift stations/siren	750.01
Alpha Wireless	annual dispatch fee	48.00
Amazon	lib books	295.33
Blue Lake Websites	lib web host/domain name	112.47
Buy Rite Foods	city acct	124.67
Campus Cleaners	city hall/lib/comm cntr rugs	84.25
Century Link	city phones	204.174
Century Link Business Services	city phones long distance	10.42
Cohrs Construction	st maint/sand	1240.12
Compass Pointe	12/13 pledge	200.00
C E A	police/st/park/fire dept gas & dsl	1478.59
Culligan Water	lib bottled water	23.80
Demco	lib supp	50.94
Waste Management/Dickinson Landfill	landfill fees/Oct	2736.68
Dickinson County News	legals	312.50
Emergency Response Resource	f d equipment	1123.99
Environmental Service of Iowa	white goods/electronics	572.00
Fleet Services	st gas	195.81
Holiday Inn D M Airport	IMFOA conf room/Palmer	183.68
I C N	lib long distance	19.93
Iowa One Call	w/w locates/Aug & September	38.70
John Deere Financial	w/w UPS chgs	55.61
Kuhlman Lake Service	dock removal	255.00
L P Auto Parts	pk/c cntr/st maint/st & shop supp	101.68
L P Farm & Home Center	city & park accts	159.74
L P Municipal Utilities	st lights/city accts	3176.66
L P Municipal Utilities	reimb admin cell ph & mileage	56.81
Lake Par Rescue	2011/2012 allowance	6118.00
LBR Enterprises	police veh decals/install roll cage	852.00
Market Street Tire	pk mower maint	52.28
Mediacom	city hall/rescue/f d/shop I'net	232.20
George McGuire	mileage	64.94
MET Inc	w/w testing/Oct	156.00
Mosquito Control of Iowa	2012 spraying	4850.00
Municipal Supply Inc	w/w maint	256.30
Niemeier Spine & Sports	drug test/Urwin	20.00
Northwest Ready Mix	storm sewer maint	235.00
NW Ia League of Cities	12/13 dues	25.00
Vernette Palmer	meals/mi-IMFOA	245.97
Peterson Contractors Inc	change order #2/bridge project	1884.65
Mary Schmidt	cleaning city hall/Oct	45.00

Savings Bank	office petty cash	43.60
Spencer Office Supplies	lib toner	129.99
Spencer Trophy & Awards	park plaques	2.50
Stan's Corner	w/w misc	4.07
Town & Country Disposal	trash fees/dmpstrs rentals/Oct	4734.64
T & C Tree Service	tree removals	1290.00
United Community Bank – Card Services	ILC Conf rooms/Palmer & McGuire	327.00
U S Cellular	police/f d/street cell phs	134.09
Verizon Wireless	police wireless I'net	40.01
Wal-Mart Community	lib shredder & supp	29.84
Waste Management	recycle fees/Oct	1017.60

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$170,930.80	\$50,333.80
Road Use Tax	8,536.29	-0-
Debt Service	87,848/28	-0-
Local Option Tax	15,322.22	-0-
Pool Plunge	8,000.00	-0-
Trust & Agency	37,462.71	7,549.09
Sanitary Sewer	<u>17,116.07</u>	<u>1,987.72</u>
TOTALS:	\$345,216.87	\$59,870.61

**LAKE PARK CITY COUNCIL
DECEMBER 4, 2012**

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 1-14-13.

Lake Park City Council met in Special Session on 12-4-12 at City Hall. Purpose of Meeting: Joint Meeting with Lake Park Municipal Utilities Board to Set Special Meeting Date & Time for Final Interviews for City Administrator Position.

Mayor Engel called meeting to order at 5:00PM with Pledge of Allegiance. Council present: Taber, Allen, Schumacher, Heikens, Reekers and Clerk Palmer. Utility board present: Carol Johnson, Vivian LaLone, and Carl Gochnauer. Absent: Brent Jacobsen and Tony Lemker. Also present: Herb Stewart.

Mayor thanked the search committee for their time in going over applicants etc. Heikens reported they had chosen 4 applicants to interview and after initial interviews, 2 were chosen for final interviews.

Possible dates for interviews mentioned were December 12th or December 14th and to start at 1:00PM, then 2:00PM if possible. Both council and board members would like George Wigen, Human Resource Manager and Lonnie Saunders, City Attorney, to be present. Wigen will serve as moderator for the group.

Moved by Heikens/Schumacher to hold a joint meeting with the Utility Board Members for final interviews to be held either Wednesday, December 12th or the alternate date of Friday, December 14th with the suggestion of interviews at 1:00PM and 2:00PM; all ayes. Mayor will contact Wigen and Saunders with Heikens contacting the two candidates.

By the call of the Mayor the meeting was adjourned at 5:18PM.

John L. Engel, Mayor

Vernette Palmer, CMC & IaCMC

**LAKE PARK CITY COUNCIL
DECEMBER 10, 2012**

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 1-14-13.

Lake Park City Council met in regular session on 12-10-12 at City Hall. Mayor Engel called meeting to order at 7:00PM with Pledge of Allegiance. Members present: Allen, Schumacher, Taber, Heikens, Reekers, and Clerk Palmer. Also present: Dick Packebush, Joe & Ann Hoover, Herb Stewart, Derek Nammany, Catherine Seveg, and Jason Eygabroad.

Moved by Schumacher/Taber to approve consent agenda which includes: Minutes from November 13, 2012 Meeting; Financial Reports and Approve Bills for payment; all ayes. All bills are listed at end of minutes with recap of totals by fund. By this mention all bills become part of these 12-10-12 minutes.

Moved by Allen/Heikens to approve regular agenda; all ayes.

REPORTS: Police report was included in packets; street report was on council table; and library report was included in packets.

OLD BUSINESS: Moved by Heikens/Schumacher to approve Pay Estimate #9 and Change Order #4 to Municipal Pipe Tool Co. for \$78,754.94 for sewer relining project; all ayes.

Packebush on hand to report that the only changes to the Final Plat of Frerichs Subdivision from the Preliminary Plat were one lot was eliminated and one manhole was added for future plans. Heikens introduced and moved to adopt Resolution #17-12 entitled "A RESOLUTION APPROVING THE PLAT OF FRERICHS SUBDIVISION AS A SUBDIVISION OF THE CITY OF LAKE PARK, DICKINSON COUNTY, IOWA"; seconded by Schumacher. Roll call vote: AYES – Reekers, Allen, Schumacher, Taber and Heikens. NAYS – none; resolution duly adopted.

NEW BUSINESS: Heikens introduced and moved to adopt Resolution #18-12 entitled "A RESOLUTION PROVIDING FOR SALARIES, WAGES AND MILEAGE REIMBURSEMENT FOR EMPLOYEES OF THE CITY OF LAKE PARK, IOWA"; seconded by Reekers. Roll call vote: AYES – Taber, Schumacher, Heikens, Allen and Reekers. NAYS – none; resolution duly adopted. This resolution is for mileage only according to the IRS rate beginning 1-1-13.

Moved by Heikens/Reekers to give full time employees a gift certificate for either a turkey or ham redeemable at Buy Rite Foods; all ayes.

Seveg and Nammany, reps from D C Soil & Water Conservation District, on hand with copies of maps for a proposed bi-retention cell to be installed by the Harris-Lake Park Elementary School adjacent to the playground area just north of Ave A West. The bio-retention cell is for storm water drainage and will be planted with native plants to help remove sediment, phosphorous and nitrogen from the water. Seveg and Nammany are requesting city's permission to allow two curb cuts needed on the north side of Ave A West. A telephone pedestal will need to be moved also since it's in the city's right of way. Moved by Heikens/Allen to allow the curb cuts on Ave A West; all ayes.

MAYOR APPOINTMENTS: Mayor appointed the following: Mayor Pro Tem – Lance Heikens for 1 yr term; Utility Board Member – Brent Jacobsen for 6 yr term; Attorney – Lonnie Saunders for 1 yr term; Police Chief – Joe Hoover for 4 yr term; and Nancy Puhrman – Park & Recreation Board for 5 yr term. Moved by Taber/Schumacher to approve the mayor's appointments; all ayes.

COUNCIL APPOINTMENTS: Moved by Schumacher/Heikens to appoint the following: Zoning Board – Missy Gemblor for 5 yr term; Board of Adjustment – Larry Rusch for 5 yr term; and City Clerk – Vernetta Palmer for 4 yr term; all ayes.

Moved by Allen/Reekers to close City Hall on December 24th; all ayes. Schumacher requested emergency numbers be posted on city hall door for the 24th & 25th.

Mayor's report and council discussion were last items on agenda. Mayor reminded council of meeting on 12-12-12 and to be present by 5:30PM and accepted Taber's resignation as of 12-31-12 due to being elected in Nov.

PUBLIC FORUM: None.

Moved by Schumacher/Reekers to adjourn at 7:30PM; all ayes.

John Engel, Mayor

Vernetta Palmer, CMC & IaCMC

The following are the bills approved at the LP Council meeting on 12-10-12 along with the bills of necessity.

EFT – U S Treasury	soc sec 11-17-12 pp	1185.29
EFT – U S Treasury	med tax 11-17-12 pp	330.50
EFT – U S Treasury	fed w/h 11-17-12 pp	857.19
Ipers	city report/Nov	2377.36
Ipers	police report/Nov	1175.18
Sanford Health Plan	health ins/Dec	1977.86
U S Post Office	stamps	90.00

IDALS	renew pesticide app	15.00
Civic Systems LLC	city share software ½ yr	8425.00
EFT – Bankers Trust	'01 St GO Bond int	17428.75
EFT – Iowa Finance Authority	sewer revenue loan int	1635.00
EFT – Iowa Finance Authority	sewer revenue loan principle & int	7422.50
EFT – Iowa Finance Authority	sewer revenue loan principle & int	21658.50
EFT – Iowa Finance Authority	sewer revenue loan principle & int	44123.00
EFT – Iowa Finance Authority	sewer GO bond principle & int	17727.50
Savings Bank	sewer loan principle & int	29084.36
United Community Bank	sewer loan principle & int	29084.36
United Community Bank	HSA/Ehret/Jacobsma/Dec	249.56
EFT – U S Treasury	soc sec 12-1-12 pp	1713.11
EFT – U S Treasury	med tax 12-1-12 pp	486.40
EFT – U S Treasury	fed w/h 12-1-12 pp	2060.58
Alliant Energy	lake st lights/siren/lift stations	769.00
Amazon	lib books	345.01
Beck Engineering Inc	w/w relining proj fees	2329.85
Brodart Co	lib books	36.68
Buy Rite Foods	comm cntr/shop/city hall supp	27.96
Calhoun-Burns & Assoc Inc	eng fees/bridge project	377.70
Campus Cleaners	city hall/lib/comm cntr rugs	84.25
Central States Lab	w/w chemicals	2319.48
Century Link	city phones	204.64
Century Link Business Services	city phones-long distance	8.86
Cohrs Construction	gravel	209.72
C E A	police/st/f d /park st & dsl	1049.95
Davis Typewriter	ofc supp/copy paper	147.43
Demco	lib supp	30.33
Dickinson Landfill/Waste Mngmnt	landfill fees/Nov	2558.91
Dickinson County News	legals & admin ads	244.46
Discovery House	12/13 contribution	500.00
Diane Duitsman	lib/mileage	19.98
Fireguard Inc	f d equip	779.32
Fleet Services	st gas	119.63
Galls	police misc	57.46
Galen's Pro-Mow LLC	chain saw blade	89.95
Hach Co	w/w chemicals	184.85
Insight Investments	lib computer	333.52
Iowa One Call	w/w locates Oct & Nov	20.70
John Deere Financial	w/w UPS chgs/Nov	44.56
L P Auto Parts	st supp/w-w misc	133.66
L P Farm & Home Center	st supp	34.77
L P Fire Dept	allowance/meetings/fires	6550.00
L P Municipal Utilities	st lights & city accts	4405.50
L P Municipal Utilities	admin cell ph share	17.40
Lakes News Shopper	pool fundraiser ad	56.40
Law Enforcement Systems	police supp	42.00
Market Street Tire Co	police/tire repair	25.00
Mediacom	police/city hall/f d/rescue/shop Internet	224.20
MET Inc	w/w testing/Nov	195.00
MPH Industries Inc	police veh radar	2020.00
Municipal Pipe Tool Co	Pay Est #9/change Order #4	78754.94
911 Installs	police vehicle radio/lights	1255.00
Vernette Palmer	mileage/workshop	75.48
Plumb Supply	comm cntr maint	84.69
Rehab Systems Inc	w/w vac cleaning lifts	1110.00
Larry Rusch	park/mileage	95.08

Mary Schmidt	cleaning city hall/Nov	45.00
Stones Throw	st maint	1810.00
Tartan Book Sales	lib books	12.08
Town & Country Disposal	trash fees/dmpstrs rents/Nov	4714.64
U S Cellular	police/f d/st cell phs	139.09
Verizon Wireless	police wireless I'net	40.01
Wal-Mart Community	lib supp	21.00
Waste Management WI MN	recycle fees/Nov	1017.60

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$45,446.90	\$89,380.45
Road Use Tax	8,139.48	-0-
Debt Service	15,488.00	-0-
Local Option Sales Tax	48,298.69	-0-
Park Improvement	150.00	-0-
Pool Plunge	965.00	-0-
Trust & Agency	6,242.96	6,192.78
Sanitary Sewer	<u>17,256.60</u>	<u>3,396.42</u>
TOTALS:	\$353,073.87	\$310,055.65

LAKE PARK CITY COUNCIL
DECEMBER 12, 2012

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 1-14-13.

Lake Park City Council met in Special Session at City Hall on 12-12-12. Purpose of Meeting: Joint Meeting with Lake Park Municipal Utilities Board for Interviews for City Administrator Position and Discussion/Action on All Matters Pertaining to Hiring Applicant.

Mayor Engel called meeting to order at 5:45PM with Pledge of Allegiance. Council present: Schumacher, Taber, Heikens, Allen, Reekers and Clerk Palmer. Board members present: Vivian LaLone, Carol Johnson, Carl Gochnauer and Brent Jacobsen. Also present: Joe Hoover, George Wigen – HR Consultant, Lonnie Saunders, Herb Stewart and two candidates.

Wigen went over some basic questions with each candidate during their interview times as set up. At the close of each interview, the council and board members had the chance to ask any further questions.

Jacobsen suggested written ballots for voting on who they should hire as both very good candidates. Saunders felt that this was appropriate since this was an open meeting and it was being taped. Clerk collected the written ballots and announced that the first candidate received 5 votes and the second candidate received 4 votes.

Salary and benefits were discussed next and it was decided on the following: salary of \$57,500 will be offered; mileage for use of personal vehicle will be allowed at the IRS rate of .565 cents per mile starting 1-1-13; \$500.00 cap towards insurance premium; 10 PTO days given the first 6 mos of employment with 25 days annually per fiscal year; and \$2000 for moving expense with \$1000 forgivable for each year of employment; and dues to be paid for joining civic groups etc.

Council & board called 2nd candidate back to City Hall to offer the position to him. He requested he and his wife discuss it tonight and he would let everyone know his decision tomorrow.

Moved by Heikens/Johnson to adjourn at 8:24PM; all ayes.

John Engel, Mayor

Vernette Palmer, CMC & IaCMC