

LAKE PARK CITY COUNCIL
December 14,2020

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 01-11-21

Lake Park City Council met in regular session and for a Public Hearing at City Hall on December 14, 2020. Mayor Carstensen opened the public hearing at 6:58PM with Pledge of Allegiance. Members present: Taber, Kracht, Ehlers, Luitjens, Baumgarn and Clerk Matthiesen. Also present: Tony Urwin, Dan Brueker, Seth Hellinga, Julie Scheib (via phone).

Public Hearing on the Status of CDBG Funded Activities for the Lake Park Water Treatment Project. Matthiesen read the CDBG status on funded activities:

This public hearing on the status of Community Development Block Grant (CDBG) funded activities is being held to comply with citizen participation requirements of Section 507 of the Housing and Community Development Act of 1987. The City of Lake Park was awarded \$355,050.00 in CDBG funds on September 5th, 2019 to assist in constructing an addition to the Lake Park water improvement project.

This need to complete this project was identified by preliminary engineering reports noting deficiencies in the city's water distribution system. Specifically, model calibration was completed by hydrant flow testing and system pressure monitoring. Through flow-test calibration, the hydraulic model identified three locations in the east distribution system where high amounts of headloss are exhibited. The high head loss is likely due to a blockage in the pipe, a partially closed valve, the pipe itself being in poor condition, or a combination of factors. The Lake Park water treatment project is being funded in part through a Community Development Block Grant (CDBG) provided by the Iowa Economic Development Authority and matching funds through the Lake Park Municipal Utilities.

General accomplishments to date include completion of the pipeline connection between the east and west distribution systems with an 8" PVC pipeline loop that connects the east and west distribution systems with about a half mile of 10" PVC pipeline. Also, the contractor will be responsible for addressing any additional items requested by the city that are within the scope of work yet to be completed. The CDBG contract performance target with the Iowa Economic Development Authority (IEDA) ends on 09/30/2020. It is expected that all project construction and related activities will be completed by the end of the contract performance period.

The total project budget as submitted in the CDBG application and under contract between the State of Iowa and Lake Park is \$789000.00, of which \$355,050.00 is federal CDBG funds and \$433,950.00 is local matching funds. The local matching funds are comprised of a loan through Lake Park Municipal Utilities. As of December 14th, 2020, the second Request for Payment/Activity Status \$100,538.00 has been requested in federal CDBG funds and \$119,933.00 in local funds were expended, equating total expenditures of \$588,151.00. This equals approximately 77% of the original estimated project costs. Of the \$264,994.00 requested in CDBG funds, \$247,994.00 or 76.42% is for construction and \$17000.00 or 77% is for CDBG administration. The construction contract was awarded to GM Contracting Inc. out of Crystal Lake MN. in the amount of \$592,828.78. CDBG grant administration invoices submitted by NW IA Planning & Development have totaled \$17,000.00 to date. There have been changes to the contracts. The scope of project and objectives or beneficiaries has remained the same.

With no comments or questions closed public hearing at 7:03pm.

Mayor called regular meeting to order at 7:04pm.

Moved by Taber/Baumgarn to approve consent agenda which includes the following: Minutes from November 9, 2020 Meeting; Financial Reports; Payroll Summary Report; Bank Reconciliation Report; Approve Bills for Payment; all ayes.

Moved by Baumgarn/Ehlers to approve regular agenda; all ayes.

REPORTS: Police, street and library reports were in the packet.

AGENDA ITEMS: Scheib, with the Discovery House, gave an update on the demographics of the Discovery House over this past year. The budget for 2021 was also presented. Scheib answered questions that were asked. She also thanked the council for their support in the past and asked that the council consider continued support as the next budget is prepared. Council thanked Scheib for the update.

Hellinga, representing SLPIA, gave an update on the progress of the lakeshore restoration project. Wenck Engineering has determined 6 locations needing lakeshore work. Three of these are on public (DNR) ground and three are on private property. After the 1st of the year there will be a public meeting arranged. Work could start this next year on the public shoreline. Fish barriers are also being looked at for the near future. A grant has been received which allowed the hiring of a watershed coordinator for 780 hours. The coordinator will be working heavily in the watershed that feeds Silver Lake. Hellinga made a request of \$5000.00 for the council to consider as they work through the 21-22 budget. Council thanked Hellinga for the update.

Moved by Luitjens/Kracht to approve pay application #4 from Valley Contracting in the amount of \$11,946.25: all ayes.

Moved by Baumgarn/Taber to adopt Resolution #23-20--"A RESOLUTION NAMING DEPOSITORIES." Roll call vote. Ayes-Taber, Kracht, Luitjens, Baumgarn, Ehlers. Nays--none. Resolution duly adopted.

Moved by Taber/Luitjens to approve the CDBG pay request of \$100,538.00 along with payment to Lake Park Municipal Utilities in the amount of \$92,038.00; all ayes.

Moved by Baumgarn/Kracht to approve gift certificates for full-time employees good for either a ham or turkey at Carstensen's Meat & Grocery; all ayes.

Moved by Kracht/Baumgarn to approve the annual exam for the year ended 6/30/2020; all ayes.

Council discussion, mayor's report, and administrators report were last items on the agenda.

Moved by Kracht/Ehlers to adjourn at 9:10pm; all ayes.

Marie Matthiesen, Clerk

Matt Carstensen, Mayor

The following are the bills approved at the L P Council meeting on 12-14-20 along with bills of necessity

Collection Services	garnishment	\$355.46
Dept of Treasury	941 deposit pp 11/21	\$3,300.89
IA Dept of Revenue	State withholding	\$956.00
IPERS	July IPERS	\$4,414.13
Wellmark	health insurance	\$4,944.63
US Post Office	envelopes	\$626.00
Savings Bank	principle & interest	\$32,956.44
United Community Bank	principle & interest	\$32,956.44
Dept of Treasury	941 deposit pp 12/05	\$3,168.29
Collection Services	garnishment	\$355.46
Dickinson County Sheriff	garnishment	\$512.38
Acco Unlimited	pool winterization	2475.70
Alliant Energy	street lighting	770.26
Alpha Wireless	battery pack	21.50
Amazon	books	765.06
AT & T Mobility	wireless service	41.27
Beck Engineering	eng fees-Ave A project	750.00
Beck Excavating	street patch project	32039.90
Bomgaars	shops supplies	179.17
C & B Operations	FD repairs/mower repair	74.64
Card Service Center	police/office/lib supplies	1033.67
Carstensen Meat & Grocery	street/office supplies	74.59
Century Link	phone	311.14
Century Link Business Service	long distance	1.70
Certified Testing	Ave A project testing	88.00
Consumers Lumber Company	street/storage door	449.90
Cooperative Energy	fuel	1116.20
Diamond Concrete	tree ash removal	3505.00
Dickinson County IT	VPN annual license	675.00
Dickinson County News	publications	329.61
Fire Service Training Bureau	training	200.00
Galls LLC	fire badges	343.97
Greg's Electric	comm ctr lights	322.99
Heiman Inc	fire equipment	4323.40
Hutchinson Salt	street salt	4488.00
IA Law Enforcement Academy	firearms re-cert.	150.00
IGL Teleconnect	internet	230.00
Iowa One Call	locates	50.40
Jack's Uniform	police supplies	147.79

Jaycox Implement	mower repair	51.87
Jeppesen Gravel	building demolition	40000.00
Keltek	radio install	497.50
Lake Park Municipal Utilities	CDBG grant draw #2	92038.00
Lake Park Auto Parts	street repairs	1205.19
Lake Park Fire Dept	annual allowance	7426.00
LPMU	utilities	3956.53
Layton's Backhoe Service	dump truck delivery	350.00
LBR Enterprise	decals/dump truck	140.00
Marie Matthiesen	reimburse comm ctr. supply	38.22
Mary Schmidt	cleaning	45.00
Mike Ehret	website maint.	126.44
Midwest Fire	annual pump service	1650.00
Mohning Land Surveying	property survey	570.00
McClure Engineering	eng fees/lagoon project	17142.00
Nebraska Municipal Power	2021 software support	1608.00
North Central Int'l	street supplies	64.81
NWIPDC	CDBG draw #2 admin fee	8500.00
OFC of Auditor of State	annual exam fee	175.00
One Office Solution	copier usage	636.96
Pioneer Printing	envelopes	80.00
Ron's Repair	st. vehicle repairs	825.28
Ryan Carpenter	reimburse fuel	48.92
Savings Bank	library petty cash	34.79
Savings Bank	H S A deposit	825.00
Shamrock Recycling	cardboard recycling	1004.25
Shane Arndt	reimburse clothing	160.00
Shield Technology	software	652.50
State Hygienic Lab	W/W testing	428.00
T & C Tree Service	stump removals	1298.00
Town & County	garbage collection fees	5579.25
Tru Green	2021 application	486.88
US Cellular	cell phones	439.94
Valley Contracting	Ave A project	11946.25
Waste Management-Dickinson	landfill fees	3212.94
Waste Management-WI	recycling fees	3611.20
Ziegler Cat	payloader repairs	6489.15
Iowa Finance Authority	principal & interest	57206.25
Iowa Finance Authority	principal & interest	18023.75
UMB Bank	loan fees	250.00

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	\$71,467.48	\$150,803.75
Road Use Tax	14,091.82	3,715.38
Debt Service	5,914.62	1,000.00
Trust & Agency	5,345.70	10,575.96
Local Option Tax	80,667.51	-0-
Sewer Lagoon Project	13,172.28	-0-
Sanitary Sewer	<u>20,046.67</u>	<u>102,718.90</u>
TOTALS:	\$210,706.08	\$268,813.99